

Republic of the Philippines
HOUSE OF REPRESENTATIVES
Quezon City

THIRTEENTH CONGRESS
First Regular Session

HOUSE BILL NO. 3871



Introduced by: **HONORABLE AUGUSTO H. BACULIO**

EXPLANATORY NOTE

This bill, which seeks to convert the Municipality of Claveria into a component city of the Province of Misamis Oriental, to be known as the City of Claveria is primarily envisioned to spur economic and financial prosperity to this highland yet progressive area in North-Eastern Mindanao. The bill also demonstrates the will and determination of its people to provide the proposed city opportunities for livelihood, employment, business, industrial activity and trade transactions. Located at the foot of a lush virgin rainforests and cascading waterfalls, the proposed city further envisioned itself to provide its own residents and the entire province a well developed and perfectly enhanced eco-tourism opportunities. Known for its cool and refreshing breeze, Claveria has so far able to balance the natural beauty of its environment with economic development.

The investment and financial affluence of Claveria is brought about by its prominence as the premier food security area producing almost all kinds of vegetables, spices, fruits, livestock, cut flowers, handicraft and forest/wood based products.

Through the years, the municipality has transformed itself into a bustling and progressive place where infrastructure development abounds. Presently, it has now grown so big that difficulties and problems presently faced by the existing local government unit can only be addressed properly and efficiently by recreating it to become a component city of the Province of Misamis Oriental with its entire concomitant advantage and benefit provided for by law.

Once created as a city, Claveria is expected to become not only as a catch basin area for the spillover effect of industrialization in the western part of Misamis Oriental but as a center for commerce and trade of its neighboring provinces and regions.

Hence the urgency of the proposed measure.


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AN ACT
CONVERTING THE MUNICIPALITY OF CLAVERIA INTO A COMPONENT CITY
OF THE PROVINCE OF MISAMIS ORIENTAL, TO BE KNOWN AS THE CITY OF
CLAVERIA.

Be it enacted by the Senate and the House of Representatives of the Philippines in Congress assembled :

ARTICLE 1

GENERAL PROVISIONS

SECTION 1. Title. - This Act shall be known as the Charter of the City of Claveria.

SEC. 2. *The City of Claveria*-The Municipality of Claveria is hereby converted into a city to be known as the City of Claveria, hereinafter referred to as the City, which shall comprise the present territory of the Municipality of Claveria, Province of Misamis Oriental. The territorial jurisdiction of the City shall be within the present metes and bounds of the Municipality of Claveria.

The foregoing provision shall be without prejudice to the resolution by the appropriate agency or forum of existing boundary disputes or cases involving questions of territorial jurisdictions between the City of Claveria and of its adjoining local government units.

SEC. 3. *Corporate Powers of the City*. - The City constitutes a political body corporate and as such is endowed with the attributes of perpetual succession and possessed of the powers, which pertain to a municipal corporation to be exercised in conformity with the provisions of this charter. The City shall have the following corporate powers.

- (1) To have a continuous succession in its corporate name ;
- (2) To sue and be sued ;
- (3) To have and use a corporate seal ;
- (4) To acquire and convey real or personal property ;
- (5) To enter into contracts ; and
- (6) To exercise such other powers as are granted to corporations, subject to the limitations provided in this Act and other laws.

SEC. 4. *General Powers of the City*. - The City shall have a common seal and may alter the same at pleasure. It shall exercise the powers to levy taxes, close and open roads, streets, alleys, parks or squares subject to the provisions of the Constitution and existing laws. It may take, purchase, receive, hold, lease, convey, and dispose of real and personal property for the general interest of the City, condemn private property for public use, contract and be contracted with, sue and be sued, prosecute and defend to final judgment and execution suits wherein said City is party and exercise all the powers as are granted to corporations and/or hereinafter conferred.

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SEC. 5. *Liability for Damages.* - The City and its officials shall not be exempt from liability for death or injury to persons or damage to property.

SEC. 6. *Jurisdiction of the City.* - The jurisdiction of the City of Claveria, for police purposes only, shall be coextensive with its territorial jurisdiction and for the purpose of protecting and insuring the purity of the water supply of the City, such police jurisdiction shall also extend over all territory within the drainage area of such water supply, or within one hundred meters of any reservoir, conduit, canal, aqueduct or pumping station used in connection with the city water service.

The city court of the City shall have concurrent jurisdiction with city or municipal courts of adjoining municipalities or cities, to try crimes and misdemeanors committed within said drainage area, or within said spaces of one hundred meters. The court first taking cognizance of such an offense shall have jurisdiction to try said cases to the exclusion of others. Any license that may be issued within the said zone, area or spaces shall be granted by the proper authorities of the city or municipality concerned, and the fees arising therefrom shall accrue to the said city or municipality concerned and not to the City.

ARTICLE II

CITY OFFICIALS IN GENERAL

SEC. 7. - *The Officials of the City of Claveria.* - (a) There shall be in the City of Claveria a city mayor, a city vice-mayor, sangguniang panglungsod members, a secretary to the sangguniang panglungsod, a city treasurer and an assistant city treasurer, a city assessor and an assistant city assessor, a city accountant, a city budget officer, a city planning and development coordinator, a city engineer, a city health officer, a city civil registrar, a city administrator, a city legal officer, a city veterinarian, a city social welfare and development officer, and a city general services officer.

(b) In addition thereto, the city mayor may appoint a city architect, a city information officer, a city agriculturist, a city environment and natural resources officer, and a city cooperatives officer.

(c) The City of Claveria may :

- (1) Maintain existing offices not mentioned in subsections (a) and (b) hereof;
- (2) Create such other offices as may be necessary to carry out the purposes of the City; or
- (3) Consolidate the functions of any office with those of another in the interest of efficiency and economy.
- (4) Unless otherwise provided herein, all appointive city officials of the City shall be appointed by the city mayor with the concurrence of the majority of all the sangguniang panglungsod members, subject to civil service law, rules and regulations. The sangguniang panglungsod members shall act on the appointment within fifteen (15) days from the date of submission, otherwise the same shall be deemed confirmed.

ARTICLE III

THE CITY MAYOR AND CITY VICE-MAYOR

SEC. 8. *The City Mayor.* - (a) The city mayor shall be the chief executive of the City. He shall be elected at large by the qualified voters of the City.

No person shall be eligible for the position of the city mayor unless at the time of the election:

- (1) He is at least twenty-one (21) years of age;
- (2) An actual resident of the City for at least one (1) year prior to his election; and
- (3) A qualified voter therein;

He shall hold office for three (3) years, unless sooner removed, and shall receive a minimum monthly compensation corresponding to Salary Grade Thirty (30) as prescribed under Republic Act No. 6758 and the implementing guidelines issued pursuant thereto.

(b) The city mayor, as the chief executive of the city government, shall exercise such powers and perform such duties and functions as provided herein:

- (1) Exercise those powers expressly granted to him by law, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for the efficient and effective governance of the City and those which are essential to the promotion of general welfare:

(aa) Determine the guidelines of city policies and be responsible to the sangguniang panlungsod for the program of government;

(bb) Direct the formulation of the city development plan with the assistance of the city development council and upon approval thereof by the sangguniang panlungsod, implement the same ;

(cc) Present the program of government and propose policies and projects for the consideration of the sangguniang panlungsod at the opening of the regular session of the sangguniang panlungsod every calendar year and as often as may be deemed necessary as the general welfare of the inhabitants and the needs of the city government may require ;

(dd) Initiate and propose legislative measures to the sangguniang panlungsod and as often as may be deemed necessary, provide such information and data needed or requested by said sanggunian in the performance of its legislative functions ;

(ee) Appoint all officials and employees whose salaries and wages are wholly or mainly paid out of city funds and whose appointments are not otherwise provided for in this Act, as well as those he may be authorized by law to appoint ;

(ff) Represent the City in all its business transactions and sign in its behalf all bonds, contracts, and obligations, and such other documents upon authority of the sangguniang panlungsod or pursuant to existing laws and ordinances ;

(gg) Carry out such emergency measures as may be necessary during and in the aftermath of man-made and natural disasters and calamities;

