

Republic of the Philippines
House of Representatives
Quezon City, Philippines

Eleventh Congress

First Regular Session

House Bill No. 6051



Introduced by Rep. Ma. Milagros H. Magsaysay

EXPLANATORY NOTE

This bill seeks the conversion of the Municipality of Subic in the Province of Zambales into a component city, to be known as the City of Subic.

Subic as a component city will add historical color to its existence as one of the oldest communities established by the Augustinian missionaries in 1607 in the province of Zambales. This year, 2007, is the 400th founding anniversary of the municipality and its conversion will boost its development potentials toward a self-reliant community. Furthermore, Subic will become an effective partner in the realization of the national goals due to its strategic location in the country and contiguous to the Subic Bay Special Economic and Freeport Zone (SBSEFZ).

The Municipality of Subic satisfies all the pre-requisites provided by law (R.A. 7160) for its conversion into a city.

The Municipality of Subic is at the crossroads of massive change. Everyday, investments and new opportunities provide an increasing conduit for progress and development, not to mention the establishment of the Hanjin Heavy Industries Corp. – Phil Inc. of a modern ship building facility in Barangay Cawag of this municipality making Subic, Zambales a booming center for business and investment.

Your support for this bill is earnestly solicited.

MA. MILAGROS H. MAGSAYSAY

Representative
1st District Zambales

CONGRESS OF THE PHILIPPINES
ELEVENTH CONGRESS
First Regular Session

HOUSE OF REPRESENTATIVES

House Bill No. 6051

INTRODUCED BY REP. MA. MILAGROS H. MAGSAYSAY

**AN ACT CONVERTING THE MUNICIPALITY OF SUBIC, PROVINCE OF ZAMBALES,
INTO A COMPONENT CITY TO BE KNOWN AS THE CITY OF SUBIC**

Be it enacted by Senate and House of Representatives of the Philippines in Congress
assembled:

ARTICLE 1

GENERAL PROVISIONS

SECTION 1. *Title* – This Act shall be known as the “Charter of the City of Subic”.

SECTION 2. *The City of Subic.* – The Municipality of Subic in the Province of
Zambales is hereby converted into a component city to be known as the City of Subic, hereinafter
referred to as the City, which shall comprise of the present territory of the Municipality of Subic,
Province of Zambales. The territorial jurisdiction of the City shall be within the present metes and
bounds of the Municipality of Subic.

SECTION 3. *Corporate Powers of the City.* – The City constitutes a political body
corporate and as such is endowed with the attributes of perpetual succession and possessed of the powers
which pertain to a municipal corporation to be exercised in conformity with the provisions of this
Charter. The City shall have the following corporate powers:

- (a) To have a continuous succession in its corporate name;
- (b) To sue and be sued;
- (c) To have and use a corporate seal;
- (d) To acquire and convey real or personal property;
- (e) To enter into contracts, and
- (f) To exercise such other powers as are granted to corporations, subject to the limitations
provided in this Act and other applicable laws.

SECTION 4. *General Powers of the City.* – The City shall have a common seal and may alter
the same at pleasure. It shall exercise the powers to levy taxes and close roads, streets, alleys, parks, or

squares. It may take, purchase, receive, hold, lease, convey and dispose of real and personal property for the general interest of the City, condemn private property for public use, contract and be contracted with, sue and be sued, prosecute and defend to final judgment and execution suits wherein said City is a party, and exercise all the powers as are granted to corporations and/or hereinafter conferred.

SECTION 5. *Liability for Damages.* – The City and its officials shall not be exempt from liability for death or injury to persons or damage to property except in cases of force majeure and fortuitous event.

SECTION 6. *Jurisdiction of the City.* – The jurisdiction of the City of Subic, for police purposes only, shall be coextensive with its territorial jurisdiction, and for the purposes of protecting and insuring the purity of the water supply of the City, such police jurisdiction shall also extend over all territory within the drainage area of such water supply, or within one hundred (100) meters of any reservoir, conduit, canal, aqueduct, or pump station used in connection with the City water service. The city court of the City shall have concurrent jurisdiction with the city or municipal courts of adjoining municipalities or cities, to try crimes and misdemeanors committed within said drainage area, or within said spaces of One Hundred (100) meters. The court first taking cognizance of such an offense shall have jurisdiction to try said cases to the exclusion of others. The police force of the several municipalities and cities concerned shall have concurrent jurisdiction with the police force of the City for the maintenance of good order and the enforcement of ordinances throughout said zone, area and spaces. But any license that may be issued within said zone, area or spaces shall be granted by the proper authorities of the city or municipality concerned, and the fees arising therefrom shall accrue to the treasury of the said city or municipality.

ARTICLE 11

CITY OFFICIALS IN GENERAL

SECTION 7. *The officials of the City of Subic.* – (a) There shall be in the City of Subic a City Mayor, a Vice Mayor, Sangguniang Panlungsod members, a Secretary to the Sangguniang Panlungsod, a City Treasurer and an assistant City Treasurer, a City Assessor and an assistant City Assessor, a City Accountant, a City Budget Officer, a City Planning and Development Coordinator, a City Engineer, a City Health Officer, a City Civil Registrar, a City Administrator, a City Legal Officer, a City Veterinarian, a City Agriculturist, a City Social Welfare and Development Officer, and a City General Services Officer.

(b) In addition thereto, the City Mayor may appoint a City Architect, a City Information Officer, a City Agriculturist, a City Population Officer, a City Environment and Natural Resources Officer, and a City Cooperatives Officer.

(c) The City shall establish a City Fire Station to be headed by a City Fire Marshall, a City Jail to be headed by a City Jail Warden, and a City Schools Division to be headed by the City Schools Division Superintendent; and

(d) The City of Subic may:

(1) Maintain existing offices not mentioned in subsections (a) and (b) hereof:

(2) Create such other offices as may be necessary to carry out the purposes of the City; or

(3) Consolidate the functions of any office with those of another in the interest of Efficiency and economy.

(e) Unless otherwise provided herein all appointive officials of the City shall be appointed by the City Mayor with the concurrence of the majority of all the Sangguniang Panlungsod members, subject to civil service law, rules and regulations. The Sangguniang Panlungsod shall act on the appointments within fifteen (15) days from the date of its submission, otherwise the same shall be deemed confirmed.

ARTICLE 111

THE CITY MAYOR AND VICE MAYOR

SECTION 8. *The City Mayor* – (a) The City Mayor shall be the chief executive of the City. He shall be elected at large by the qualified voters of the City.

No person shall be eligible for the position of city mayor unless:

(1) He is citizen of the Philippines;

(2) He is at least twenty-one (21) years of age;

(3) An actual resident of the City for at least one (1) year immediately preceding the date of the election; and

(4) A qualified voter therein.

He shall hold office for three (3) years, unless sooner removed, and shall receive a minimum monthly compensation corresponding to Salary Grade 30 as prescribed under Republic Act No. 6758, otherwise known as the Salary Standardization Law and the implementing guidelines issued pursuant thereto.

(b) The City Mayor, as the chief executive of the city government shall exercise such powers and perform such duties and functions as provided by RA No. 7160. Otherwise known as the Local Government Code of 1991, this Act, and other applicable laws. For efficient, effective and economical governance the purpose of which is the general welfare of the City and its inhabitants, the City Mayor shall:

(1) Exercise general supervision and control over all programs, projects, services, and activities of the City, and in this connection, shall:

(a) Determine the guidelines of city policies and be responsible to the Sangguniang Panlungsod for the program of government;

(b) Direct the formulation of the city development plan, with the assistance of the City Development Council, and upon approval thereof by the Sangguniang Panlungsod, implement the same;

(c) Present the program of government and propose policies and projects for the consideration of the Sangguniang Panlungsod every calendar year and as often as may be deemed necessary as the general welfare of the inhabitants and the needs of the city government may require;

(d) Initiate and propose legislative measures to the Sangguniang Panlungsod and as often as may be deemed necessary, provide such information and data needed or requested by said sanggunian in the performance of its legislative functions;

(e) Appoint all officials and employees whose salaries and wages are wholly or mainly paid out of city funds and whose appointments are not otherwise provided for in this Act, as well as those he may be authorized by law to appoint, except those who are appointed by the Vice Mayor as provided in Section 9 hereof;

(f) Represent the City in all its business transactions and sign in its behalf all bonds, contracts and obligations, and such other documents upon authority of the Sangguniang Panlungsod or pursuant to existing laws or ordinances;

(g) Carry out such emergency measures as may be necessary during and in the aftermath of man-made and natural disasters and calamities;

- 136 (h) Determine the time, manner and place of payment of salaries or wages of
137 the officials and employees of the City, in accordance with law or
138 ordinance;
- 139 (i) Allocate and assign office space to City and other officials and
140 employees who by Law or ordinance, are entitled to such space in the
141 city hall and other buildings owned or leased by the city government;
- 142 (j) Ensure that all executive officials and employees of the City faithfully
143 discharge their duties and functions as provided by law and this Act, and
144 cause to be instituted administrative or judicial proceedings against any
145 official or employee of the City who may have committed an offense in
146 the performance of his official duties;
- 147 (k) Examine the books, records and other documents of all offices, officials,
148 agents, or employees of the City and, in aid of his executive powers and
149 authority, require all national officials and employees stationed in or
150 assigned to the City to make available to him such books, records and
151 other documents in their custody, except those classified by law as
152 confidential;
- 153 (l) Furnish copies of executive orders issued by him to the respective
154 council chairmen within seventy-two (72) hours after their issuance;
- 155 (m) Visit component barangays of the City at least once every six (6) months
156 to deepen his understanding of problems and conditions, listen and give
157 appropriate counsel to local officials and inhabitants of general laws and
158 ordinances which especially concern them, and otherwise conduct visits
159 and inspections to ensure that the governance of the City will improve
160 the quality of life of the inhabitants;
- 161 (n) Act on leave applications of officials and employees appointed by
162 him and the commutation of the monetary value of their leave credits in
163 accordance with law;
- 164 (o) Authorize official trips of city officials and employees outside of
165 the City for a period not exceeding thirty (30) days;

(p) Call upon any national official or employee stationed in or assigned to the City to advise him on matters affecting the City and to make recommendations thereon: coordinate with said officials or employees in the formulation and implementation of plans, programs and projects; and, when appropriate, initiate any administrative or judicial action against a national government official or employee who may have committed an offense in the performance of his official duties while stationed in or assigned to the City:

(q) Authorize payment for medical care, necessary transportation, subsistence, hospital or medical fees of city officials and employees who are injured while in the performance of their official duties and functions, subject to the availability of funds;

(r) Solemnize marriages, any provisions of law to the contrary notwithstanding;

(s) Conduct an annual palarong panlungsod, which shall feature traditional sports and disciplines included in national and international games, in coordination with the Department of Education; and

(t) Submit to the provincial governor the following reports: an annual report containing a summary of all matters pertinent to the management, administration and development of the City and all information and data relative to its political, social and economic conditions, and supplemental reports when unexpected events and situations arise any time during the year, particularly when man-made or natural disasters or calamities affect the general welfare of the City.