- (hh) Determine the time, manner and place of payment of salaries or wages of the officials and employees of the City, in accordance with law or ordinance;
- (ii) Allocate and assign office space to City and other officials and employees who, by law or ordinance, are entitled to such space in the city hall and other buildings owned or leased by the city government;
- (jj) Ensure that all executive officials and employees of the City faithfully discharge their duties and functions as provided by law and this Act, and cause to be instituted administrative or judicial proceedings against any official or employee of the City who may have committed an offense in the performance of his official duties ;
- (kk) Examine the books, records and other documents of all offices, officials, agents or employees of the City and, in aid of his executive powers and authority, require all national officials and employees stationed in or assigned to the City to make available to him such documents in their custody, except those classified by law as confidential;
- (ll) Furnish copies of executive orders issued by him to the respective council chairman within seventy-two (72) hours after their issuance;
- (mm) Visit component barangays of the City at least once every six (6) months to deepen his understanding of problems and conditions, listen and give appropriate counsel to local officials and inhabitants of general laws and ordinances which especially concern them and otherwise conduct visits and inspections to ensure that the governance of the City will improve the quality of life of the inhabitants;
- (nn) Act on leave applications of officials and employees appointed by him and the commutation of the monetary value of their leave credits in accordance with law;
- (oo) Authorize official trips of city officials and employees outside of the City for a period not exceeding thirty (30) days;
- (pp) Call upon any national official or employee stationed in or assigned to the City to advise him on matters affecting the City and to make recommendations thereon; coordinate with said officials or employees in the formulation and implementation of plans, programs and projects; and, when appropriate, initiate any administrative or judicial action against a national government official or employee who may have committed an offense in the performance of his official duties while stationed in or assigned to the City ;
- (qq) Authorize payment for medical care, necessary transportation, subsistence, hospital or medical fees of city officials and employees who are injured while in the performance of their official duties and functions, subject to availability of funds;

- (rr) Solemnize marriages, any provisions of law to the contrary notwithstanding;
 - (ss) Conduct an annual palarong panlungsod, which shall feature traditional sports and disciplines included in national and international games, in coordination with the Department of Education (DepEd) and/or appropriate agency; and
 - (tt) Submit to the respective metropolitan authority council chairman and to the Office of the President the following reports: an annual report containing a summary of all matters pertinent to the management, administration and development of the City and all information, and data relative to its political, social and economic conditions; and supplemental reports when unexpected events and situations arise at any time during the year, particularly when man-made or natural disasters or calamities affect the general welfare of the city ;
- (2) Enforce all laws and ordinances relative to the governance of the City and in the exercise of its appropriate corporate powers, as well as implement all approved policies, programs, projects, services and activities and in relation thereto;
- (aa) Ensure that the acts of the City's component barangays and of its officials and employees are within the scope of their prescribed powers, duties and functions;
 - (bb) Call conventions, conferences, seminars or meetings of elective and appointive officials of the City, including national officials and employees stationed in or assigned to the City, at such time and place and on such subject as he may deem important for the promotion of the general welfare of the local government unit and its inhabitants;
 - (cc) Issue such executive orders for the faithful and appropriate enforcement and execution of laws and ordinances;
 - (dd) Be entitled to carry the necessary firearm within his territorial jurisdiction;
 - (ee) Act as the deputized representative of the National Police Commission, formulate the peace and order plan of the City and upon its approval, implement the same and as such exercise general and operational control and supervision over the local police force forces in the City, in accordance with Republic Act No. 6975; and
 - (ff) Call upon the appropriate law enforcement agencies to suppress disorder, riot, lawlessness, violence, rebellion or sedition, or to apprehend violators of the law when public interest so requires and the city police forces are inadequate to cope with the situation or the violators.

(3) Initiate and maximize the generation of resources and revenues and apply the same in the implementation of development plans, program objectives and priorities, particularly those resources and revenues programmed for agro-industrial development and countryside growth and progress:

(aa) Require each head of an office or department to prepare and submit an estimate of appropriations for the ensuing calendar year, in accordance with the budget preparation process pursuant to the provisions of the Local Government Code;

(bb) Prepare and submit to the sanggunian, for approval, the executive and supplemental budgets of the City for the ensuing calendar year in the manner provided for under the Local Government Code;

(cc) Ensure that all taxes and other revenues of the City are collected and that the city funds are applied to the payment of expenses and settlement of obligations of the City in accordance with law or ordinance;

(dd) Issue licenses and permits and suspends or revoke the same for any violation of the conditions upon which said licenses or permits had been issued pursuant to law or ordinance;

(ee) Issue permit, without need of approval thereof from any national agency for the holding of activities for any charitable or welfare purpose, excluding prohibited games of chance or shows contrary to law, public policy and public morals;

(ff) Require owners of illegally constructed houses, buildings or structures to secure the necessary permit, subject to such fines and penalties as may be imposed by law or ordinance, or to make necessary changes in the construction of the same when said construction violates any law or ordinance, or to order the demolition or removal of said house, building or structure within the period prescribed by law or ordinance;

(gg) Adopt adequate measures to safeguard and conserve land, mineral, forest and other resources of the City;

(hh) Provide efficient and effective property and supply management in the City; and protect the funds, credits, rights and other properties of the City; and

(ii) Institute or cause to be instituted administrative or judicial proceedings for violation of ordinances in the collection of taxes, fee or charges, and for the recovery of funds and property; and cause the City to be defended against all suits to ensure that its interest, resources and rights shall be adequately protected.

(4) Ensure the delivery of basic services and the provision of adequate facilities and, in addition thereto:

- (aa) Ensure that the construction and repair of road and highways funded by the national government shall be, as far as practicable, carried out in spatially contiguous manner and in coordination with the construction and repair of the roads and bridges of the City; and
 - (bb) Coordinate the implementation of technical services including public works and infrastructure programs, rendered by national offices.
- (5) Perform such other duties and functions and exercise such other powers, as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 9. *The City Vice-Mayor.* - (a) There shall be a vice-mayor who shall be elected in the same manner as the city mayor and shall at the time of his election possess the same qualifications as the city mayor. He shall hold office for three (3) years, unless sooner removed and shall received a monthly compensation corresponding to Salary Grade twenty six (26) as prescribed under Republic Act No. 6758 and the implementing guidelines issued pursuant thereto.

(b) The city vice-mayor shall:

- (1) Act as presiding officer of the sangguniang panlungsod and sign all warrants drawn on the city treasury for all expenditures appropriated for the operation of the sangguniang panlungsod ;
- (2) Subject to civil service law, rules and regulations, appoint all officials and employees of the sangguniang panlungsod except, those whose manner of appointment is specifically provided for under existing laws;
- (3) Assume the office of the city mayor for the unexpired term of the latter in the event of permanent vacancy;
- (4) Exercise the powers and perform the duties and functions of the city mayor in cases of temporary vacancy; and
- (5) Perform such other duties and functions and exercise such other powers as provided for under republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

ARTICLE IV

THE SANGGGUNIANG PANLUNGSOD

SEC. 10 *The Sangguniang Panlungsod* - (a) The sangguniang panlungsod, the legislative body of the City, shall be composed of the city vice-mayor as presiding officer, the regular sanggunian members, the president of the city chapter of the liga ng mga barangay,, the president of the panlungsod na pederasyon ng mga sangguniang kabataan and the sectoral representatives, as members.

(b) In addition thereto, there shall be three (3) sectoral representatives: one (1) from the women; and as shall be determined by the sangguniang panlungsod within ninety (90) days prior to the holding of the local elections, one (1) from the agricultural or industrial workers and one (1) from the other sectors, including the urban poor, indigenous cultural communities and disabled persons.

(c) The regular members of the sangguniang panlungsod and the sectoral representatives shall be elected in the manner as may be provided for by law. The elective members of the sangguniang panlungsod shall possess the same qualifications as that of the city mayor and city vice mayor except that candidates for said positions must be at least eighteen (18) years of age on Election Day.

(d) They shall receive such compensation, emoluments and allowances as may be determined by law.

(e) The sangguniang panlungsod shall:

(1) Approve ordinances and pass resolutions necessary for an efficient and effective city government and relative hereto, shall:

(aa) Review all ordinances approved by the sangguniang barangay and executive orders issued by the punong barangay to determine whether these are within the scope of the prescribed powers of the sangguniang barangay and the punong barangay ;

(bb) Maintain peace and order by enacting measures to prevent and suppress lawlessness, disorder, riot, violence, rebellion or sedition and impose penalties for the violation of said ordinances;

(cc) Approve ordinances imposing a fine not exceeding Five thousand pesos (P5,000.00) or an imprisonment for a period not exceeding one (1) year, or both at the discretion of the court, for a violation of a city ordinance ;

(dd) Adopt measures to protect the inhabitants of the City from the harmful effects of man-made or natural disasters and calamities, and to provide relief services and assistance for victims during and in their return to productive livelihood following said events;

(ee) Enact ordinances intended to prevent, suppress and impose appropriate penalties for habitual drunkenness in public places, vagrancy, mendicancy, prostitution establishment and maintenance of houses of ill-repute, gambling and other prohibited games of chance,, fraudulent devices and ways to obtain money or property, drug addiction, maintenance of drug dens, drug pushing, juvenile delinquency, the printing, distribution and exhibition of obscene or pornographic materials or publications, and such other activities inimical to the welfare and morals of the inhabitants of the City ;

- (ff) Protect the environment and impose appropriate penalties for acts which endanger the environment, such as dynamite fishing and other forms of destructive fishing, illegal logging and smuggling of logs, smuggling of natural resources products and of endangered species of flora and fauna, slash-and-burn farming, and such other activities which result in pollution, acceleration of eutrophication of rivers and lakes or of ecological imbalance;
- (gg) Subject to the provisions of the Local Government Code and pertinent laws, determine the powers and duties of officials and employees of the City;
- (hh) Determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the city government;
- (ii) Authorize the payment of compensation to a qualified person not in the government service who fills up a temporary vacancy or grant honorarium to any qualified official or employee designated to fill a temporary vacancy in a concurrent capacity at the rate authorized by law;
- (jj) Provide a mechanism and the appropriate funds therefor, to ensure the safety and protection of all city government property, public documents or records such as those relating to property inventory, land ownership, records of births, marriages, deaths, assessments, taxation, accounts, business permits and such other records and documents of public interest in the offices and departments of the city government;
- (kk) When the finances of the city government allow, provide for additional allowances and other benefits to judges, prosecutors, public elementary and high school teachers, and other national government officials stationed in or assigned to the City;
- (ll) Provide legal assistance to barangay officials who, in the performance of their official duties or on the occasion thereof, have to initiate judicial proceedings or defend themselves against legal action; and
- (mm) Provide for group insurance or additional insurance coverage for all officials, including members of barangay tanod brigades and other service units, with public or private insurance companies, when the finances of the city government allow said coverage.

- (2) Generate and maximize the use of resources and revenues for the development plans, program objectives and priorities of the City, with particular attention to agro-industrial development and citywide growth and progress.
- (aa) Approve the annual and supplemental budgets of the city government and appropriate funds for specific programs, projects, services and activities of the City, or for other purposes not contrary to law in order to promote the general welfare of the City and its inhabitants;
 - (bb) Subject to the provisions of Book II of the Local Government Code and applicable laws and upon the majority vote of all the members of the sangguniang panlungsod, enact ordinances levying taxes, fees and charges, prescribing the rates thereof for general and specific purposes, and granting tax exemptions, incentives or relief: *Provided, however,* That no increases in local taxes shall be enacted for a period of five (5) years from the effectivity of this Act ;
 - (cc) Subject to the provisions of Book II of the Local Government Code and upon the majority vote of all the members of the sangguniang panlungsod, authorize the city mayor to negotiate and contract loans and other forms of indebtedness;
 - (dd) Subject to the provisions of Book II of the Local Government Code and applicable laws and upon the majority vote of all the members of the sangguniang panlungsod, enact ordinances authorizing the floating of bonds or other instruments of indebtedness, for the purpose of raising funds to finance development projects;
 - (ee) Appropriate funds for the construction and maintenance or the rental of buildings for the use of the City; and upon the majority vote of all the members of the sangguniang panlungsod, authorize the city mayor to lease to private parties such public buildings held in a proprietary capacity, subject to existing laws, rules and regulations;
 - (ff) Prescribed reasonable limits and restrictions on the use of property within the jurisdiction of the City;
 - (gg) Adopt a comprehensive land use plan for the City;
 - (hh) Reclassify lands within the jurisdiction of the City, subject to the pertinent provisions of the Local Government Code;
 - (ii) Enact integrated zoning ordinances in consonance with the approval comprehensive land use plan, subject to existing laws, rules and regulations; establish fire limits or zones, particularly in populous centers, and regulate the construction, repair or modification of buildings within said fire limits or zones in accordance with provisions of Fire Code;

- (jj) Subject to national law, process and approve subdivision plans for residential, commercial or industrial purposes and other development purposes, and to collect processing fees and other charges, the proceeds of which shall accrue entirely to the City : *Provided, however,* That where approval of a national agency or office is required such shall not be withheld for more than thirty (30) days from receipt of the application. Failure to act on the application within the period stated above shall be deemed as approval thereof;
 - (kk) Subject to the provisions of Book II of the local Government Code, grant the exclusive privilege of construction fish corrals or fish pens, prawn fry or kawag-kawag or fry of any species of fish within the city waters;
 - (ll) With concurrence of at least two-third (2/3) of all the members of the sangguniang panlungsod, grant tax exemptions, incentives or reliefs to entities engaged in community growth - inducing industries, subject to the provisions of the Local Government Code;
 - (mm) Grant loans or provide grants to other local government units or to national, provincial and city charitable, benevolent or educational institutions; *Provided,* That said institutions are operated and maintain within the City;
 - (nn) Regulate the numbering of residential, commercial and other buildings; and
 - (oo) Regulate inspection, weighing and measuring of articles of commerce.
- (3) Subject to the provisions of the Local Government Code of 1991, enact ordinances granting franchises and authorizing the issuance of permits or license, upon such conditions and for such purposes intended to promote the general welfare of the inhabitants of the City, and pursuant to this legislative authority, shall;
- (aa) Fix and impose reasonable fees and charges for all services rendered by the city government to private persons and entities;
 - (bb) Regulate or fix license fees for any business or practice of profession within the City and the conditions under which the license for said business or practice of profession may be revoked and enact ordinances levying taxes thereon;
 - (cc) Provide for and set the term and conditions under which public utilities owned by the City shall be operated by the city government, and prescribed the conditions under which the same may be leased to private persons or entities, preferably cooperatives;
 - (dd) Regulate the display of and fix the license fees for signs, sign boards or bill boards, at the place or places where the profession or business advertised thereby is, in whole or in part conducted;

- (ee) Any law to the contrary notwithstanding, authorize and license the establishment, operation and maintenance of cockpits, and regulate cockfighting and commercial breeding of gamecocks; *Provided*, That existing rights should not be prejudiced;
 - (ff) Subject to the guidelines prescribed by the Department of Transportation and Communications, regulate the operation of tricycles and grant franchises for the operation thereof within the territorial jurisdiction of the City; and
 - (gg) Upon approval by a majority vote of all the members of the sangguniang panlungsod, grant a franchise to any person, partnership, corporation or cooperative to do business within the City; establish construct, operate and maintain ferries, markets or slaughter houses; or undertake such other activities within the City as may be allowed by existing laws: *Provided*, That cooperatives shall be given preference in the grant of such franchise.
- (4) Regulate activities relative to the use of land, buildings and structures within the City in order to promote the general welfare and for said purposes, shall:
- (aa) Declare, prevent or abate any nuisance;
 - (bb) Require that buildings and the premises thereof and any land within the City be kept and maintained in a sanitary condition; imposed penalties for any violation thereof; or upon failure to comply with said requirements have the work done at the expense of the owner, administrator or tenant concerned; or require the filling-up of any land or premises to a grade necessary for proper sanitation;
 - (cc) Regulate the disposal of clinical and other wastes from hospitals, clinics and other similar establishments;
 - (dd) Regulate the establishment, operation and maintenance of cafes, restaurants, beer houses, hotels, motels, inns, pension houses, lodging houses and other similar establishments including tourist guides and transports;
 - (ee) Regulate the sale, giving away or dispensing of any intoxicating malt, vino, mixed or fermented liquors at any retail outlet;
 - (ff) Regulate the establishment and provide for the inspection of steam boilers or any heating device in buildings and the storage of inflammable and highly combustible materials within the City;
 - (gg) Regulate the establishment, operation and maintenance of any entertainment or amusements facilities including the theatrical performances, circuses, billiard pools, public dancing schools, public dance halls, sauna baths, massage parlors, and other places for entertainment or amusement; regulate such other events or activities for amusement and entertainment, particularly especially those which tend to disturb the

community or annoy the inhabitants, or require the suspension or suppression of the same; or prohibit certain forms of amusement or entertainment in order to protect the social and moral welfare of the community ; and

(hh) Provide for the impounding of stray animals; regulate the keeping of animals in homes or as part of a business, and the slaughter, sale or disposition of the same; and adopt measures to prevent and penalize cruelty to animals; and

(ii) Regulate the establishment, operation and maintenance of funeral parlors and the burial or cremation of the dead, subject to existing laws, rules and regulations.