(2) Enforce all laws and ordinances relative to the governance of the city and in the exercise of its appropriate corporate powers, implement all approved policies, programs, projects, services, and activities of the City, and in addition thereto:

(a) Ensure that the acts of the City's component barangays and of its officials are within the scope of their prescribed powers, duties and functions;

- (b) Call conventions, conferences, seminars or meetings of elective and appointive officials of the City, including provincial and national officials and employees stationed in or assigned to the City, at such time and place and on such subject as he may deem important for the promotion of the general welfare of the City and its inhabitants;
- (c) Issue such executive orders for the faithful and appropriate enforcement and execution of laws and ordinances;
- (d) Be entitled to carry the necessary firearm within his territorial jurisdiction;
- (e) Act as the deputized representative of the National Police Commission, formulate the peace and order plan of the City and, upon its approval, implement the same and, as such representative, exercise general and operational control and supervision over the local police forces in the City in accordance with Republic Act No. 6975; and
- (f) Call upon the appropriate law enforcement agencies to suppress disorder, riot, lawless violence, rebellion or sedition, or to apprehend violators of the law when public interest so requires and the city police forces are inadequate to cope with the situation or the violators.
- (3) Initiate and maximize the generation of resources and revenues, and apply the same in the implementation of development plans, program objectives and priorities, particularly those resources and revenues programmed for agro-industrial development and countryside growth and progress, and relative thereto, shall:
- (a) Require each head of an office or department to prepare and submit an estimate of appropriations for the ensuing calendar year in accordance with the budget preparation process as provided for in the Local Government Code of 1991;
- (b) Prepare and submit to the Sangguniang Panlungsod for approval the executive and supplemental budgets of the City for the ensuing calendar year in the manner provided for under the Local Government Code:

- (c) Ensure that all taxes and other revenues of the City are collected, and that city funds are applied to the payment of expenses and settlement of obligations of the City in accordance with law or ordinance;
- (d) Issue licenses and permits and suspend or revoke the same for any violation of the conditions upon which said licenses or permits had been issued, pursuant to law or ordinance; this includes the issuance of licenses and permits to gambling operations authorized by law subject to the ordinance of the Sangguniang Panlungsod;
- (e) Issue permits without need of approval therefore from any national agency for the holding of activities for any charitable or welfare purpose, excluding prohibited games of chance or shows contrary to law, public policy, and public morals;
- (f) Require owners of illegally constructed houses, buildings or other structures to obtain the necessary permit, subject to such fines and penalties as may be imposed by law or ordinance, or to make necessary changes in the construction of the same when said construction violates any law or ordinance, or to order the demolition or removal of said house, building, or structure within the period prescribed by law or ordinance;
- (g) Adopt adequate measures to safeguard and conserve land, mineral, marine, forest, and other resources of the City;
- (h) Provide efficient and effective property and supply management in the City; and protect the funds, credits, rights, and other properties of the City, and
- (i) Institute or cause to be instituted administrative or judicial proceedings or violation of ordinances in the collection of taxes, fees or charges, and for the recovery of funds and property, and cause the City to be defended against all suits to ensure that its interest, resources and rights shall be adequately protected.
- (4) Ensure the delivery of basic services and the provision of adequate facilities and, in addition thereto, shall:

- (a) Ensure that the construction and repair of roads and highways funded by the national government shall, as far as practicable, be carried out in a spatially contiguous manner and in coordination with the construction and repair of the roads and bridges of the City and of the province, and
- (b) Coordinate the implementation of technical services, including public works and infrastructure programs, rendered by national and provincial offices.
- (5) Exercise such other powers and perform such other duties and functions as may be Prescribed by laws or ordinance.

SECTION 9. *The City Vice Mayor* – (a) There shall be a vice mayor who shall be elected in the same manner as the city mayor and shall, at the time of his election, possess the same qualifications as the City Mayor. He shall hold office for three (3) years unless sooner removed, and shall receive a minimum monthly compensation corresponding to Salary Grade 28 as prescribed under Republic Act No. 6578 and the implementing guidelines issued pursuant thereto.

(b) The Vice Mayor shall:

- (1) Act as presiding officer of the Sangguniang Panlungsod and sign all warrants drawn on the city treasury for all expenditures appropriated for the operation of the Sangguniang Panlungsod;
- (2) Subject to civil service law, rules and regulations, appoint all officials and employees including the Secretary to the Sangguian and such employees of the individual members of the Sangguniang Panlungsod, except those whose manner of appointment is specifically provided for under existing laws;
- (3) Assume the office of the City Mayor for the unexpired term of the latter in the event of permanent vacancy,
- (4) Exercise the powers and perform the duties and functions of the City Mayor in cases in cases of temporary vacancy; and
- (5) Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

ARTICLE IV

THE SANGGUNIANG PANLUNGSOD

SECTION 10. *The Sangguniang Panlungsod* – (a) The Sangguniang Panlungsod, the legislative body of the City, shall be composed of the City Vice-Mayor as presiding officer, ten (10) regular Sanggunian members, the president of the city chapter of the Liga ng mga Barangay, the president of the Panlungsod na Pederasyon ng mga Sangguniang Kabataan, and the sectoral representatives, as members.

(b) In addition thereto, there shall be three (3) sectoral representatives: one (1) from the women; and, as shall be determined by the Sangguniang Panlungsod within ninety (90) days prior to the holding of the local elections, one (1) from the agricultural or industrial workers; and one (1) from the other sectors, including the urban poor, indigenous cultural communities, or disabled persons.

(c) The regular members of the Sangguniang Panlungsod and the sectoral representatives shall be elected in the manner as may be provided for by law. The elective members of the Sangguniang Panlungsod shall possess the qualifications as provided under Section 39, R.A. 7160. In addition, they shall possess the same other qualifications as that of the city mayor and city vice mayor.

(d) They shall receive such compensation, emoluments, and allowances as may be determined by law or ordinance.

(e) The Sangguniang Panlungsod shall:

(1) Approve ordinances and pass resolutions necessary for an efficient and effective City government and, relative thereto, shall:

(a) Review all ordinances approved by the sangguniang barangay and executive orders issued by the punong barangay to determine whether these are within the scope of the prescribed powers of the sangguniang barangay and of the punong barangay;

(b) Maintain peace and order by enacting measures to prevent and suppress lawlessness, disorder, riot, violence, rebellion, or sedition, and impose penalties for the violation of said ordinances;

(c) Approve ordinances imposing imprisonment not exceeding one (1) year or a fine not exceeding Five thousand pesos (P5,000.00) or both imprisonment and fine at the discretion of the court, for the violation of a city ordinance;

(d) Adopt measures to protect the inhabitants of the City from the harmful effects of man-made or natural disasters and calamities, and to provide

318 relief services and assistance for victims during and in the aftermath of
319 said disasters or calamities and in their return to productive livelihood
320 following said events;

321 (e) Enact ordinances intended to prevent, suppress and impose appropriate
322 penalties for habitual drunkenness in public places, vagrancy,
323 mendicancy, prostitution, establishment and maintenance of houses of
324 ill-repute, gambling and other prohibited games of chance, fraudulent
325 devices and ways to obtain money or property, drug addiction,
326 maintenance of drug dens, drug pushing, juvenile delinquency, the
327 printing, distribution and exhibition of obscene or pornographic materials
328 or publications, and such other activities inimical to the welfare and
329 morals of the inhabitants of the City;

330 (f) Protect the environment and impose appropriate penalties for acts which
331 endanger the environment, such as dynamite fishing and other form of
332 destructive fishing, illegal logging and smuggling of logs, smuggling of
333 natural resources products and of endangered species of flora and fauna,
334 slash-and-burn farming, and such other activities which result in
335 pollution, acceleration of eutrophication of rivers and lakes or of
336 ecological imbalance;

337 (g) Subject to the provisions of the Local Government Code and
338 applicable laws, determine the powers and duties of officials and
339 employees of the City;

340 (h) Determine the positions and the salaries, wages, allowances and other
341 emoluments and benefits of officials and employees paid wholly or
342 mainly from city funds and provide for expenditures necessary for the
343 proper conduct of programs, projects, services, and activities of the city
344 government;

345 (i) Authorize the payment of compensation to a qualified person not in the
346 government service who fills up a temporary vacancy or grant
347 honorarium to any qualified official or employee designated to fill a
348 temporary vacancy in a concurrent capacity at the rate authorized by law;

- (j) Provide a mechanism and the appropriate funds therefore to ensure the safety and protection of all city government property, public documents, or records such as those relating to property inventory, land ownership, records of births, marriages, deaths, assessments, taxation, accounts, business permits, and such other records and documents of public interest in the offices and departments of the city government;
- (k) When the finances of the city government allow, provide for additional allowances and other benefits to judges, prosecutors, public elementary and high school teachers, and other national government officials stationed in or assigned to the City;
- (l) Provide legal assistance to City and barangay officials who in the performance of their official duties or on the occasion thereof, have to initiate judicial proceedings or defend themselves against legal actions. The Sangguniang Panlungsod may authorize the City Mayor to engage the services of private counsel for this purpose; and
- (m) Provide for group insurance or additional insurance coverage for all barangay officials, including members of barangay tanod brigades and other service units, with public or private insurance companies, when the finances of the city government allow such coverage.
- (2) Generate and maximize the use of resources and revenues for the development plan, program objectives and priorities of the City, with particular attention to agro-industrial development and citywide growth and progress, and relative thereto, shall:
- (a) Approve the annual and supplemental budgets of the city government and appropriate funds for specific programs, projects, services, and activities of the City, or for other purposes not contrary to law, in order to promote the general welfare of the City and its inhabitants;
- (b) Subject to the provisions of Book II of the Local Government Code of 1991, and applicable laws and upon the majority vote of all the members of the Sangguniang Panlungsod, enact ordinances levying taxes, fees

and charges, prescribing the rates thereof for general and specific purposes, and granting tax exemptions, incentives or relief;

(c) Subject to the provisions of Book II of the Local Government Code of 1991, and upon the majority vote of all the members of the Sangguniang Panlungsod, authorize the City Mayor to negotiate and contract loans and other forms of indebtedness;

(d) Subject to the provisions of Book II of the Local Government Code of 1991, and applicable laws and upon the majority vote of all the Members of the Sangguniang Panlungsod, enact ordinances authorizing the floating of bonds or other instruments of indebtedness for the purposes of raising funds to finance development projects;

(e) Appropriate funds for the construction and maintenance or the rental of buildings for the use of the City; and, upon the majority vote of all the members of the Sangguniang Panlungsod, authorize the City Mayor to lease to private parties such public buildings held in a proprietary capacity, subject to existing laws, rules and regulations,

(f) Prescribe reasonable limits and restraints on the use of property within the jurisdiction of the City;

(g) Adopt a comprehensive land use plan for the City; provided that, the formulation and adoption or modification of said plan shall be in coordination with the approved provincial comprehensive land use plan;

(h) Reclassify agricultural lands within the jurisdiction of the City, subject to the pertinent provisions of the Local Government Code;

(i) Enact integrated zoning ordinances in consonance with the approved comprehensive land use plan, subject to existing laws, rules and regulations; establish fire limits or zones, particularly in populous centers and regulate the construction, repair or modification of buildings within said fire limits or zones in accordance with the provisions of the Fire Code;

(j) Subject to national law, process and approve subdivision plans for residential, commercial or industrial purposes and other development

purposes, and to collect processing fees and other charges, the proceeds of which shall accrue entirely to the City; provided, however, that where approval of a national agency or office is required said approval shall not be withheld for more than thirty (30) days from receipt of the application. Failure to act on the application within the period stated above shall be deemed as approval thereof:

(k) Subject to the provisions of Book II of the Local Government Code, grant the exclusive privilege of constructing fish corrals or fish pens, or the taking or catching of bangus fry, prawn fry or kawag-kawag, or fry of any species or fish within the city water;

(l) With the concurrence of at least two-thirds (2/3) of all the members of the Sangguniang Panlungsod, grant tax exemptions, incentives or reliefs to entities engaged in community growth-inducing industries, subject to the provisions of the Local Government code:

(m) Grant loans or provide grants to other local government units or to national, provincial and city charitable, benevolent or educational institutions; provided, that said institutions are operated and maintained within the City;

(n) Regulate the numbering of residential, commercial and other buildings; and

(o) Regulate the inspection, weighing and measuring of articles of commerce.