(5) Approve ordinances which shall ensure the efficient and effective delivery of the basic services and facilities as provided for under the Local Government Code and, in addition to said services and facilities shall :

(aa) Provide for the establishment, maintenance, protection and conservation of communal forest and water sheds, tree parks, green belts and other similar forest development projects;

(bb) Establish markets, slaughterhouses or animal corrals and authorize the operation thereof by the city government; and regulate the construction and operation of public markets, talipapas or other similar buildings and structures;

(cc) Regulate the preparation and sale of meat, poultry, fish, vegetables, fruits, fresh dairy products and other foodstuffs for public consumption;

(dd) Regulate the use of streets, avenues, alleys, sidewalks, bridges, parks and other public places and approve the construction, improvement, repair and maintenance of the same; establish bus and vehicles stops and terminals or regulate the use of the same by privately-owned vehicles which serve the public; regulate the garages and the operations of the conveyances for hires; designate stands to be occupied by public vehicles when not in use; regulate the putting up of signs, sign posts, awnings and awning posts on the streets ; and provide for the lighting , cleaning and sprinkling of streets and public places ;

(ee) Regulate traffic on all streets and bridges; prohibit encroachments or obstacles thereon and, when necessary in the interest of public welfare, authorize the removal of encroachments and illegal constructions in public places;

(ff) Subject to existing laws establish and provide for the maintenance, repair and operation of an efficient waterworks system to supply water for the inhabitants and to purify the source of the water supply; regulate the construction, maintenance, repair and use of hydrants, pumps, cisterns and reservoirs; protect the purity and quantity of water supply of the City and, for this purpose extend the coverage of appropriate ordinances over all territory within the drainage

area of said water supply and within one hundred (100) meters of the reservoir, conduit, canal, aqueduct, pumping station or watershed used in connection with water service ; regulate the consumption, use or wastage of water and fix and collect charges therefor ;

- (gg) Regulate the drilling and excavation of the ground for the laying of water, gas, sewer and other pipes and the construction, repair and maintenance of public drains, sewers, cesspools, tunnels and similar structures; regulate the placing of pools and the use of crosswalks, curves and gutters; adopt measures to ensure public safety against open canals, manholes, live wires and other similar hazards to life and property; and regulate the construction and use of private water closets, privies and other similar structures in buildings and homes;
- (hh) Regulate the placing, stringing, attaching, installing, repair and construction of gas mains, electric, telegraph and telephone wires, conduits, meters and other apparatus; and provide for the correction, condemnation or removal of the same when found to be dangerous, defective or otherwise hazardous to the welfare of the inhabitants;
- (ii) Subject to the availability of funds, and to existing laws, rules and regulations, establish and provide for the operation of vocational and technical schools and similar post-secondary institutions and, with the approval of the Department of Education, Culture and Sports and subject to existing laws on tuition fees, fix and collect reasonable tuition fees and other school charges in educational institutions supported by the city government;
- (jj) Establish a scholarship fund for poor but deserving students in schools located within its jurisdiction or for students residing within the City;
- (kk) Approve measures and adopt quarantine regulations to prevent the introduction and spread of diseases;
- (ll) Provide for an efficient and effective system of solid wastes and garbage collection and prohibit littering and the placing or throwing of garbage, refuse and other filth and wastes;
- (mm) Provide for the care of disabled persons, paupers, the aged, the sick, persons of unsound mind, abandoned minors, juvenile delinquents; drug dependents, abused children and youth below eighteen (18) years of age ; and, subject to the availability of funds establish and provide for the operation of centers and facilities for said needy and disadvantaged persons ;
- (nn) Establish and provide for the maintenance and improvement of jails and detention centers, institute a sound jail management program, and appropriate funds for the subsistence of detainees and convicted prisoners of the City;

- (oo) Establish a city council whose purpose is the promotion of culture and the arts, coordinate with government agencies and non-governmental organizations and, subject to the availability of funds, appropriate funds for the support and development of the same; and
 - (pp) Establish a city council for the elderly, which shall formulate policies and adopt measures beneficial to the elderly and to the community; provide incentives for non-governmental agencies and entities and, subject to availability of funds appropriate funds to support programs and projects for the benefit of the elderly.
- (6) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991 and those that are prescribed by law or ordinance.

ARTICLE V

PROCESS OF LEGISLATION

SEC. 11. *Internal Rules of Procedures.* - (a) On the first regular session following the election of its members and within ninety (90) days thereafter, the sangguniang panlungsod shall adopt or update its existing rules of procedure .

(b) The rules of procedure shall provide for the following:

- (1) The organization of the sanggunian and the election of its officers as well as the creation of standing committees which shall include, but shall not be limited to, the committees on appropriations, women and family, human rights, youth and sports development, environmental protection, and cooperatives; the general jurisdiction of each committee; and the election of the chairman and members of each committee;
- (2) The order and calendar of business for each session;
- (3) The legislative process;
- (4) The parliamentary procedures which include the conduct of members during sessions;
- (5) The discipline of members for disorderly behavior and absences without justifiable cause for four (4) consecutive sessions, for which they may be censured, reprimanded, or excluded from the session, suspended for not more than sixty (60) days or expelled: *Provided, That the penalty of suspension or expulsion shall require the concurrence of at least two-thirds (2/3) vote of all the sanggunian members: Provided, further, That a member convicted by final judgment to imprisonment of at least one (1) year for any crime involving moral turpitude shall be automatically expelled from the sanggunian ; and*
- (6) Such other rules as the sanggunian may adopt.

SEC. 12. Full Disclosure of Financial and Business Interest of Sangguniang Panlungsod Members. -

(a) Every sangguniang panlungsod members shall, upon assumption to office, make a full disclosure of his business and financial interest. He shall also disclose any business and financial or professional relationship or any relation by affinity or consanguinity within the fourth civil degree, which he may have with any person, firm or entity affected by any ordinance or resolution under consideration by the sanggunian of which he is a member, which relationship may result in conflict of interest. Such relationship shall include:

(1) Ownership of stock or capital or investment in the entity or firm to which the ordinance or resolution may apply; and

(2) Contracts or agreements with any person or entity which the ordinance or resolution under consideration may affect.

In the absence of specific constitutional or statutory provisions applicable to this situation, "conflict of interest" refers in general to one where it may be reasonably deduced that a member of sanggunian may not act in the public interest due to some private, pecuniary or other personal considerations that may tend to affect his judgment to the prejudice of the service or the public.

(b) The disclosure require under this Act shall may be made in writing and submitted to the secretary of the sanggunian or the secretary of the committee of which he is a member. The disclosure shall, in all cases, form part of the record of the proceedings and shall be made in the following manner:

(1) Disclosure shall be made before the member participates in the deliberations on the ordinance or resolution under consideration: *Provided, That* if the member did not participate during the deliberations, the disclosure shall be made before voting on the ordinance or resolution on second and third readings; and

(2) Disclosure shall be made when a member takes a position or makes a privilege speech on a matter that may affect the business interest, financial connection or professional relationship described herein.

SEC. 13. Sessions. - (a) On the first day of the session immediately following the election of its members, the sangguniang panlungsod shall, by resolution, fix the day, time and place of its regular sessions. The minimum number of regular sessions shall be one a week for the sangguniang panlungsod and twice a month for the sanggunian barangay.

(b) When public interest so demands, special sessions may be called by the city mayor or by a majority of the members of the sanggunian.

(c) All sanggunian sessions shall be open to the public unless a closed-door session is ordered by the affirmative vote of a majority of the members present, there being a quorum, for the public interest or for reasons of security, decency or morality. No two (2) sessions, regular or special, may be held in a single day.

- (d) In the case of special sessions of the sanggunian, a written notice to the members shall be served personally at the member's usual place of residence at least twenty-four (24) hours before the special session is held.

Unless otherwise concurred in by two-thirds (2/3) vote of sanggunian members present, there being a quorum, no other matters may be considered at the special session except those stated in the notice.

- (e) The sanggunian shall keep a journal and record of its proceedings, which may be published upon resolution of the sangguniang panlungsod.

SEC. 14. Quorum. - (a) A majority of all the members of the sanggunian who have been elected and qualified shall constitute a quorum to transact official business. Should a question of quorum be raised during a session, the presiding officer shall immediately proceed to call the roll of the members and thereafter announce the result.

- (b) Where there is no quorum, the presiding officer may declare a recess until such time as a quorum is instituted or a majority of the members present may adjourn from day to day and may compel the immediate attendance of any member absent without justifiable cause by designating a member of the sanggunian to be assisted by a member or members of the police force assigned in the territorial jurisdiction of the City of Claveria, to arrest the absent member and present him at the session.
- (c) If there is still no quorum despite the enforcement of the immediately preceding subsection, no business shall be transacted. The presiding officer, upon proper motion duly approved by the members present, shall then declare the session adjourned for lack of quorum.

SEC. 15. Approval of Ordinances. - (a) Every ordinance enacted by the sanggunian panlungsod shall be presented to the city mayor. If the city mayor approves the same, he shall affix his signature on each and every page thereof; otherwise, he shall veto it and return the same with his objections to the sanggunian, which may proceed to reconsider the same. The sanggunian may override the veto of the city mayor by two-thirds (2/3) vote of all its members, thereby making the ordinance or resolution effective for all legal intents and purposes.

- (b) The veto shall be communicated by the city mayor to the sanggunian within ten (10) days; otherwise the ordinance shall be deemed approved as if he had signed it.

SEC. 16. Veto Power of the City Mayor. - (a) The city mayor may veto any ordinance of the sangguniang panlungsod on the ground that it is *ultra vires* or prejudicial to the public welfare, stating his reasons therefor in writing.

- (b) The city mayor shall have the power to veto any particular item or items on an appropriations ordinance, an ordinance or resolution adopting a local development plan and public investment program, or an ordinance directing the payment of money or creating liability. In such a case, the veto shall not affect the item or items, which are not objected to. The vetoed item or items shall not take effect unless the sanggunian panlungsod overrides the veto in the manner herein provided; otherwise, the item or items in the appropriation ordinance of the previous year corresponding to those vetoed, if any, shall be deemed reenacted.

- (c) The city mayor may veto an ordinance or resolution only once. The sanggunian may override the veto of the city mayor by two-thirds (2/3) vote of all its members, thereby making the ordinance effective even without the approval of the city mayor.

SEC. 17. Review of Barangay Ordinance By the Sangguniang Panlungsod. - (a) Within ten (10) days after their enactment, the sangguniang barangay shall furnish copies of all barangay ordinances to the sangguniang panlungsod for review as to whether the ordinance is consistent with law and city ordinance.

- (b) If the sangguniang panlungsod fails to take action on barangay ordinances within thirty (30) days from receipt thereof, the same shall be deemed approved.
- (c) If the sangguniang panlungsod finds the barangay ordinances inconsistent with law or city ordinances, the sangguniang panlungsod shall, within thirty (30) days from receipt thereof, return the same with its comment and recommendation to the sangguniang barangay concerned for adjustment, amendment or modification; in which case, the effectivity of the barangay ordinance is suspended until such time as the revision called for is effected.

SEC. 18. Enforcement of Disapproved Ordinances or Resolution. - Any attempt to enforce any ordinance or any resolution approving the local development plan and public investment program after the disapproval thereof, shall be sufficient ground for the suspension or dismissal of the official or employee concerned.

SEC. 19. Effectivity of Ordinances or Resolution. - (a) Unless otherwise stated in the ordinance or the resolution approving the local development plan and public investment program, the same shall take effect after ten (10) days from the date a copy thereof is posted in a bulletin board at the entrance of the city hall of Claveria and in at least two (2) other conspicuous places in the City of Claveria.

- (b) The secretary of the sanggunian panlungsod shall cause the posting of an ordinance or resolution in the bulletin board at the entrance of the city hall of Claveria, and in at least two (2) conspicuous places in the City of Claveria not later than five (5) days after approval thereof.

The text of the ordinance or resolution shall be disseminated and posted in Filipino or English and in the language and/or dialect understood by the majority of the people of the City and the secretary of the sangguniang panlungsod shall record such fact in a book for the purpose, stating the dates of approval and posting.

- (c) The main features of the ordinance or resolution duly enacted or adopted shall, in addition to being posted, be published once in a local newspaper of general circulation within the City ; *Provided, further, That* the gist of all ordinances with the penal sanctions shall also be published in a newspaper of general circulation.

ARTICLE VI

DISQUALIFICATION AND SUCCESSION OF ELECTIVE CITY OFFICIALS

SEC. 20. Disqualification of Elective Public City Officials. - The following persons are disqualified from running for any elective position in the City:

- (a) Those sentenced by final judgment for an offense involving moral turpitude or for an offense punishable by one (1) year or more of imprisonment, within two (2) years after serving sentence;
- (b) Those removed from office as a result of an administrative case;
- (c) Those convicted by final judgment for violating the oath of allegiance to the Republic of the Philippines;
- (d) Those with dual citizenship;
- (e) Fugitives from justice in criminal or non-political cases here and abroad;
- (f) Permanent residents in a foreign country or those who have acquired the right to reside abroad and continue to avail of the same right after the effectivity of the Local Government Code; and
- (g) The insane or feeble-minded.

SEC. 21. *Permanent Vacancy in the Office of the City Mayor and the City Vice-Mayor.* -

(a) If a permanent vacancy occurs in the office of the city mayor, the city vice-mayor concerned shall become the city mayor. If a permanent vacancy occurs in the office of the vice-mayor, the highest ranking sangguniang panlungsod member or, in case of his permanent incapacity the second highest sangguniang panlungsod member, shall become the city mayor, or the city vice mayor as the case may be. Subsequent vacancies in the said offices shall be filled automatically by the other sanggunian members according to their ranking as defined herein.

(b) A tie between or among the highest-ranking sanggunian panlungsod members shall be resolved by the drawing of lots.

(c) The successors as defined herein shall serve only the unexpired terms of their predecessors.

For purposes of this Act, a permanent vacancy arises when an elective local official fills a higher vacant office, refuses to assume office, fails to qualify, dies, is removed from office, voluntarily resigns or is otherwise permanently incapacitated to discharge the functions of his office.

For purposes of succession as provided in this Act, ranking in the sanggunian shall be determined on the basis of the proportion of votes obtained by each winning candidate to the total number of registered voters in the City in the immediately preceding local election.

SEC. 22. *Permanent Vacancies in the Sangguniang Panlungsod.* - (a) Permanent vacancies in the sangguniang panlungsod where automatic succession as provided above does not apply shall be filled by appointment in the following manner :

- (1) The President, through the Executive Secretary, shall make the aforesaid appointment;
- (2) Only the nominee of the political party under which the sanggunian member concerned had been elected shall be appointed in the manner herein provided. The appointee shall come from the same political party as that of the sanggunian member who caused the vacancy and

SEC. 24. *The Secretary to the Sangguniang Panlungsod.*- (a) There shall be a secretary to the sangguniang panlungsod who shall be a career official with the rank and salary equal to a head of department or office and who shall be appointed by the city mayor.

- (b) No person shall be appointed secretary to the sangguniang panlungsod unless he is a citizen of the Philippines, a resident of City of Claveria, of good moral character, a holder of a college degree preferable in law, commerce or public administration from a recognized college or university, and a first grade civil service eligible or its equivalent.
- (c) The secretary to the sangguniang panlungsod shall receive such compensation, emoluments and allowances as may be determined by law and appropriate for a head of a department or office;
- (d) The secretary to the sangguniang panlungsod shall take charge of the Office of the Sangguniang Panlungsod and shall:
 - (1) Attend meetings of the sangguniang panlungsod and keep a journal of its proceedings;
 - (2) Keep the seal of the City and affix the same with his signature to all ordinances, resolutions, and other official acts of the sangguniang panlungsod and present the same to the presiding officer for his signature;
 - (3) Forward to the city mayor for approval copies of ordinances enacted by the sangguniang panlungsod and duly certified by the presiding officer ;
 - (4) Furnish upon request of any interested party certified copies of records of public character in his custody, upon payment to the city treasurer of such fees as may be prescribed by ordinance;
 - (5) Record in a book kept for the purpose all ordinances and resolutions enacted or adopted by the sangguniang panlungsod with the dates of passage and publication thereof;
 - (6) Keep his office and all non-confidential records therein open to the public during the usual business hours;
 - (7) Translate into the dialect used by the majority of the inhabitants all ordinances and resolutions immediately after their approval and cause the publication of the same together with the original version in the manner provided for under the Local Government Code;
 - (8) Take custody of the local archives and where applicable the local library and annually account for the same; and
 - (9) Performs such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991 and those that are prescribed by law or ordinance.

SEC. 24. The Secretary to the Sangguniang Panlungsod.- (a) There shall be a secretary to the sangguniang panlungsod who shall be a career official with the rank and salary equal to a head of department or office and who shall be appointed by the city mayor.

- (b) No person shall be appointed secretary to the sangguniang panlungsod unless he is a citizen of the Philippines, a resident of City of Claveria, of good moral character, a holder of a college degree preferable in law, commerce or public administration from a recognized college or university, and a first grade civil service eligible or its equivalent.
- (c) The secretary to the sangguniang panlungsod shall receive such compensation, emoluments and allowances as may be determined by law and appropriate for a head of a department or office;
- (d) The secretary to the sangguniang panlungsod shall take charge of the Office of the Sangguniang Panlungsod and shall:
 - (1) Attend meetings of the sangguniang panlungsod and keep a journal of its proceedings;
 - (2) Keep the seal of the City and affix the same with his signature to all ordinances, resolutions, and other official acts of the sangguniang panlungsod and present the same to the presiding officer for his signature;
 - (3) Forward to the city mayor for approval copies of ordinances enacted by the sangguniang panlungsod and duly certified by the presiding officer ;
 - (4) Furnish upon request of any interested party certified copies of records of public character in his custody, upon payment to the city treasurer of such fees as may be prescribed by ordinance;
 - (5) Record in a book kept for the purpose all ordinances and resolutions enacted or adopted by the sangguniang panlungsod with the dates of passage and publication thereof;
 - (6) Keep his office and all non-confidential records therein open to the public during the usual business hours;
 - (7) Translate into the dialect used by the majority of the inhabitants all ordinances and resolutions immediately after their approval and cause the publication of the same together with the original version in the manner provided for under the Local Government Code;
 - (8) Take custody of the local archives and where applicable the local library and annually account for the same; and
 - (9) Performs such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991 and those that are prescribed by law or ordinance.