(3) Subject to the provisions of the Local Government Code of 1991, enact ordinances granting franchises and authorizing the issuance of permits or licenses, upon such conditions and for such purposes intended to promote the general welfare of the inhabitants of the City and, pursuant to this legislative authority, shall:

(a) Fix and impose reasonable fees and charges for all services rendered by the city government to private persons or entities;

(b) Regulate or fix license fees for any business or practice of profession within the City and the conditions under which the license for said

business or practice of profession may be revoked and enact ordinances
levying taxes thereon;

(c) Provide for and set the terms and conditions under which public utilities
owned by the City shall be operated by the city government, and
prescribe the conditions under which the same may be leased to private
persons or entities, preferably cooperatives;

(d) Regulate the display of and fix the license fees for signs, signboards, or
billboards at places where the profession or business advertised thereby
is, in whole or in part, conducted;

(e) Any law to the contrary notwithstanding, authorize the establishment,
operation and maintenance of cockpits, and regulate cockfighting and
commercial breeding of gamecocks; provided that, the existing rights
should not be prejudiced;

(f) Subject to the guidelines prescribed by the Department of Transportation
and Communications, regulate the operation of tricycles and grant
franchises for the operation thereof within the territorial jurisdiction of
the City; and

(g) Upon approval by a majority vote of all the members of the Sangguniang
Panlungsod, grant a franchise to any person, partnership, corporation, or
cooperatives to do business within the City; establish, construct, operate
and maintain markets or slaughterhouses; or undertake such other
activities within the City as may be allowed by existing laws; provided
that, cooperatives shall be given preference in the grant of such
franchise.

(4) Regulate activities relative to the use of the lands, buildings and structures within
the City in order to promote the general welfare and, for said purpose, shall:

(a) Declare, prevent or abate any nuisance;

(b) Require that buildings and the premises thereof and any land within
the City be kept and maintained in a sanitary condition; impose penalties
for any violation thereof: or, upon failure to comply with the said
requirement, have the work done at the expense of the owner,

473 administrator or tenant concerned; or require the filling up of any land or
474 premises to a grade necessary for proper sanitation;

475 (c) Regulate the disposal of clinical and other wastes from hospitals, clinics
476 and other similar establishments;

477 (d) Regulate the establishment, operation and maintenance of cafes,
478 restaurants, beer houses, hotels, motels, inns, pension houses, lodging
479 houses, and other similar establishments, including tourist guides and
480 transport;

481 (e) Regulate the sale, giving away or dispensing of any intoxicating malt,
482 vino, mixed or fermented liquors at any retail outlet;

483 (f) Regulate the establishment and provide for the inspection of steam
484 boilers or any heating device in buildings and the storage of inflammable
485 and highly combustible materials within the City;

486 (g) Regulate the establishment, operation and maintenance of any
487 entertainment or amusement facilities, including the theatrical
488 performance, circuses, billiard pools, public dancing schools, public
489 dance halls, sauna baths, massage parlors, and other places for
490 entertainment or amusement, particularly those which tend to disturb the
491 community or annoy the inhabitants, or require the suspension or
492 suppression of the same; or prohibit certain forms of amusement or
493 entertainment in order to protect the social and moral welfare of the
494 community;

495 (h) Provide for the impounding of stray animals, regulate the keeping of
496 animals in homes or as part of a business and the slaughter, sale or
497 disposition of the same, and adopt measures to prevent and penalize
498 cruelty to animals; and

499 (i) Regulate the establishment, operation and maintenance of funeral parlors
500 and the burial or cremation of the dead, subject to existing laws, rules
501 and regulations.

- (5) Approve ordinances which shall ensure the efficient and effective delivery of the basic services and facilities as provided for under the Local Government code, in addition to said services and facilities, shall:
- (a) Provide for the establishment, maintenance, protection, and conservation of communal forests and watersheds, tree parks, green belts, mangroves, and other similar forest development projects;
 - (b) Establish markets and slaughterhouses or animal corrals and authorize the operation thereof by the city government, and regulate the construction and operation of private markets, talipapas, or other similar buildings and structures;
 - (c) Authorize the establishment, maintenance and operation by the city government of ferries, wharves and other structures intended to accelerate productivity related to marine and seashore or offshore activities;
 - (d) Regulate the preparation and sale of meat, poultry, fish, vegetables, fruits, fresh dairy products, and other foodstuffs for public consumption;
 - (e) Regulate the use of streets, avenues, alleys, sidewalks, bridges, parks, and other public places and approve the construction, improvement, repair, and maintenance of the same; establish bus and vehicle stops and terminals or regulate the use of the same by privately-owned vehicles which serve the public, regulate garages and the operations of conveyances for hire; designate stands to be occupied by public vehicles when not in use; regulate the putting up of signs, signposts, awnings and awning post on the streets; and provide for the lighting, cleaning and sprinkling of streets and public places;
 - (f) Regulate traffic on all streets and bridges; prohibit encroachments or obstacles thereon; and, when necessary in the interest of public welfare, authorize the removal of encroachments and illegal constructions in public places;
 - (g) Subject to applicable laws, establish and provide for the maintenance, repair and operation of an efficient water works system to supply water

for the inhabitants and to purify the source of the water supply; regulate the construction, maintenance, repair, and use of hydrants, pumps, cisterns, and reservoirs; protect the purity and quantity of the water supply of the City and, for this purpose, extend the coverage of appropriate ordinances over all territory within the drainage area of said water supply and within one hundred (100) meters of the reservoir, conduit, canal, aqueduct, pumping station, or watershed used in connection with the water service; and regulate the consumption, use or wastage of water and fix and collect charges thereof;

(h) Regulate the drilling and excavation of the ground for the laying of water, gas, sewer, and other pipes and the maintenance of public drains, sewers, cesspools, tunnels and similar structures; regulate the placing of poles and the use of crosswalks, curbs and gutters; adopt measures to ensure public safety against open canals, manholes, live wires, and other similar hazards to life and property; and regulate the construction and use of private water closets, privies and other similar structures in buildings and homes;

(i) Regulate the placing, stringing, attaching, installing, repair, and construction of all gas mains, electric, telegraph and telephone wires, conduits, meters, towers, antennas, and other apparatus; and provide for the correction, condemnation or removal of the same when found to be dangerous, defective or otherwise hazardous to the welfare of the inhabitants;

(j) Subject to the availability of funds and existing laws, rules and regulations, establish and provide for the operation of vocational and technical schools and similar post-secondary institutions and, with the approval of the Department of Education, Culture and Sports and subject to the existing laws on tuition fees, fix and collect reasonable tuition fees and other school charges in educational institutions supported by the city government.

- (k) Establish a scholarship fund for poor but deserving students in schools located within its jurisdiction or for students residing within the City.
- (l) Approve measures and adopt quarantine regulations to prevent the introduction and spread of disease;
- (m) Provide for an efficient and effective system of solid waste and garbage collection and prohibit littering and the placing or throwing of garbage, refuse and other filth and wastes.
- (n) Provide for the care of disabled persons, paupers, the aged, the sick, persons of unsound mind, abandoned minors, juvenile delinquents, drug dependents, abused children, and other needy and disadvantaged persons particularly children and youth below eighteen (18) years of age; and, subject to the availability of funds, establish and provide for the operation of centers and facilities for them;
- (o) Establish and provide for the maintenance and improvement of jail and detention centers, institute a sound jail management program, and appropriate funds for the subsistence of detainees and convicted prisoners in the City.
- (p) Establish a city council whose purpose is the promotion of culture and the arts, coordinated with government agencies and nongovernmental organizations and, subject to the availability of funds, appropriate funds for the support and development of the same; and
- (q) Establish a city council for the elderly which shall formulate policies and adopt measures beneficial to the elderly and to the community, provide incentives for non-government organization subject to the availability of funds, appropriate funds to support programs and projects for the benefit of the elderly.
- (r) Regulate the establishment of shipbuilding and repair industries and related industries;
- (6) Exercise such other powers and performs such other duties and functions as may be prescribed by law or ordinance.

594 ARTICLE V

595 PROCESS OF LEGISLATION

596 SECTION 11. *Internal Rules of Procedure* – (a) On the first regular session following the
597 election of its members and within ninety (90) days thereafter, the Sangguniang Panlungsod shall adopt
598 or update its existing rules of procedure.

599 (b) The rules of procedure shall provide for the following:

- 600 (1) The organization of the Sanggunian and the election of its officers, as well as
601 the creation of standing committees which shall include, but shall not be limited
602 to, the committees on finance, appropriation, women and family, human rights,
603 youth and sports development, environmental protection, and cooperatives;
604 the general jurisdiction of each committee, and the election of the chairman and
605 members of each committee: Provided That the sectoral representative shall
606 automatically chair the committee corresponding to their sectoral group;
607 provided that, the president of the city chapter of the liga ng mga barangay shall
608 likewise automatically chair the committee on barangay affairs or its equivalent;
- 609 (2) The order and calendar of business for each session;
- 610 (3) The legislative process;
- 611 (4) The parliamentary procedures which include the conduct of members during
612 sessions;
- 613 (5) The discipline of members for disorderly behavior and absences without
614 justifiable cause for four (4) consecutive sessions, for which they may
615 be censured, reprimanded or excluded from the session, suspended for not
616 more than sixty (60) days, or expelled; provided, that the penalty of suspension
617 or expulsion shall require the concurrence of at least two-thirds (2/3) vote of all
618 the Sangguniang Panlungsod members; provided further, that a member
619 convicted by final judgment to imprisonment of at least one (1) year for any
620 crime involving moral turpitude shall be automatically expelled from the
621 Sangguniang Panlungsod; and
- 622 (6) Such other rules as the Sangguniang Panlungsod may adopt.

623 SECTION 12. *Full disclosure of Financial and Business Interest of Sangguniang*
624 *Panlungsod Members* – (a) Every Sangguniang Panlungsod member shall, upon assumption to office,

make a full disclosure of his business and financial interest. He shall also disclose any business, financial or professional relationship or any relation by affinity or consanguinity within the fourth civil degree, which he may have with any person, firm or entity affected by any ordinance or resolution under consideration by the Sangguniang Panlungsod of which he is a member, which relationship may result in conflict of interest. Such relationship shall include:

- (1) Ownership of stock or capital, or investment, in the entity or firm to which the ordinance or resolution may apply; and
- (1) Contracts or agreements with any person or entity which the ordinance or resolution under consideration may affect.

In the absence of a specific constitutional or statutory provision applicable to this situation, "conflict of interest" refers in general to one where it may be reasonably deduced that a member of a Sangguniang Panlungsod may not act in the public interest due to some private, pecuniary or other personal considerations that may tend to affect his judgment, to the prejudice of the service or the public.

(b) The disclosure required under said Act shall be made in writing and submitted to the Secretary to the Sangguniang Panlungsod or the secretary of the committee of which he is a member. The disclosure shall, in all cases, form part of the record of the proceedings and shall be made in the following manner.:

- (1) Disclosure shall be made before the member participates in the deliberations on the ordinance or resolution under consideration; provided, that if the member did not participate during the deliberations, the disclosure shall be made before voting on the ordinance or resolution on the second and third readings; and
- (2) Disclosure shall be made when a member takes a position or makes a privilege speech on a matter that may affect the business interest, financial connection or professional relationship described herein.

SECTION 13. Session – (a) The sessions of the Sangguniang Panlungsod may either be regular or special:

- (1) **Regular sessions** – On the first day of the session immediately following the election of its members, the Sangguniang Panlungsod shall, by resolution, fix the

day, time and place of its regular sessions. The minimum number of regular sessions for the Sangguniang Panlungsod shall be once a week.

(2) **Special sessions** – When public interest so demands, special sessions may be called by the City Mayor or the City Vice Mayor or by a majority of the members of the Sangguniang Panlungsod a written notice to the Sangguniang Panlungsod members stating the date, time and purpose of the meeting shall be served personally or left with a member of his household at his usual place of residence at least twenty four (24) hours before the special session is held.

Unless otherwise agreed upon by two-thirds (2/3) vote of the members present, there being a quorum, no other matters may be considered at a special session except those stated in the notice.

(b) All Sangguniang Panlungsod sessions shall be open to the public unless a closed-door session is ordered by the affirmative vote of majority of the members present, there being a quorum, in the public interest or for reasons of security, decency or morality. No two (2) sessions, regular or special, may be held in a single day.