SEC. 25. The City Treasurer. - (a) The city treasurer shall be appointed by the Secretary of Finance from the list of at least three (3) ranking eligible recommendees of the city mayor, subject to Civil Service Law rules and regulations.

(b) The city treasurer shall be under the administration and supervision of the city mayor, to whom he shall report regularly on the tax collection efforts of the City.

(c) No person shall be appointed city treasurer unless he is a citizen of the Philippines, a resident of the City of Claveria of good moral character, a holder of degree preferably in Commerce, public administration or law from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired experience in treasury or accounting service for at least five (5) years immediately preceding the date of his appointment.

(d) The city treasurer shall receive such compensation, emoluments and allowances as may be determined by law.

(e) The city treasurer shall take charge of the Treasury Office and shall;

(1) Advise the city mayor, the sangguniang panlungsod and other local government and national officials concerned regarding the disposition of local government funds and such other matters relative to public finance;

(2) Take custody and exercise proper management of the funds of the City;

(3) Take charge of the disbursement of all funds of the City and such other funds the custody of which may be entrusted to him by law or other competent authority;

(4) Inspect private commercial and industrial establishments within the jurisdiction of the City in relation to the implementation of tax ordinances pursuant to the provisions of the Local Government Code;

(5) Maintain and update the tax information system of the City; and

(6) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991 and those that are prescribed by law or ordinance.

SEC. 26. The Assistant City Treasurer. - (a) The assistant city treasurer may be appointed by the Secretary of Finance from a list of at least three (3) ranking eligible recommendees of the city mayor, subject to civil service law, rules and regulations.

(b) No person shall be appointed assistant city treasurer unless he is a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of a college degree preferably in commerce, public administration or law from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired at least five (5) years experience in treasury or accounting services.

- (c) The assistant city treasurer shall receive such compensation, emoluments and allowances as may be determined by law.
- (d) The assistant city treasurer shall assist the city treasurer and perform such other duties as the latter may assign him. He shall have the authority to administer oaths concerning notices and notification to those delinquents in the payment of the real property tax and concerning official matters relative to the accounts of the city treasurer or otherwise arising from the offices of the city treasurer and the city assessor.

SEC. 27. The City Assessor. - (a) The city assessor must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of a degree preferably in civil or mechanical engineering, commerce or any other related course from a recognized college or university and a first grade civil service eligible or its equivalent. He must have acquired experience in real property assessment work in any related field for at least five (5) years immediately preceding the date of his appointment.

- (b) The city assessor shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The city assessor shall take charge of the City Assessors Office, and shall:
 - (1) Ensure that all laws and policies governing the appraisal and assessment of real properties for taxation purposes are properly executed;
 - (2) Initiate, review, and recommend changes in policies and objectives, plans and programs, techniques, procedures and practices in the valuation and assessment of real properties for taxation purposes;
 - (3) Establish a systematic method of real property assessment;
 - (4) Install and maintain a real property identification and accounting system;
 - (5) Prepare, install and maintain a system of tax mapping, showing graphically all properties subject to assessment and gather all data concerning the same;
 - (6) Conduct frequent physical survey to verify and determine whether all real properties within the City are properly listed in the assessment rolls;
 - (7) Exercise the functions of appraisal and assessment primarily for taxation purposes of all real properties in the City;
 - (8) Prepare a schedule of the fair market value of the different classes of real properties in accordance with the provisions of the Local Government Code;

- (9) Issue, upon request of any interested party certified copies of assessment records of real property and all other records relative to its assessment, upon payment of a service charge or fee to the city treasurer;
- (10) Submit every semester a report of all assessments as well as cancellations and modifications of assessments to the city mayor and the sanggunian panlungsod ; and
- (11) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 28. The Assistant City Assessor. - (a) The assistant city assessor must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of a college degree preferably in civil or mechanical engineering, commerce or any related course from a recognized college or university and a first grade civil service eligible or its equivalent. He must have acquired experience in assessment or in any related field for at least three (3) years immediately preceding the date of his appointment.

- (b) The assistant city assessor shall receive such compensation, emoluments and allowances as may be determined by law;
- (c) The assistant city assessor shall assist the city assessor and perform such other duties as the latter may assign him. He shall have the authority to administer oaths on all declarations of real property for purposes of assessment.

SEC. 29 The City Accountant. - (a) The city accountant must be citizen of the Philippines, a resident of the City of Claveria, of good moral character and certified public accountant. He must have acquired experience in the treasury or accounting service for at least five (5) years immediately preceding the date of his appointment.

- (b) The city accountant shall receive such compensation, emoluments and allowances as may be determined by law;
- (c) The city accountant shall take charge of both the Office of the Accounting and Internal Audit Services, and shall:
 - (1) Install and maintain an internal audit system in the City;
 - (2) Prepare and submit financial statements to the city mayor and to the sangguniang panlungsod ;
 - (3) Appraise the sangguniang panlungsod and other officials financial conditions and operations of the City;
 - (4) Certify to the availability of budgetary allotment to which expenditures and obligations may be properly charged;
 - (5) Review supporting documents before the preparation of vouchers to determine completeness of requirements;
 - (6) Prepare statements of cash advances, liquidation, salaries, allowances, reimbursements and remittances pertaining to the City ;

- (7) Post individual disbursement to the subsidiary ledger and index cards;
- (8) Maintain individual ledgers for officials and employees of the City pertaining to payrolls and deductions;
- (9) Record and post in index cards details of purchased furniture, fixtures and equipment, including disposal thereof, if any;
- (10) Account for all issued requests for obligations and maintain and keep all records and reports related thereto;
- (11) Prepare journals and the analysis of obligations and maintain and keep all records and reports related thereto;
- (12) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991 and those that are prescribed by law or ordinance.

SEC. 30. The City Budget Officer. - (a) The city budget officer must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of a college degree preferably in accounting, economics, public administration, or any related course from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired experience in the government budgeting or in any related field for at least five (5) years immediately preceding the date of his appointment.

- (b) The city budget officer shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The city budget officer shall take charge of the City Budget Office, and shall:

- (1) Prepare forms, orders, and circulars embodying instructions on budgetary and appropriation matters for the signature of the city mayor;
- (2) Review and consolidate budget proposals of different departments and offices of the City;
- (3) Assist the city mayor in the preparation of the budget and during budget hearings;
- (4) Study and evaluate budgetary implications of proposed legislation and submit comments and recommendations thereon;
- (5) Submit periodic budgetary reports to the Department of Budget and Management;
- (6) Coordinate with the city treasurer, the city accountant and the city planning and development coordinator for the purpose of budgeting;
- (7) Assist the sangguniang panlungsod in reviewing the approved budgets of the City;

- (8) Coordinate with the city planning and development officer in the formulation of the development plan of the City ; and
- (9) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991 and those that are prescribed by law or ordinance.

SEC. 31. *The City Planning and Development Coordinator.* - (a) The city planning and development coordinator must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of a college degree preferably in urban planning, development studies, economics, public administration or any related course from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired experience in development planning or in any related field for at least five (5) years immediately preceding the date of his appointment;

- (b) The city planning and development coordinator shall receive such compensation, emoluments and allowances as may be determined by law;
- (c) The city planning and development coordinator shall take charge of the City Planning and Development Office and shall:
 - (1) Formulate integrated economic, social, physical and other development plans and policies for consideration of the City;
 - (2) Conduct continuing studies, researches, and training programs necessary to evolve plans and programs for implementation;
 - (3) Integrate and coordinate all sectoral plans and studies undertaken by the different functional groups of agencies;
 - (4) Monitor and evaluate the implementation of the different development programs, projects and activities in the City in accordance with the approved development plan;
 - (5) Prepare comprehensive plans and other development planning documents for the consideration of the local development council;
 - (6) Analyze the income and expenditure patterns, and formulate and recommend fiscal plans and policies for consideration of the finance committee of the sangguniang panlungsod ;
 - (7) Promote people's participation in development planning within the City; and
 - (8) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC.32. *The City Engineer.* - (a) The city engineer must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, an a licensed engineer. He must have acquired experience in the practice of his profession for at least five (5) years immediately preceding the date of his appointment.

- (b) The city engineer shall receive such compensation, emoluments and allowances as may be determined by law;
- (c) The city engineer shall take charge of the City Engineering Office, and shall:
 - (1) Initiate, review and recommend changes in policies and objectives, plans and programs, techniques, procedures and practices in infrastructure development and public works in general of the City;
 - (2) Advise the city mayor on infrastructure, public works and other engineering matters;
 - (3) Administer, coordinate, supervise, and control the construction, maintenance, improvement and repair of roads, bridges and other engineering and public works projects of the City;
 - (4) Provide engineering services to the City, including investigation and survey, engineering designs, feasibility studies and project management; and
 - (5) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 33 City Health Officer - (a) The city health officer must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character and a licensed medical practitioner. He must have acquired experience in the practice of his profession for at least five (5) years immediately preceding the date of his appointment.

- (b) The city health officer shall receive such compensation, emoluments and allowances as may be determined by law;
- (c) The city health officer shall take charge of the City Health Services of the Office of the City Health Services, and shall:
 - (1) Supervise the personnel and staff of said office, formulate program, implementation guidelines and rules and regulations for the operation of the said office for approval of the city mayor in order to assist him in the efficient, effective and economical implementation of health services program geared to implement of health-related projects and activities.
 - (2) Formulate measures for the consideration of the sangguniang panlungsod and provide technical assistance and support to the city mayor in carrying out activities to ensure the delivery of basic services and the provision of adequate facilities related to health services ;
 - (3) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with the health programs and projects which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;

- (b) The city engineer shall receive such compensation, emoluments and allowances as may be determined by law;
- (c) The city engineer shall take charge of the City Engineering Office, and shall:
 - (1) Initiate, review and recommend changes in policies and objectives, plans and programs, techniques, procedures and practices in infrastructure development and public works in general of the City;
 - (2) Advise the city mayor on infrastructure, public works and other engineering matters;
 - (3) Administer, coordinate, supervise, and control the construction, maintenance, improvement and repair of roads, bridges and other engineering and public works projects of the City;
 - (4) Provide engineering services to the City, including investigation and survey, engineering designs, feasibility studies and project management; and
 - (5) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 33 City Health Officer - (a) The city health officer must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character and a licensed medical practitioner. He must have acquired experience in the practice of his profession for at least five (5) years immediately preceding the date of his appointment.

- (b) The city health officer shall receive such compensation, emoluments and allowances as may be determined by law;
- (c) The city health officer shall take charge of the City Health Services of the Office of the City Health Services, and shall:
 - (1) Supervise the personnel and staff of said office, formulate program, implementation guidelines and rules and regulations for the operation of the said office for approval of the city mayor in order to assist him in the efficient, effective and economical implementation of health services program geared to implement of health-related projects and activities.
 - (2) Formulate measures for the consideration of the sangguniang panlungsod and provide technical assistance and support to the city mayor in carrying out activities to ensure the delivery of basic services and the provision of adequate facilities related to health services ;
 - (3) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with the health programs and projects which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;

- (4) Be in the frontline in the delivery of health services, particularly during and in the aftermath of man-made and natural disasters and calamities; and
- (5) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 34. *The City Civil Registrar* - (a) The civil registrar must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of college degree from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired experience in civil registry work for at least five (5) years immediately preceding the date of his appointment.

- (b) The city civil registrar shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The city civil registrar shall be responsible for the city registration programs of the City of Claveria, pursuant to the civil registry law, the civil code and other pertinent laws, rules and regulations issued to implement them.
- (d) The city civil registrar shall take charge of the office of the City Civil Registry, and shall:
 - (1) Develop plans and strategies and , upon approval thereof by the city mayor, implement the same, particularly those which have to do with civil registry programs and projects which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide ; and
 - (2) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 35. *The City Administrator* - (a) The city administrator must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, holder of a college degree preferably in public administration, law or any related course from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired experience in management in administrative work for at least five (5) years immediately preceding the date of his appointment.

- (b) The city administrator shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The city administrator shall take charge of the Office of the City Administrator, and shall:
 - (1) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with the management and administration - related programs and projects which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;

- (2) Be in the frontline of the delivery of administrative support services, particularly those related to the situations during and in the aftermath of man-made and natural disasters and calamities;
- (3) Recommend to the sangguniang panlungsod and advise the city mayor on all matters relative to the management and administration of the City; and
- (4) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160 otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 36. The City Legal Officer - (a) The City Legal Officer must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, and a member of the Philippine Bar. He must have practiced his profession for at least five (5) years immediately preceding the date of his appointment.

- (b) The city legal officer shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The city legal officer, the chief legal counsel of the City, shall take charge of the Office for City Legal Services, and shall:
 - (1) Formulate measures for the consideration of the sangguniang panlungsod and provide legal assistance and support to the city mayor in carrying out the delivery of basic services and provision of adequate facilities;
 - (2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with programs and projects related to legal services which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;
 - (3) Recommend measures to the sangguniang panlungsod and advise the city mayor on all matters related to upholding the rule of law ;
 - (4) Be in the frontline of protecting human rights and prosecuting any violators thereof, particularly those which occur during and in the aftermath of man-made or natural disasters and calamities; and
 - (5) Perform such other duties and functions and exercise such powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 37. The City Social Welfare and Development Officer. - (a) The city social welfare and development officer must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a duly licensed social worker or a holder of a college degree preferably in sociology or any related course from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired experience in the practice of social work for at least five (5) years immediately preceding the date of his appointment.

- (b) The city social welfare and development officer shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The social welfare and development officer shall take charge of the Office on Social Welfare and Development, and shall:
 - (1) Formulate measures for the approval of the sangguniang panlungsod and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and provision of adequate facilities relative to social welfare and development services;
 - (2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with social welfare and development programs and projects which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;
 - (3) Be in the frontline of services delivery, particularly those which have to do with immediate relief and assistance during and in the aftermath of man-made disasters and calamities;
 - (4) Recommend to the sangguniang panlungsod and advise the city mayor on all matters related to social welfare and development services which will improve the livelihood and living conditions of the inhabitants; and
 - (5) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 38. The City Environment and Natural Resources Officer. - (a) The city environment and natural resources officer must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of a college degree preferably in environment, forestry, agriculture or any related course from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired experience in environment and natural resources management, conservation, and utilization work for at least five (5) years immediately preceding the date of his appointment.

- (b) The city environment, natural resources officer shall receive compensation, emoluments and allowances as may be determined by law.
- (c) The city environment, and natural resources officer shall take charge of the Office on Environment and Natural Resources, and shall:
 - (1) Formulate measures for the consideration of the sangguniang panlungsod and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and provision of adequate facilities relative to environment and natural resources;

- (2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with environment and natural resources programs and projects which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;
- (3) Be in the frontline of the delivery of services concerning the environment and natural resources, particularly in the renewal and rehabilitation of the environment during and in the aftermath of man-made or natural disasters and calamities;
- (4) Recommend to the sangguniang panlungsod and advise the city mayor on all matters relative to the protection, conservation, maximum utilization, application of appropriate technology and other matters related to the environment and natural resources; and
- (5) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 39. The City Architect. - (a) The city architect must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, and a duly licensed architect. He must have practiced his profession for at least five (5) years immediately preceding the date of his appointment.

- (b) The city architect shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The city architect shall take charge of the Office on Architectural Planning and Design, and shall:
 - (1) Formulate measures for consideration of the sangguniang panlungsod and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and provision of adequate facilities relative to architectural planning and design;
 - (2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with architectural planning and design programs and projects which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;
 - (3) Be in the frontline of the delivery of services involving architectural planning and design, particularly those related to the redesigning of social distribution of basic facilities and physical structures during and in the aftermath of man-made and natural disasters and calamities;
 - (4) Recommend to the sangguniang panlungsod and advise the city mayor on all matters relative to architectural planning and design as it relates to the total socio-economic development of the City; and

- (5) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 40. *The City Information Officer.* (a) The city information officer must be a citizen of the Philippines and a resident of the City of Claveria, of good moral character, a holder of a college degree preferably in journalism, mass communication or any other related course from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have experience in writing articles and research papers, or in writing for print, television or broadcast media for at least five (5) years immediately preceding his appointment.

(b) The city information officer shall receive such compensation, emoluments and allowances as may be determined by law.

(c) The city information officer shall take charge of the Office on Public Information, and shall:

- (1) Formulate measures for the consideration of the sangguniang panlungsod and provide technical assistance and support to the city mayor in providing the information and research data required for the delivery of basic services and provision of adequate facilities so that the public becomes aware of said services and may fully avail of the same;
- (2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with public information and research data to support programs and projects which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide ;
- (3) Be in the frontline in providing information during and in the aftermath of man-made and natural disasters and calamities, with special attention to the victims thereof, to help minimize injuries and casualties during and after the emergency, and to accelerate relief and rehabilitation;
- (4) Recommend to the sangguniang panlungsod and advise the city mayor on all matters relative to public information and research data as it relates to the total socio-economic development of the City ; and
- (5) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 41. *The City Cooperatives Officer.* - (a) The city cooperatives officer must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of a college degree preferably in business administration with special training in cooperatives or any related course from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have experience in cooperatives organization and management for at least five (5) years immediately preceding his appointment.