(c) The Sangguniang Panlungsod shall keep a journal and a record of its proceedings which may be published upon resolution of the Sangguniang Panlungsod

SECTION 14. Quorum – (a) A majority of all the members of the Sangguniang Panlungsod who have been elected and qualified shall constitute a quorum to transact official business.

(b) Should a question of quorum be raised during a session, the presiding officer shall immediately proceed to call the roll of the members and thereafter announce the results.

(c) Where there is no quorum, the presiding officer may declare a recess until such time a quorum is constituted, or a majority of the members present may adjourn from day to day and may compel the immediate attendance of any member absent without justifiable cause by designating a member of the Sangguniang Panlungsod, to be assisted by a member or members of the police force assigned within the territorial jurisdiction of the City of Subic, to arrest the absent member and present him at the session.

(d) If there is still no quorum despite the enforcement of the immediately preceding subsection, no business shall be transacted. The presiding officer, upon proper motion duly approved by the members present, shall then declare the session adjourned for lack of quorum

685 **SECTION. 15. *Approval of Ordinance.*** – (a) Every ordinance enacted by the Sangguniang
686 Panlungsod shall be presented to the City Mayor. If the City Mayor approves the same, he shall affix his
687 signature on each and every page thereof; otherwise, he shall veto it and return the same with his
688 objections to the Sangguniang Panlungsod, which may proceed to reconsider the same. The
689 Sangguniang Panlungsod may override the veto of the city mayor by two-thirds (2/3) vote of all its
690 members, thereby making the ordinance or resolution effective for all legal intents and purposes.

691 (b) The veto shall be communicated by the city mayor to the Sangguniang Panlungsod
692 within ten (10) days; otherwise, the ordinance shall be deemed approved as if he had signed it.

693 **SECTION 16. *Veto Power of the City Mayor*** – (a) The city mayor may veto any ordinance of
694 the Sangguniang Panlungsod on the ground that it is ultra vires or prejudicial to the public welfare,
695 stating his reasons therefore in writing.

696 (b) The City Mayor shall have the power to veto any particular item or items of an
697 appropriation ordinance, an ordinance or resolution adopting local development plan, any public
698 investment program, or an ordinance directing the payment of money or creating liability. In such case,
699 the veto shall not affect the item or items, which are not objected to. The vetoed item or items shall not
700 take effect unless the Sangguniang Panlungsod overrides the veto in the manner herein provided;
701 otherwise, the item or items in the appropriations ordinance of the previous year corresponding to those
702 vetoed. If any, shall be deemed reenacted.

703 **SECTION. 17. *Review of City Ordinance by the Sangguniang Panlalawigan*** -

704 (a) Within three (3) days after approval, the secretary to the Sangguniang Panlungsod shall
705 forward to the Sangguniang Panlalawigan for review copies of approved ordinances and the
706 resolutions approving the local development plans and public investment programs formulated by the
707 local development councils;

708 (b) Within thirty (30) days after receipt of copies of such ordinances and resolutions, the
709 Sangguniang Panlalawigan shall examine the documents or transmit them to the provincial attorney, or if
710 there be none, to the provincial prosecutor for prompt examination. The provincial attorney or the
711 provincial prosecutor shall, within a period of ten (10) days from receipt of the documents, inform the
712 Sangguniang Panlalawigan in writing of his comments or recommendation, which may be considered by
713 the Sangguniang Panlalawigan in making its decisions;

714 (c) If the Sangguniang Panlalawigan finds that such an ordinance or resolution is beyond the
715 power conferred upon the Sangguniang Panlungsod concerned it shall declare such ordinance or

resolution invalid in whole or in part. The Sangguniang Panlalawigan shall enter its action in the minutes and shall advise the Sangguniang Panlungsod of the action it has taken;

(d) If no action has been taken by the Sangguniang Panlalawigan within thirty (30) days after submission of such an ordinance or resolution, the same shall be presumed consistent with law and, therefore valid.

SECTION 18. Review of Barangay Ordinances by the Sangguniang Panlungsod -

(a) Within ten (10) days after enactment, the sangguniang barangay shall furnish copies of all barangay ordinances to the Sangguniang Panlungsod for review as to whether the ordinances are consistent with law and city ordinance.

(b) If the Sangguniang Panlungsod fails to take action on the barangay ordinances within thirty (30) days from receipt thereof, the same shall be deemed approved.

(c) If the Sangguniang Panlungsod finds a barangay ordinance inconsistent with law or city ordinances, the Sangguniang Panlungsod shall, within thirty (3) days from receipt thereof, return the same with its comments and recommendations to the sangguniang barangay concerned for adjustment, amendment or modification, in which case, the effectivity of the barangay ordinance is suspended until such time as the revision called for is effected.

SECTION 19. Enforcement of Ordinances or Resolutions After Disapproval by Reviewing Authority. – Any attempt to enforce any ordinance or any resolution adopting the local development plan and public investment program, after the disapproval thereof, shall be sufficient ground for the suspension or dismissal of the official or employee concerned.

SECTION 20. Effectivity of Ordinances or Resolutions. – (a) Unless otherwise stated in the ordinance or the resolution approving the local development plan and public investment program, the same shall take effect after ten (10) days from the date a copy is posted in a bulletin board at the entrance of the City Hall of Subic.

(b) The secretary to the Sangguniang Panlungsod shall cause the posting of an ordinance or resolution in the bulletin board at the entrance of the City Hall of Subic and in at least two (2) conspicuous places in the City of Subic not later than five (5) days after approval thereof.

The text of the ordinance or resolution shall be disseminated and posted in Filipino or English and in the language or dialect understood by the majority of the people of the City, and the secretary of the Sangguniang Panlungsod shall record such fact in a book kept for the purpose, stating the dates of approval and posting.

747 (c) The main feature of the ordinances or resolutions duly enacted or adopted shall, in
748 addition to being posted, be published once in a local newspaper of general circulation within the city;
749 provided, that in the absence thereof, the ordinance or resolution shall be published in any newspaper of
750 general circulation.

751 **SECTION 21. *Posting and Publication of Ordinance with Penal Sanction.*** – (a) Ordinances
752 with penal sanctions shall be posted at conspicuous places in the city hall of Subic for a
753 minimum period of three (3) consecutive weeks. Such ordinances shall also be published in a
754 newspaper of general circulation within the territorial jurisdiction of the City. Unless otherwise
755 provided therein, said ordinances shall take effect on the day following its publication, or at the
756 end of the period of posting, whichever occurs later.

757 (b) Any public officer or employee who violates an ordinance may be meted administrative
758 disciplinary action, without prejudice to the filing of the appropriate civil or criminal action.

759 (c) The Secretary to the Sangguniang Panlungsod shall transmit official copies of such
760 ordinances to the chief executive of the Official Gazette within seven (7) days following the approval of
761 said ordinance for publication. The Official Gazette may publish ordinances with penal sanctions for
762 archival or reference purposes.

763 **ARTICLE VI**

764 **DISQUALIFICATION AND SUCCESSION OF ELECTIVE CITY OFFICIALS**

765 **SECTION 22. *Disqualifications of Elective Public City Officials*** – The following persons are
766 disqualified from running for any elective position in the City:

767 (a) Those sentenced by final judgment for an offense involving moral turpitude or for an
768 offense punishable by on (1) year or more of imprisonment within two (2) years after serving sentence;

769 (b) Those removed from office as result of an administrative case;

770 (c) Those convicted by final judgment for violating the oath of allegiance to the Republic of
771 the Philippines;

772 (d) Those with dual citizenship;

773 (e) Fugitives from justice in criminal or nonpolitical cases here and abroad;

774 (f) Permanent residents in a foreign country or those who have acquired the right to reside
775 abroad and continue to avail of the same right after the effectivity of the Local Government Code; and

776 (g) The insane and feeble-minded.

777 **SECTION 23. *Permanent Vacancy in the Office of the City Mayor and City Vice-Mayor*** – (a)

778 If a permanent vacancy occurs in the office of the City Mayor, the City Vice-Mayor concerned shall ipso
779 facto become the City Mayor. If a permanent vacancy occurs in the office of the City Vice-Mayor, the
780 highest ranking Sangguniang Panlungsod member shall ipso facto become the City Mayor or City Vice-
781 Mayor, as the case may be. Subsequent vacancies in the said offices shall be filled automatically by the
782 other sanggunian members according to their ranking as defined herein.

783 (b) Tie between or among the highest ranking Sangguniang Panlungsod members shall be
784 resolved by the drawing of lots.

785 (c) The successors as defined herein shall serve only the unexpired terms of their
786 predecessors.

787 For purposes of this Act, a permanent vacancy arises when an elective local official fills a higher
788 vacant office, refuses to assume office, fails to qualify, dies, is removed from office, voluntarily resigns,
789 or is otherwise permanently incapacitated to discharge the functions of this office.

790 For purposes of succession as provided in this Act, ranking in the Sangguniang
791 Panlungsod shall be determined on the basis of the number of votes obtained by each winning
792 candidate to the total number of registered voters in the City in the immediately preceding local
793 election.

794 **SECTION 24. *Permanent Vacancies in the Sangguniang Panlungsod***. – (a) Permanent
795 vacancies in the Sangguniang Panlungsod where automatic succession as provided above does not apply
796 shall be filled by appointment in the following manner:

797 (1) The provincial governor shall make the aforesaid appointment;

798 (2) Only the nominee of the political party under which the Sangguniang Panlungsod
799 member concerned has been elected and whose elevation to the position next higher in
800 rank created the last vacancy in the Sanggunian shall be appointed in the manner herein
801 provided. The appointee shall come from the same political party as that of the
802 Sanggunian member who caused the vacancy and shall serve the unexpired term of the
803 vacant office. In the appointment herein mentioned, a nomination and a certificate of
804 membership of the appointee from the highest official of the political party concerned are
805 conditions sine quanon, and any appointment without such nomination and certification
806 shall be null and void ab initio and shall be a ground for administrative action against the
807 official responsible thereof.

(3) In case the permanent vacancy is caused by a Sangguniang Panlungsod member who does not belong to any political party, the City Mayor shall, upon recommendation of the Sangguniang Panlungsod appoint a qualified person to fill the vacancy

(4) In case of vacancy in the representation of the youth and the Liga ng mga Barangay in the Sangguniang Panlungsod, said vacancy shall be filled automatically by the official next in rank of the organization concerned.

SECTION 25. *Temporary Vacancy in the Office of the City Mayor.* – (a) When the City Mayor is temporarily incapacitated to perform his duties for physical or legal reasons such as, but not limited to, leave of absence travel abroad, and suspension from office, the City Vice-Mayor or the highest-ranking Sangguniang Panlungsod member shall automatically exercise the powers and perform the duties and functions of the City Mayor, except the power to appoint, suspend or dismiss employees which can only be exercised if the period of temporary incapacity exceeds thirty (30) working days.

(b) Said temporary incapacity shall terminate upon submission to the Sangguniang Panlungsod of a written declaration by the City Mayor that he has reported back to office. In cases where the temporary incapacity is due to legal causes, the City Mayor shall submit necessary documents showing that said legal causes no longer exist.

(c) When the City Mayor is traveling within the country but outside his territorial jurisdiction for a period not exceeding three (3) consecutive days, he may designate in writing the officer-in-charge of his office. Such authorization shall specify the powers and functions that the local official concerned shall exercise in the absence of the City Mayor, except the power to appoint, suspend or dismiss employees.

(d) In the event, however, that the City Mayor fails or refuses to issue such authorization, the City Vice-Mayor or the highest ranking Sangguniang Panlungsod member, as the case may be, shall have a right to assume the powers, duties and functions of the said office on the fourth day of absence of the City Mayor, subject to limitations as provided in subsection hereof.

(e) Except as provided above, the City Mayor shall in no case authorize any local official to assume the powers, duties and functions of the office, other than the City Vice-Mayor or the highest ranking member of the Sangguniang Panlungsod, as the case may be.

ARTICLE VII

CITY OFFICE IN GENERAL

SECTION 25. *City Offices.* – (a) There shall be established in the city government of the City of Subic, the following offices for its elective officials:

- (1) The office of the City Mayor,
- (2) The office of the City Vice-Mayor, and
- (3) The office of the members of the Sangguniang Panlungsod.

(b) The City shall likewise establish the following offices:

- (1) Finance Department – to be composed of the office of the city assessor, the office of the city accountant; and the office of the city budget officer.
- (2) Health Department – to be composed of the office of the city health officer, the office of the city veterinarian, and the office of the city environment and natural resources officer.
- (3) Legal Department- to be composed of the office of the city legal officer.
- (4) General Services Department – to be composed of the office of the city general services officer; the office of the city civil registrar, the office of the city administrator, the office of the city social welfare and development officer, the office of the city information officer, the office of the city population officer; the office of the city cooperatives officer, the office of the secretary of the Sangguniang Panlungsod; and
- (5) Planning Department – to be composed of the Office of the City Engineer, the office of the City Architect; and the Office of the City Planning and Development Coordinator.

(c) Unless otherwise provided for by law, the City Mayor, as the chief executive of the city, shall have the power to appoint the heads of the aforementioned offices and departments with the concurrence of the majority of all the members of the Sangguniang Panlungsod subject to Civil Service law, rules and regulations.

ARTICLE VIII

THE APPOINTIVE OFFICIALS OF THE CITY, THEIR QUALIFICATIONS, POWERS AND DUTIES

SECTION 27. *The Secretary to the Sangguniang Panlungsod* – (a) There shall be a Secretary to the Sangguniang Panlungsod with a rank and salary equal to a head of department or office who shall be appointed by the City Vice Mayor.

869 (b) No person shall be appointed Secretary to the Sangguniang Panlungsod unless he is a
870 citizen of the Philippines, a resident of the City of Subic, of good moral character, a holder of a college
871 degree preferably in law, commerce or public administration from a recognized college or university, and
872 a holder of a first grade civil service eligibility or its equivalent.

873 (c) The Secretary to the Sangguniang Panlungsod shall take charge of the office of the
874 Secretary to the Sanggunian , and shall:

- 875 (1) Attend meetings of the Sangguniang Panlungsod and keep a journal of its
876 proceedings;
- 877 (2) Keep the seal of the City and affix the same with his signature to all ordinances,
878 resolutions and other official acts of the Sangguniang Panlungsod and present
879 the same to the presiding officer for his signature:
- 880 (3) Forward to the City Mayor, for approval, copies of ordinances enacted by the
881 Sangguniang Panlungsod and duly certified by the presiding officer.
- 882 (4) Transmit to the Sangguniang Panlungsod copies of duly approved ordinances;
- 883 (5) Furnish, upon request of any interested party, certified copies of records of public
884 character in his custody, upon payment to the city treasurer of such fees as may
885 be prescribed by ordinance;
- 886 (6) Record in a book kept for the purpose, all ordinances and resolutions enacted or
887 adopted by the Sangguniang Panlungsod with the dates of passage and
888 publication thereof;
- 889 (7) Keep his office and all non-confidential records therein open to the public
890 hearing the usual business hours:
- 891 (8) Translate into a dialect used by the majority of inhabitants all ordinances and
892 resolutions immediately after their approval, and cause the publication thereof,
893 together with the original version in the manner provided under the Local
894 Government Code;
- 895 (9) Take custody of the local archives and, where applicable, the local library and
896 annually account for the same; and
- 897 (10) Exercise such other powers and perform such other duties and functions as may
898 be prescribed by law or ordinance.

SECTION 28. *The City Treasurer.* – (a) The city treasurer shall be appointed by the Secretary of Finance from a list of at least three (3) ranking eligible recommendees of the City Mayor, subject to Civil Service Law, rules and regulations.

(b) No person shall be appointed city treasurer unless he is a citizen of the Philippines, a resident of the City of Subic, of good moral character, a holder of a college degree preferably in commerce, public administration, or law from a recognized college or university, and a holder of a first grade civil service eligibility or its equivalent. He must have acquired experience in treasury or accounting service for at least five (5) years.

(c) The city treasurer shall be under the administrative supervision of the City Mayor, to whom he shall report regularly on the tax collection efforts of the City Government.

(d) The city treasurer shall receive such compensation, emoluments, and allowances as may be determined by law or ordinance.

(e) The city treasurer shall take charge of the treasury office and shall:

- (1) Advise the City Mayor, the Sangguniang Panlungsod and other local government and national officials concerned regarding disposition of local government funds and on such other matters relative to public finance;
- (2) Take custody and exercise proper management of funds of the City Government.
- (3) Take charge of the disbursement of all funds and such other funds the custody of which may be entrusted to him by law or other competent authority;
- (4) Inspect private, commercial, and industrial establishments within the jurisdiction of the City in relation to the implementation of tax ordinances, pursuant to the provisions of the Local Government code;
- (5) Maintain and update the tax information system of the City Government; and
- (6) Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

SECTION 29. *The Assistant City Treasurer.* – (a) The assistant city treasurer may be appointed by the Secretary of Finance from a list of at least three (3) ranking, eligible recommendees of the City Mayor, subject to Civil Service law, rules and regulations.

(b) No person shall be appointed assistant city treasurer unless he is a citizen of the Philippines, a resident of the City of Subic, of good moral character, a holder of a college degree preferable in commerce, public administration or law from a recognized college or university, and a

holder of first grade civil service eligibility or its equivalent. He must have acquired at least five (5) years experience in the treasury or accounting service.

(c) The assistant city treasurer shall receive such compensation, emoluments and allowances as may be determined by law or ordinance.

(d) The assistant city treasurer shall assist the city treasurer and perform such duties as the latter may assign to him. He shall have authority to administer oaths concerning notices and notifications to those delinquent in the payment of the real property tax and concerning official matter relating to the accounts of the city treasurer or otherwise arising from the offices of the city treasurer and the city assessor.

SECTION 30. *The City Assessor.* – (a) The city assessor must be a citizen of the Philippines, a resident of the City of Subic, of good moral character, a holder of a college degree preferably in civil or mechanical engineering, commerce, or any other related course from a recognized college or university, and a holder of a first grade civil service eligibility or its equivalent. He must have acquired experience in real property assessment work or in any related field for at least five (5) years.

(b) The City assessor shall receive such compensation, emoluments and allowances as may be determined by law or ordinance.

(c) The city shall take charge of the city assessor's office and shall:

- (1) Ensure that all laws and policies governing the appraisal and assessment of real properties for taxation purposes are properly executed;
- (2) Initiate, review and recommend changes in policies and objectives, plans and programs, techniques, procedures, and practices in the valuation and assessment of real properties for taxation purposes;
- (3) Establish a systematic method of real property assessment;
- (4) Install and maintain a real property identification and accounting system;
- (5) Prepare, install and maintain a system of tax mapping, showing graphically all properties subject to assessment and gather all data concerning the same;
- (6) Conduct frequent physical surveys to verify and determine whether or not all real properties within the City are properly listed in the assessment rolls;
- (7) Exercise the functions of appraisal and assessment primarily for taxation purposes of all real properties in the City;

- (8) Prepare a schedule of the fair market value of the different classes of real properties in accordance with the provisions of the Local Government Code;
- (9) Issue, upon request of any interested party, certified copies of assessment records of real property and all other records relative to its assessment, upon payment of a service charge or fee to the city treasurer;
- (10) Submit every semester a report of all assessment, as well as cancellations and modifications of assessment, to the City Mayor and the Sangguniang Panlungsod, and
- (11) Exercise such other powers and performs such other duties and functions as may be prescribed by law or ordinance.

SECTION 31. *The Assistant City Assessor.* – (a) The assistant city assessor must be a citizen of the Philippines, a resident of the City of Subic, of good moral character, a holder of a college degree preferably in civil or mechanical engineering, commerce or any related course from a recognized college or university, a holder of a first grade civil service eligibility or its equivalent. He must have acquired experience in assessment or in any related field for at least three (3) years.

(b) The assistant city assessor shall receive such compensation, emoluments and allowances as may be determined by law or ordinance.

(c) The assistant city assessor shall assist the city assessor and perform such other duties as the latter may assign to him. He shall have the authority to administer oaths on all declarations of real property for purposes of assessment.

SECTION. 32. *The City Accountant-* (a) The city accountant must be a citizen of the Philippines, a resident of the City of Subic, of good moral character, and a certified public accountant. He must have acquired experience in the treasury or accounting service for at least five (5) years.

(b) The city accountant shall receive such compensation, emoluments and allowances as may be determined by law or ordinance.

(c) The city accountant shall take charge of both the accounting and the internal audit services of the City, and shall:

- (1) Install and maintain an internal audit system in the City;
- (2) Prepare and submit financial statements to the City Mayor and to the Sangguniang Panlungsod;

- 990 (3) Apprise the Sangguniang Panlungsod and other officials on the financial
991 condition and operations of the City;
- 992 (4) Certify to the availability of budgetary allotment to which expenditures and
993 obligations may be properly charged;
- 994 (5) Review supporting documents before preparation of vouchers to determine
995 completeness of requirements;
- 996 (6) Prepare statements of cash advances, liquidations, salaries, allowances,
997 reimbursements, and remittances pertaining to the City;
- 998 (7) Prepare statements of journal vouchers and liquidation of the same and other
999 adjustments related thereto;
- 1000 (8) Post individual disbursements to the subsidiary ledger and index cards;
- 1001 (9) Maintain individual ledgers for officials and employees of the City pertaining to
1002 payrolls and deductions;
- 1003 (10) Record and post in index cards details of purchased furniture, fixtures and
1004 equipment, including disposal thereof, if any;
- 1005 (11) Account for all issued request for obligations and maintain and keep all records
1006 and reports related thereto;
- 1007 (12) Prepare journals and the analysis of obligations and maintain and keep all
1008 records and reports related thereto, and
- 1009 (13) Exercise such other powers and perform such other duties and functions as may
1010 be prescribed by law or ordinance.

1011 **SECTION 33. *The City Budget Office*** – (a) The city budget officer must be a citizen of the
1012 Philippines, a resident of the City of Subic, of good moral character, a holder of a college degree
1013 preferably in accounting, economics, public administration, or any related course from a recognized
1014 college or university, and a holder of a first grade civil service eligibility or its equivalent. He must have
1015 acquired experience in government budgeting or in any related field for at least five (5) years.

1016 (b) The City budget officer shall receive such compensation, emoluments and allowances as
1017 may be determined by law or ordinance

1018 (c) The city budget officer shall take charge of the city budget office and shall:

- 1019 (1) Prepare forms, orders and circulars embodying instructions on budgetary and
1020 appropriation matters for the signature of the City Mayor;

- 1021 (2) Review and consolidate the budget proposals of different departments and offices
1022 of the City;
- 1023 (3) Assist the City Mayor in the preparation of the budget and during budget
1024 hearings,
- 1025 (4) Study and evaluate budgetary implications of proposed legislation and submit
1026 comments and recommendations thereon;
- 1027 (5) Submit periodic budgetary reports to the Department of Budget and
1028 Management;
- 1029 (6) Coordinate with the city treasurer, the city accountant and the city planning and
1030 development coordinator for the purpose of budgeting;
- 1031 (7) Assist the Sangguniang Panlungsod in reviewing the approved budgets of the
1032 component barangays of the City,
- 1033 (8) Coordinate with the city planning and development coordinator in the
1034 formulation of the development plan of the City; and
- 1035 (9) Exercise such other powers and perform such other duties and functions as may
1036 be prescribed by law or ordinance.

1037 **SECTION 34. *The City Planning and Development Coordinator.*** – (a) The city planning and
1038 development coordinator must be a citizen of the Philippines, a resident of the City of Subic, of good
1039 moral character, a holder of a college degree preferably in urban planning, development studies,
1040 economics, public administration, or any related course from a recognized college or university, and a
1041 holder of a first grade civil service eligibility or its equivalent. He must have acquired experience in
1042 development planning or in any related field for at least five (5) years.