- (b) The city cooperatives officer shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The city cooperatives officer shall take charge of the Office for the Development of Cooperatives, and shall:
 - (1) Formulate measures for the consideration of the sangguniang panlungsod and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and provision of facilities through the development, and in providing access to such services and facilities;
 - (2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with integration of cooperative principles and methods in programs and projects which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;
 - (3) Be in the frontline of cooperatives organization, rehabilitation or viability enhancement, particularly during and in the aftermath of man-made and natural disasters and calamities to aid in their survival and, if necessary, subsequent rehabilitation;
 - (4) Recommend to the sangguniang panlungsod and advise the city mayor on all other matters relative to cooperatives development and viability enhancement, which will improve the livelihood and quality of life of the inhabitants; and
 - (5) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 42. The City Agriculturist. - (a) The city agriculturist must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of a degree in agriculture or any related course from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have practiced his profession in agriculture or acquired experience in a related field for at least five (5) years.

- (b) The city agriculturist shall receive such compensation, emoluments and allowances as may be determined by law.
- (c) The city agriculturist shall take charge of the office for agricultural services, and shall:
 - (1) Formulate measures for the approval of the sanggunian and provide technical assistance and support to the city mayor in carrying out said measures to ensure the delivery of basic services and provision of adequate facilities to agricultural services as provided for under Section 17 of the Local Government Code (R.A. 7160) ;

- (2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with agricultural programs and projects which the city mayor is empowered to implement and which the sanggunian is empowered to provide under the Local Government Code (R.A. 7160) ;
- (3) In addition to the foregoing duties and functions, the city agriculturist shall:
 - (i) Ensure that maximum assistance and access to resources in the production, processing and marketing of agricultural and aquacultural and marine products are extended to farmers, fishermen and local entrepreneurs;
 - (ii) Conduct or cause to be conducted location-specific agricultural researches and assist in making available the appropriate technology arising out of, and disseminating information on basic research on crops, prevention and control of plant diseases and pests, and other agricultural matters which will maximize productivity;
 - (iii) Assist the city mayor in the establishment and extension services of demonstration farms or aquaculture and marine products;
 - (iv) Enforce rules and regulations relating to agriculture and aquaculture;
 - (v) Coordinate with government agencies and non-government organizations which promote agricultural productivity through appropriate technology compatible with environment integrity;
- (4) Be in the frontline of the delivery of basic agricultural services, particularly those needed for survival of the inhabitants during and in the aftermath of man-made and natural disasters and calamities;
- (5) Recommend to the sanggunian and advice the city mayor on all matters relating to agriculture and aquaculture which will improve the livelihood and living conditions of the inhabitants; and
- (6) Exercise such other powers and performs such other duties and functions as may be prescribed by law or ordinance.

SEC. 43. The City Veterinarian. - (a) The city veterinarian must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, and a licensed doctor of veterinary medicine. He must have practiced his profession for at least three (3) years immediately preceding the date of his appointment.

- (b) The city veterinarian shall receive such compensation, emoluments and allowances as may be determined by law.

(c) The city veterinarian shall take charge of the Office of Veterinary Services, and shall:

- (1) Formulate measures for the consideration of the sangguniang panlungsod and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and provision of adequate facilities;
- (2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with veterinary-related activities which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;
- (3) Be in the frontline of veterinary-related activities, such as the outbreak of highly contagious and deadly diseases and in situations resulting in the depletion of animals for work and human consumption, particularly those arising from and in the aftermath of man-made or natural disasters and calamities;
- (4) Recommend to the sangguniang panlungsod and advise the city mayor on all other matters relative to veterinary services which will increase the number and improve the quality of livestock, poultry and other domestic animal used for work or human consumption ; and
- (5) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

SEC. 44. The City General Services Officer. - (a) The city general services officer must be a citizen of the Philippines, a resident of the City of Claveria, of good moral character, a holder of a college degree in public administration, business administration or management from a recognized college or university, and a first grade civil service eligible or its equivalent. He must have acquired experience in general services, including management of supply, property, solid waste disposal, and general sanitation for at least five (5) years immediately preceding the date of his appointment.

(b) The city general services officer shall receive such compensation, emoluments and allowances as may be determined by law.

(c) The city general services officer shall take charge of the Office on General Services, and shall:

- (1) Formulate measures for the consideration of the sangguniang panlungsod and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and provision of adequate facilities which require general services expertise and technical support services;

- (2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with general services supportive of the welfare of the inhabitants of the City which the city mayor is empowered to implement and which the sangguniang panlungsod is empowered to provide;
- (3) Take custody of and be accountable for all properties, real or personal, owned by the City, and those granted to it in the form of donation, reparation, assistance and counterpart of joint projects;
- (4) Be in the frontline of general-services related activities, such as the possible or imminent destruction or damage to records, supplies, properties and structural materials or debris, particularly during and in the aftermath of man-made or natural disasters and calamities;
- (5) Recommend to the sangguniang panlungsod and advise the city mayor on all other matters relative to general services ; and
- (6) Perform such other duties and functions and exercise such other powers as provided for under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and those that are prescribed by law or ordinance.

ARTICLE VIII

THE CITY FIRE STATION SERVICE AND THE CITY JAIL SERVICE

SEC. 45. *The City Fire Station Service.* - (a) There shall be established in the City at least one (1) fire station with adequate personnel, firefighting facilities and equipment, subject to the standards, rules and regulations as may be promulgated by the Department of Interior and Local Government. The City shall provide the necessary land or site of the station.

- (b) The city fire station service shall be headed by a city fire marshal whose qualifications shall be as those provided for under Republic Act No. 6975, otherwise known as the PNP Law.
- (c) The city fire station shall be responsible for the fire protection and various emergency services such as rescue and evacuation of injured people at fire-related incidents and, in general, all fire prevention and suppression measures to secure the safety of life and property of the citizenry.

SEC. 46. *The City Jail Service.* - (a) There shall be established and maintained in the City a secured, clean and adequately equipped and sanitary jail for the custody and safekeeping of prisoners, any fugitive from justice, or person detained, awaiting investigation or trial and/or transfer to the national penitentiary, and/or violent mentally-ill person who endangers himself or the safety of others, duly certified as such by the proper medical health officer, pending the transfer to a mental institution.

- (b) The city jail service shall be headed by a city jail warden who must be a graduate of a four (4) year course in psychology, psychiatry, sociology, nursing, social work or criminology who shall assist in the immediate rehabilitation of individuals or detention of prisoners. Great care must be exercised so that the human rights of these prisoners are respected and protected, and their spiritual and physical well-being is properly and promptly attended to.

ARTICLE IX

TRANSITORY AND FINAL PROVISIONS

SEC. 47. *Municipal Ordinances Existing at the Time of the Approval of this Act.* - All ordinances of the Municipality of Claveria existing at the time of the approval of this Act shall continue to be in force within the City of Claveria until the sangguniang panlungsod shall by ordinance provide otherwise.

SEC. 48. *Plebiscite.* - The City of Claveria shall acquire corporate existence upon the ratification of its creation by a majority of the votes cast by the qualified voters in a plebiscite to be conducted in the present Municipality of Claveria within sixty (60) days from the approval of this Act. The expenses for such plebiscite shall be borne by the Municipality of Claveria. The Commission on Elections (COMELEC) shall conduct and supervise such plebiscite.

SEC. 49. *Officials of the City of Claveria.* - The present elective officials of the Municipality of Claveria shall continue to exercise their powers and functions until such time that a new election is held and the duly elected officials shall have already qualified and assumed their offices. The appointive officials and employees of the municipality shall likewise continue exercising their functions and duties and they shall be automatically absorbed by the city government of the City of Claveria.

SEC. 50. *Succession Clause.* - The City of Claveria shall succeed to all the assets, properties, liabilities and obligations of the Municipality of Claveria.

SEC. 51. *Election of Provincial Governor and Sangguniang Panlalawigan Members for the Province of Misamis Oriental.* - The qualified voters of the City of Claveria shall be qualified to vote and run for any elective positions in the elections for provincial governor, sangguniang panlalawigan members and other elective offices for the Province of Misamis Oriental.

SEC. 52. *Jurisdiction of the Province of Misamis Oriental.* - The City of Claveria shall, unless otherwise provided by law, continue to be under the supervision of the Province of Misamis Oriental.

SEC. 53. *Representative District.* - Until otherwise provided by law, the City of Claveria shall continue to be part of the second congressional district of the Province of Misamis Oriental.

SEC. 54. *Suspension of Increase in Rates of Local Taxes.* - No increase in the rates of local taxes shall be imposed by the City of Claveria within a period of five (5) years from its acquisition of corporate existence.

SEC. 55. *Applicability of Laws.* - The provisions of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and other laws pertaining to the Province of Misamis Oriental, and such laws as are applicable to component cities shall govern the City of Claveria insofar as they are not inconsistent with the provisions of this Act.

SEC. 56. *Separability Clause.* - If any of this Act is declared invalid or unconstitutional, the other parts or provisions thereof shall remain valid and effective.

SEC. 57. *Effectivity.* - This Act shall take effect upon its approval.

Approved,