1043 (b) The city planning and development coordinator shall receive such compensation,
1044 emoluments and allowances as may be determined by law or ordinance.

1045 (c) The city planning and development coordinator shall take charge of the city
1046 planning and development office, and shall:

- 1047 (1) Formulate integrated economic, social, physical and other development plans and
1048 policies for consideration of the local development council;
- 1049 (2) Conduct continuing studies, researches and training programs necessary to
1050 evolve plans and programs for implementation;

- 1051 (3) Integrate and coordinate all sectoral plans and studies undertaken by the different
1052 functional groups or agencies;
- 1053 (4) Monitor and evaluate the implementation of the different development programs,
1054 projects and activities in the City in accordance with the approved development
1055 plan;
- 1056 (5) Prepare comprehensive plans and other development planning documents for the
1057 consideration of the local development council;
- 1058 (6) Analyze the income and expenditure patterns, and formulate and recommend
1059 fiscal plans and policies for consideration of the finance committee of the
1060 Sangguniang Panlungsod;
- 1061 (7) Promote people participation in development planning within the City;
- 1062 (8) Exercise supervision and control over the secretariat of the local development
1063 council; and
- 1064 (9) Exercise such other powers and perform such other duties and functions as may
1065 be prescribed by law or ordinance.

1066 **SECTION 35. *The City Engineer*** – (a) The city engineer must be a citizen of the Philippines, a
1067 resident of the City of Subic, of good moral character, and a licensed civil engineer. He must have
1068 acquired experience in the practice of his profession for at least five (5) years.

1069 (b) The city engineer shall receive such compensation, emoluments and allowances as may
1070 be determined by law or ordinance.

1071 (c) The city engineer shall take charge of the engineering office, and shall:

- 1072 (1) Initiate, review and recommend changes in policies and objectives, plans and
1073 programs, techniques, procedures, and practices infrastructure development and
1074 public works in general of the City,
- 1075 (2) Advise the City Mayor on infrastructure, public works and other engineering
1076 matters;
- 1077 (3) Administer, coordinate, supervise, and control the construction, maintenance,
1078 improvement, and repair of roads, bridges and other engineering and public
1079 works projects of the City;
- 1080 (4) Provide engineering services to the City, including investigation and survey,
1081 engineering designs, feasibility studies, and project management; and

- (5) Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

SECTION 36. *The City Health Officer.* – (a) The City Health Officer must be a

citizen of the Philippines, a resident of the City of Subic, of good moral character, and a licensed medical practitioner. He must have acquired experience in the practice of his profession for at least five (5) years.

(b) The city health officer shall receive such compensation emoluments and allowances as may be determined by law or ordinance.

(c) The city health officer shall take charge of the office of the city health services and shall:

- (1) Supervise the personnel and staff of said office, formulate program implementation guidelines and rules and regulations for the operation of the said office for the approval of the City Mayor, in order to assist him in the efficient, effective and economical implementation of health services program geared to implementation of health related projects and activities;
- (2) Formulate measures for the consideration of the Sangguniang Panlungsod and provide technical assistance and support to the city mayor in carrying out activities to ensure the delivery of basic services and provision of adequate facilities relative to health services,
- (3) Develop plans and strategies and, upon approval thereof by the City Mayor, implement the same, particularly those concerning which have to do with health programs and projects which the City Mayor is empowered to implement and which the Sangguniang Panlungsod is empowered to provide;
- (4) Formulate and implement policies, plans, programs and projects to promote the health of the people in the City;
- (5) Advise the city mayor and the Sangguniang Panlungsod on matters pertaining to health,
- (6) Execute and enforce all laws, ordinances and regulations relating to public health,
- (7) Recommend to the Sangguniang Panlungsod through the local health board, the passage of such ordinances as he may deem necessary for the preservation of public health;

- 1112 (8) Recommend the prosecution of any violation of sanitary laws, ordinances or
1113 regulations;
- 1114 (9) Direct the sanitary inspectors to inspect all business establishments selling food
1115 items or providing accommodations such as hotels, motels, lodging houses,
1116 pension houses, and the like, in accordance with the Sanitation Code;
- 1117 (10) Conduct health information campaigns and render health intelligence services;
- 1118 (11) Coordinate with other government agencies and nongovernmental organizations
1119 involved in the promotion and delivery of health services;
- 1120 (12) Be in the frontline of the delivery of health services, particularly during and in
1121 the aftermath of man-made and natural disasters and calamities; and
- 1122 (13) Exercise such other powers and perform such other duties and functions as may
1123 be prescribed by law or ordinance.

1124 **SECTION 37. *The City Civil Registrar*** – (a) The city civil registrar must be a citizen of the
1125 Philippines, a resident of the City of Subic, of good moral character, a holder of a college degree from a
1126 recognized college or university, and a holder of a first grade civil service eligibility or its equivalent. He
1127 must have acquired experience in civil registry work for at least five (5) years.

1128 (b) The city civil registrar shall receive such compensation, emoluments and allowances as
1129 may be determined by law or ordinance.

1130 (c) The city civil registrar shall be responsible for the civil registration program in the city
1131 pursuant to the Civil Registry Law, the Civil code and other pertinent laws, rules and regulations issued to
1132 implement them.

1133 (d) The city civil registrar shall take charge of the office of the city civil registry, and shall:

- 1134 (1) Develop plans and strategies and, upon approval thereof by the City Mayor,
1135 implement the same, particularly those which have to do with civil registry
1136 programs and projects which the City Mayor is empowered to implement and
1137 which the Sangguniang Panlungsod is empowered to provide;
- 1138 (2) Accept all registrable documents and judicial decrees affecting the civil status of
1139 persons;
- 1140 (3) File, keep and preserve in a secure place the books required by law;

- 1141 (4) Transcribe and enter immediately upon receipt all registrable documents and
1142 judicial decrees affecting the civil status of persons in the appropriate civil
1143 registry books;
- 1144 (5) Transmit to the office of the civil registrar- general, within the prescribed period,
1145 duplicate copies of registered fees to the city treasurer;
- 1146 (6) Issue certified transcript of copies of any certificate or registered documents upon
1147 payment of the prescribed fees to the city treasurer.
- 1148 (7) Receive applications for the issuance of a marriage license and, after determining
1149 that the requirements and supporting certificates and publication thereof for the
1150 prescribed period have been complied with , issue the license upon payment of
1151 the authorized fee to the city treasurer.
- 1152 (8) Coordinate with the National Statistics Office in conducting education campaigns
1153 for vital registration and assist in the preparation demographic and other statistics
1154 for the City; and
- 1155 (9) Exercise such other powers and perform such other duties and functions as may
1156 be prescribed by law or ordinance.

1157 **SECTION 38. *The City Administrator.*** – (a) The city administrator must be a citizen of the
1158 Philippines, a resident of the City of Subic, of good moral character, a holder of a college degree
1159 preferably in public administration, law or any related course from a recognized college or university, and
1160 a holder of a first grade civil service eligibility or its equivalent. He must have acquired experience in
1161 management and administration work for at least five (5) years.

1162 (b) The city administrator shall receive such compensation, emoluments, and allowances as
1163 may be determined by law or ordinance.

1164 (c) The city administrator shall take charge of the office of the city administrator , and shall:

1165 (1) Develop plans and strategies and, upon approval thereof by the city mayor,
1166 implement the same particularly those which have to do with the management
1167 and administration-related programs and projects which the city mayor is
1168 empowered to implement and which the Sangguniang Panlungsod is empowered
1169 to provide;

- 1170 (2) Assist in the coordination of the work of all the officials of the City, under the
1171 supervision, direction and control of the city mayor, and for this purpose, he may
1172 convene the chiefs of offices and other officials of the City;
- 1173 (3) Establish and maintain a sound personnel program for the City designed to
1174 promote career development and uphold the merit principle in the local
1175 government service.
- 1176 (4) Conduct a continuing organizational development of the City with the end in
1177 view of instituting effective administrative reforms;
- 1178 (5) Be in the frontline of the delivery of administrative support services, particularly
1179 those related to the situations during and in the aftermath of man-made and
1180 natural disasters and calamities.
- 1181 (6) Recommend to the Sangguniang Panlungsod and advise the city mayor on all
1182 matters relative to the management and administration of the City; and
- 1183 (7) Exercise such other powers and performs such other duties and functions a may
1184 be prescribed by law or ordinance.

1185 **SECTION 39. *The City Legal Officer.*** – (a) The city legal officer must be a citizen of the
1186 Philippines, a resident of the City of Subic, of good moral character, and a member of the Philippine Bar.
1187 He must have practised his profession for at least five (5) years.

1188 (b) The City legal officer shall receive such compensation, emoluments and allowances as
1189 may be determined by law or ordinance.

1190 (c) The city legal officer, as chief legal counsel of the City, shall take charge of the office for
1191 legal services, and shall:

- 1192 (1) Formulate measures for the consideration of the Sangguniang Panlungsod and
1193 provide legal assistance and support to the City Mayor in carrying out the
1194 delivery of basic services and provision of adequate facilities.
- 1195 (2) Develop plans and strategies and, upon approval thereof by the City Mayor,
1196 implement the same, particularly those which have to do with programs and
1197 projects related to legal services which the City Mayor is empowered to
1198 implement and which the Sangguniang Panlungsod is empowered to provide;
- 1199 (3) Represent the City in all civic actions and special proceeding wherein the City or
1200 any official thereof, in his official capacity, is a party. Provided. that in actions

- 1201 or proceedings wherein the City is a party adverse to the provincial government
1202 or to municipality, a special legal officer may be employed to represent the
1203 adverse party;
- 1204 (4) When required by the City Mayor or Sangguniang Panlungsod, draft ordinances,
1205 contracts, bonds, leases and other instruments involving any interest of the City
1206 and provide comments and recommendations on any instruments already drawn;
- 1207 (5) Render his opinion in writing on any question of law when requested to do so by
1208 the city mayor or Sangguniang Panlungsod
- 1209 (6) Investigate or cause to be investigated any local official or employee for
1210 administrative neglect or misconduct in office and recommend appropriated to
1211 the City Mayor or Sangguniang Panlungsod as the case may be.
- 1212 (7) Investigate or cause to be investigated any person, firm or corporation holding
1213 any franchise or exercising any public privilege for failure to comply with any
1214 term or condition in the grant of such franchise or privilege and recommend
1215 appropriate action to the city mayor or Sangguniang Panlungsod, as the case may
1216 be;
- 1217 (8) When directed by the City Mayor or Sangguniang Panlungsod, initiate and
1218 prosecute, in the interest of the City, any civil action on any bond, lease or other
1219 contract upon any breach or violation thereof;
- 1220 (9) Review and submit recommendations on ordinances approved and executive
1221 orders issued by component units of the City;
- 1222 (10) Recommend measures to the Sangguniang Panlungsod and advise the city mayor
1223 on all matters related to upholding the rule of law;
- 1224 (11) Be in the frontline in protecting human rights and prosecuting any violations
1225 thereof, particularly those which occur during and in the aftermath of man-made
1226 or natural disasters and calamities; and
- 1227 (12) Exercise such other powers and perform such other duties and functions as may
1228 be prescribed by law or ordinance.

1229 **SECTION 40. *The City Veterinarian-*** (a) The city veterinarian must be a citizen of the
1230 Philippines, a resident of the City of Subic, of good moral character, and a licensed doctor of veterinary
1231 medicine. He must have practiced his profession for a least three (3) years.

(b) The city veterinarian shall receive such compensation, emoluments and allowances as may be determined by law or ordinance.

(c) The city veterinarian shall take charge of the office for veterinary services, and shall:

(1) Formulate measures for the consideration of the Sangguniang Panlungsod and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and provision of adequate facilities relative to veterinary services.

(2) Develop plans and strategies and, upon approval thereof by the city mayor, implement the same, particularly those which have to do with veterinary-related activities which the City Mayor is empowered to implement and which the Sangguniang Panlungsod is empowered to provide;

(3) Advise the city mayor on all matters pertaining to the slaughter of animals for human consumption and the regulation of slaughterhouses;

(4) Regulated the keeping the domestic animals

(5) Regulate and inspect poultry, milk and dairy products for human consumption.

(6) Enforce all laws and regulations for the prevention of cruelty to animals:

(7) Take the necessary measures to eradicate prevent or cure all forms of animal diseases;

(8) Be in the frontline of veterinary-related activities, such as the outbreak of highly contagious and deadly diseases, and in situations resulting in the depletion of animals for work and human consumption, particularly those arising from and in the aftermath of man-made and natural disasters and calamities;

(9) Recommend to the Sangguniang Panlungsod and advise the city mayor on all other matters relative to veterinary services which will increase the number and improve the quality of livestock, poultry and other domestic animals used for work or human consumption;

(10) Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

SECTION 41. *The City Social Welfare and Development Officer.* - (a) The City Social Welfare and Development Officer must be a citizen of the Philippines, a resident of the City of Subic, of good moral character, a duly licensed social worker or a holder of a college degree preferably in

1263 sociology or any other related course from a recognized college or university, and a holder of a first grade
1264 civil service eligibility or its equivalent. He must have acquired experience in the practice of social work
1265 for at least five (5) years.

1266 (b) The city social welfare and development officer shall receive such compensation,
1267 emoluments and allowances as may be determined by law or ordinance.

1268 (c) The city social welfare and development offices shall take charge of the office of the
1269 social welfare and development services, and shall:

- 1270 (1) Formulate measures for the approval of the Sangguniang Panlungsod and provide
1271 technical assistance and support to the city mayor in carrying out measures to
1272 ensure the delivery of basic services and provision of adequate facilities relative
1273 to social welfare and development services;
- 1274 (2) Develop plans and strategies and, upon approval thereof by the city mayor,
1275 implement the same, particularly those which have to do with social welfare and
1276 development programs and projects which the City Mayor is empowered to
1277 implement and which the Sangguniang Panlungsod is empowered to provide;
- 1278 (3) Identify the basic needs of the needy, the disadvantaged and the impoverished
1279 and develop and implement appropriate measures to alleviate their problems and
1280 improve their living conditions;
- 1281 (4) Provide relief and appropriate crisis intervention for victims of abuse and
1282 exploitation and recommend appropriate measures to deter further abuse
1283 exploitations;
- 1284 (5) Assist the City Mayor in implementing the barangay level program for the total
1285 development and protection of children up to six (6) years of age;
- 1286 (6) Facilitate the implementation of welfare programs for the disabled, elderly, and
1287 victims of drug addiction, the rehabilitation of prisoners and parolees, the
1288 prevention of juvenile delinquency, and such other activities which would
1289 eliminate or minimize the ill-effects of poverty;
- 1290 (7) Initiate and support youth welfare programs that will enhance the role of the
1291 youth in nation-building;
- 1292 (8) Coordinate with government agencies and nongovernmental organizations which
1293 have for their purpose the promotion and the protection of all needy,

1294 disadvantaged, underprivileged or impoverished groups or individuals,
1295 particularly those identified to be vulnerable and high-risk to exploitation, abuse
1296 and neglect;

1297 (9) Be in the frontline of service delivery, particularly those concerning immediate
1298 relief and assistance during and in the aftermath of man-made and natural
1299 disasters and calamities;

1300 (10) Recommend to the Sangguniang Panlungsod and advise the City Mayor on all
1301 other matters related to social welfare and development services which will
1302 improve the livelihood and living conditions of the City; and

1303 (11) Exercise such other powers and performs such other duties and functions as may
1304 be prescribed by law or ordinance.

1305 **SECTION 42. *The City General Service Officer.*** – (a) The city general services officer must be
1306 a citizen of the Philippines, a resident of the City of Subic, of good moral character, a holder of a college
1307 degree on public administration, business administration and management from a recognized college or
1308 university and a holder of a first grade civil service eligibility or its equivalent. He must have acquired
1309 experience in general services including the management of supply, property, solid waste disposal, and
1310 general sanitation for at least five (5) years.

1311 (b) The city general services officer shall receive such compensation, emoluments and
1312 allowances as may be determined by law or ordinance.

1313 (c) The city general services officer shall take charge of the office on general services and
1314 shall:

1315 (1) Formulate measures for the consideration of the Sangguniang Panlungsod and
1316 provide technical assistance and support to the city mayor in carrying out
1317 measures to ensure the delivery of basic services and provision of adequate
1318 facilities which require general services expertise and technical support services;

1319 (2) Develop plans and strategies and, upon approval thereof by the City Mayor,
1320 implement the same, particularly those which have to do with general services
1321 supportive of the welfare of the inhabitants of the city which the city mayor is
1322 empowered to implement and which the Sangguniang Panlungsod is empowered
1323 to provide:

- 1324 (3) Take custody of and be accountable for all properties, real or personal, owned by
1325 the City and those granted to it in the form of donation, reparation, assistance,
1326 and counterpart of joint projects;
- 1327 (4) With the approval of the city mayor, assign building or land space to local
1328 officials or other public officials who, by law, are entitled to such space;
- 1329 (5) Recommend to the City Mayor the reasonable rental rates for the city properties,
1330 whether real or personal, which will be leased to public or private entities by the
1331 City;
- 1332 (6) Maintain and supervise janitorial, security, landscaping and other related services
1333 in all city government buildings and other real property, whether owned or leased
1334 by the City;
- 1335 (7) Collate and disseminate information regarding prices, shipping and other cost of
1336 supplies and other items commonly used by the City;
- 1337 (8) Perform archival and record management with respect to records of offices and
1338 departments of the city government;
- 1339 (9) Be in the frontline of general services-related activities, such as the possible or
1340 imminent destruction or damage to records, supplies, properties, and structures
1341 and the orderly and sanitary clearing up of waste materials or debris, particularly
1342 during and in the aftermath of man-made and natural disasters and calamities;
- 1343 (10) Recommend to the Sangguniang Panlungsod and advise the city mayor on all
1344 other matters relative to general services; and
- 1345 (11) Exercise such other powers and perform such other duties and functions as may
1346 be prescribed by law or ordinance.

1347 **SECTION 43. *The City Architect.*** - (a) The city architect must be a citizen of the Philippines, a
1348 resident of the City of Subic, of good moral character, and a duly licensed architect. He must have
1349 practiced his profession for at least five (5) years.

1350 (b) The city architect shall receive such compensation, emoluments and allowances as may
1351 be determined by law or ordinance.

1352 (c) The city architect shall take charge of the office on architectural planning and design and
1353 shall:

- 1354 (1) Formulate measures for the consideration of the Sangguniang Panlungsod and
1355 provide technical assistance and support to the City Mayor in carrying out
1356 measures to ensure the delivery of basic services and provision of adequate
1357 facilities relative to architectural planning and design;
- 1358 (2) Develop plans and strategies and, upon approval thereof by the City Mayor,
1359 implement the same, particularly those which have to do with architectural
1360 planning and design programs and projects which the City Mayor is empowered
1361 to implement and which the Sangguniang Panlungsod is empowered to provide;
- 1362 (3) Prepare and recommend for consideration of the Sangguniang Panlungsod the
1363 architectural plan and design for the City or a part thereof, including the renewal
1364 of slums and blighted areas, land reclamation activities, the greening of land, and
1365 appropriate planning of marine and foreshore areas;
- 1366 (4) Review and recommend for appropriate action by the City Mayor and the
1367 Sangguniang Panlungsod the architectural plans and designs submitted by
1368 government and nongovernmental entities or individuals , particularly those for
1369 undeveloped, underdeveloped and poorly-designed areas;
- 1370 (5) Coordinate with government and non-governmental entities and individuals
1371 involved in the aesthetics and the maximum utilization of the land and water
1372 within the jurisdiction of the City, compatible with environmental integrity and
1373 ecological balance;
- 1374 (6) Be in the frontline of the delivery of service involving architectural planning and
1375 design, particularly those related to the redesigning of spatial distribution of basic
1376 facilities and physical structures during and in the aftermath of man-made and
1377 natural disasters and calamities;
- 1378 (7) Recommend to the Sangguniang Panlungsod and advise the City Mayor on all
1379 other matters relative to the architectural planning and design as it relates to the
1380 total socio-economic development of the City; and
- 1381 (8) Exercise such other powers and perform such other duties and functions as may
1382 be prescribed by law or ordinance.

1383 **SECTION 44. *The City Information Officer*** - (a) The city information officer must be a citizen
1384 of the Philippines, a resident of the City of Subic, of good moral character, a holder of a college degree

preferably in journalism, mass communications or any other related course from a recognized college or university, and a holder of a first grade civil service eligibility or its equivalent. He must have experience in writing articles and research papers, or in writing for print, television or broadcast media for at least three (3) years.

(b) The city information officer shall receive such compensation, emoluments and allowance as may be determined by law or ordinance.

(c) The city information officer shall take charge of the office on public information, and shall:

- (1) Formulate measures for the consideration of the Sangguniang Panlungsod and provide technical assistance and support to the city mayor in providing the information and research data required for the delivery of basic services and provision of adequate facilities so that the public becomes aware of said services and facilities and may fully avail of the same;
- (2) Develop plans and strategies and, upon approval thereof by the City Mayor, implement the same, particularly those concerning public information and research data to support programs and projects which the city mayor is empowered to implement and which the Sangguniang Panlungsod is empowered to provide;
- (3) Provide relevant, adequate and timely information to the City and its residents;
- (4) Furnish data and information on local government units to government agencies or offices as may be required by law or ordinance, including those on nongovernmental organizations;
- (5) Maintain effective liaison with various sectors of the community on matters and issues that affect the livelihood and the quality of life of the inhabitants and encourage support for programs of the city and national government;
- (6) Be in the frontline in providing information during and in the aftermath of man-made and natural disasters and calamities, with special attention to the victims thereof, to help minimize injuries and casualties during and after the emergency, and to accelerate relief and rehabilitation;

- 1414 (7) Recommend to the Sangguniang Panlungsod and advise the city mayor on all
1415 other matters relative to public information and research data as it relates to the
1416 total socio-economic development of the City; and
- 1417 (8) Exercise such other powers and perform such other duties and functions as may
1418 be prescribed by law or ordinance.

1419 **SECTION 45. *The City Agriculturist*** – (a) The City Agriculturist must be citizen of the
1420 Philippines , a resident of the City of Subic, of good moral character, a holder of a college degree in
1421 agriculture or any other related course from a recognized college or university, and a holder of a first
1422 grade civil service eligibility or its equivalent. He must have practiced his profession in agriculture or
1423 acquired experience in a related field for at least five (5) years.

1424 (b) The city agriculturist shall receive such compensation, emoluments and allowances as
1425 may be determined by law or ordinance.

1426 (c) The city agriculturist shall take charge of the office for agricultural services,
1427 and shall:

- 1428 (1) Formulated measures for the approval of the Sangguniang Panlungsod and
1429 provide technical assistance and support to the city mayor in carrying out said
1430 measures to ensure the delivery of basic services and provision of adequate
1431 facilities relative to agricultural services;
- 1432 (2) Develop plans and strategies and, upon approval thereof by the city mayor
1433 implement the same, particularly those with have to do with agricultural
1434 programs and projects which the city mayor is empowered to implement and
1435 which the Sangguniang Panlungsod is empowered to provide;
- 1436 (3) Ensure the maximum assistance and access to resources in the production,
1437 processing and marketing of agricultural, aqua-cultural and marine products are
1438 extended to farmers, fisherman and local entrepreneurs;
- 1439 (4) Conduct or cause to be conducted location-specific agricultural researches and
1440 assist in making available the appropriate technology arising out of, and
1441 disseminate information on, basic research on crops, prevention and control of
1442 plant diseases and pests, and other agricultural matters which will maximize
1443 productivity.

- 1444 (5) Assist the City Mayor in the establishment of and extension services on,
1445 demonstration farms or aquaculture and marine products.
- 1446 (6) Enforce rules and regulations relating to agriculture and aquaculture;
- 1447 (7) Coordinate with government agencies and nongovernmental organizations which
1448 promote agricultural productivity through appropriate technology compatible
1449 with environmental integrity;
- 1450 (8) Be in the frontline of the delivery of basic agricultural services, particularly those
1451 needed for the survival of the inhabitants of the City during and in the aftermath
1452 of man-made and natural disasters and calamities;
- 1453 (9) Recommend to the Sangguniang Panlungsod and advise the City Mayor on all
1454 other matters related to agriculture and aquaculture which will improve the
1455 livelihood and living conditions of the inhabitants of the City; and
- 1456 (10) Exercise such other powers and perform such other duties and functions as may
1457 be prescribed by law or ordinance.

1458 **SECTION 46. *The City Population Officer.*** – (a) The city population officer must be a citizen of
1459 the Philippines, a resident of the City of Subic, of good moral character, a holder of a college degree with
1460 specialized training in population development from a recognized college or university, and a holder of a
1461 first grade civil service eligibility or its equivalent. He must have experience in the implementation of
1462 programs on population development or responsible parenthood for at least five () years.

1463 (b) The city population officer shall receive such compensation, emoluments and allowances
1464 as may be determined by law or ordinance;

1465 (c) The city population officer shall take charge of the office on population development, and
1466 shall:

- 1467 (1) Formulate measures for the consideration of the Sangguniang Panlungsod and
1468 provide technical assistance and support to the city mayor in carrying out
1469 measures to ensure the delivery of basic services and provision of adequate
1470 facilities relative to the integration of population development principles and
1471 methods and in providing access to said services and facilities;
- 1472 (2) Develop plan and strategies and, upon approval thereof by the City Mayor,
1473 implement the same, particularly those concerning the integration of population
1474 development principles and methods in programs and projects which the City

- 1475 Mayor is empowered to implement and which the Sangguniang Panlungsod is
1476 empowered to provide;
- 1477 (3) Assist the City Mayor in the implementation of the constitutional provisions
1478 relative to population development and the promotion of responsible parenthood;
- 1479 (4) Establish and maintain an updated data bank for program operations,
1480 development planning and an educational program to ensure the people's
1481 participation in and understanding of population development;
- 1482 (5) Implement appropriate training programs responsive to the cultural heritage of
1483 the inhabitants of the city and;
- 1484 (6) Exercise such other powers and perform such other duties and functions as may
1485 be prescribed by law or ordinance.

1486 **SECTION 47. *The City Environment and Natural Resources Officer.*** – (a) The city
1487 environment and natural resources officer must be a citizen of the Philippines, a resident of the City of
1488 Subic, of good moral character, a holder of a college degree preferably in environment, forestry,
1489 agriculture or nay related course from a recognized college or university, and a holder of a first grade civil
1490 service eligibility or its equivalent. He must have acquired experience in environment and natural
1491 resources management, conservation and utilization for at least (5) years.

1492 (b) The city environment and natural resources officer shall receive such compensation,
1493 emoluments and allowances as may be determined by law or ordinance.

1494 (c) The city environment and natural resources officer shall take charge of the office on
1495 environment and natural resources, and shall:

- 1496 (1) formulate measures for the consideration of the Sangguniang Panlungsod and
1497 provide technical assistance and support to the city mayor in carrying out
1498 measures to ensure the delivery of basic services and provisions of adequate
1499 facilities relative to environment and natural resources services;
- 1500 (2) Develop plans and strategies and, upon approval thereof by the city mayor,
1501 implement the same, particularly those with have to do with environment and
1502 natural resources programs and projects which the city mayor is empowered to
1503 implement and which the Sangguniang Panlungsod is empowered to provide;

- 1504 (3) Establish, maintain, protect and preserve communal forests, watersheds, tree
1505 parks, mangroves, greenbelts, commercial forests and similar forest projects like
1506 industry tree farms and agro-forestry projects;
- 1507 (4) Provide extension services and technical, financial and infrastructure assistance
1508 to beneficiaries of forest development projects
- 1509 (6) Manage and maintain seed banks and produce seedlings for forests and tree
1510 parks;
- 1511 (7) Promote the small-scale mining and utilization of mineral resources, particularly
1512 mining of gold;
- 1513 (8) Coordinate with government agencies and nongovernmental organizations in the
1514 implementation of measures to prevent and control land, air and water pollution
1515 with the assistance of the Department of Environment and Natural Resources;
- 1516 (9) Be in the frontline of the delivery of services concerning the environment and
1517 natural resources, particularly in the renewal and rehabilitation of the
1518 environment during and in the aftermath of man-made and natural calamities and
1519 disasters;
- 1520 (10) Recommend to the Sangguniang Panlungsod and advise the City Mayor on all
1521 matters relative to the protection, conservation, maximum utilization, application
1522 of appropriate technology, and other matters related to the environment and
1523 natural resources and,
- 1524 (11) Exercise such other powers and perform such other duties and functions as may
1525 be prescribe by law or ordinance.

1526 **SECTION 48. *The City Cooperatives Officer.*** —(a) The city cooperatives officer must be a
1527 citizen of the Philippines, a resident of the City of Subic, of good moral character, a holder of a college
1528 degree preferably in business administration with special training in cooperatives or any related course
1529 from a recognized college or university, and a holder of a first grade civil service eligibility or its
1530 equivalent. He must have experience in cooperatives organization and management for at least five (5)
1531 years.

1532 (b) The city cooperatives officer shall receive such compensation, emoluments and
1533 allowances as may be determined by law or ordinance.

(c) The city cooperatives offices shall take charge of the office for the development of cooperatives and shall:

- (1) Formulate measures for the consideration of the Sangguniang Panlungsod and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and provision of facilities through the development of cooperatives, and in providing access to such services and facilities;
- (2) Develop plans and strategies and, upon approval thereof by the City Mayor, implement the same, particularly those concerning the integration of cooperative, principles and methods in programs and projects which the city mayor is empowered to implement and which the Sangguniang Panlungsod is empowered to provide;
- (3) Assist in the organization of cooperatives.
- (4) Provide the technical and other forms of assistance to existing cooperatives to enhance their viability as an economic enterprise and social organization.
- (5) Assist cooperatives in establishing linkages with government agencies and non-governmental organizations involved in the promotion and integration of the concept of cooperatives in the livelihood of the people and other community activities.;
- (6) Be in the frontline of cooperatives organization, rehabilitation or viability-enhancement, particularly during and in the aftermath of man-made and natural calamities and disasters, to aid in their survival and, if necessary, subsequent rehabilitation
- (7) Recommend to the Sangguniang Panlungsod and advise the city mayor on all other matters relative to cooperatives development and viability-enhancement which will improve the livelihood and quality of life of the inhabitants, and
- (8) Exercise such other powers and perform such other duties and functions as may be prescribed by laws or ordinance.

ARTICLE IX

THE CITY FIRE STATION SERVICE AND THE CITY JAIL SERVICE, AND THE CITY SCHOOLS DIVISION

SECTION 49. *The City Fire Station Service.* – (a) There shall be established in the City at least one (1) fire station with adequate personnel, firefighting facilities and equipment, subject to the standards, rules and regulations as may be promulgated by the Department of Interior and Local Government. The City shall provide the necessary land or site of the station.

(b) The City fire station service shall be header by a city fire marshal whose qualifications shall be those provided for under Republic Act No. 6975, otherwise known as the Philippine National Police Law.

(c) The city fire station shall be responsible for the fire protection and various emergency services such as rescue and evacuation of injured people at fire-related incidents and, in general, all fire prevention and suppression measures to secure the safety of life and property of the citizenry.

SECTION 50. *The City Jail Service.* – (a) There shall be established and maintained in the city a secured, clean, adequately equipped and sanitary jail for the custody and safekeeping of city prisoners, any fugitive from justice , or person detained awaiting investigation or trial and/or transfer to the national penitentiary, and/or violent mentally-ill person who endangers himself or the safety of others, duly certified as such by the proper medical or health officer, pending the transfer to a mental institution.

(b) The city jail service shall be headed by a city jail warden who must be a graduate of a four (4) year course in psychology, psychiatry, sociology, nursing, social work or criminology who shall assist in the immediate rehabilitation of individuals or detention of prisoners. Great care must be exercised so that the human rights of these prisoners are respected and protected, and their spiritual and physical well-being is properly and promptly attended to.

SECTION 51. *The City Schools Division* – (a) The Department of Education shall establish and maintain a school division of the City of Subic whose area of jurisdiction will cover all the school districts in the City.

(b) The City School Division shall be headed by a division superintendent who must possess a qualification required by the Department of Education.

ARTICLE X

TRANSITORY AND FINAL PROVISIONS

SECTION 52. *Municipal Ordinances Existing at the Time of the Approval of this Act.* – All existing municipal ordinances of the Municipality of Subic at the time of the approval of this Act shall continue to be in force within the City of Subic, until the Sangguniang Panlungsod shall, by ordinance, provide otherwise.

SECTION 53 *Plebiscite*- The City of Subic shall require corporate existence upon the notification of its creation by a majority of the votes cast by the qualified voters in plebiscite to be conducted in the present Municipality of Subic within sixty (60) days from the approval of this Act. The expenses for such plebiscite shall be borne by the Municipality of Subic. The Commission on Elections shall conduct and supervise such plebiscite.

SECTION 54. *Officials of the City of Subic*.- The present elective officials of the Municipality of Subic shall continue to exercise their powers and functions until such time that a new election is held and the duly elected officials shall have already qualified and assumed their offices. The appointive officials and employees of the Municipality of Subic shall likewise continue exercising their functions and duties and they shall be automatically absorbed by the city government of Subic.

SECTION 55 *Suspension of Increase in Rates of Local Taxes*. - No increase in the rates of local taxes shall be imposed by the City within a period of five(5) years from its acquisition of corporate existence.

SECTION 56. *Jurisdiction of the Province of Zambales*. -The City of Subic shall, unless otherwise provided by law, continue to be under the jurisdiction of the Province of Zambales

SECTION 57. *Succession Clause* – The City of Subic shall succeed to all the assets, properties, liabilities and obligations of the Municipality of Subic.

SECTION 58. *Election of Provincial Governor and Sangguniang Panlalawigan Members of the Province of Zambales*. – The qualified voters of the City of Subic shall qualify to vote and run for any elective position in the elections for provincial governor, provincial vice governor, Sangguniang Panlalawigan members and other elective offices for the province of Zambales.

SECTION 59. *Representative District* – Until otherwise provided by law, the City of Subic shall continue to be a part of the 1st Congressional District of the province of Zambales.

SECTION 60. *Separability of Clause*. – If any part of this Act is declared invalid or unconstitutional, the other parts or provisions thereof shall remain valid and effective.

SECTION 61. *Reservation* – Nothing herein shall preclude the determination by the appropriate agency or forum of boundary disputes or cases involving questions of territorial jurisdiction between the City of Subic and any of the adjoining local government units even after the effectivity of this Act.

SECTION 62. *Repealing Clause* – All laws, decrees, rules and regulations or parts thereof inconsistent with the provision of this Act are hereby repealed, amended or modified accordingly.

1626 **SECTION 63. *Applicability of Laws.*** - The provision of Republic Act Numbered 7160,
1627 otherwise known as the Local Government Code of 1991, other laws pertaining to the Province of
1628 Zambales, and such laws as are applicable to cities shall govern the City of Subic insofar as they are not
1629 inconsistent with the provision of this Act.

1630 **SECTION 4. *Effectivity Clause.*** This Act shall take effect upon its approval.

1631 **APPROVED**

1632 */qvr:cityhood (aligned)*