

Republic of the Philippines
HOUSE OF REPRESENTATIVES
Quezon City

First Regular Session
FIFTEENTH CONGRESS

House Bill No. 305

Introduced by Rep. Maria Carmen Zamora-Apsay

EXPLANATORY NOTE

This bill proposes the mandatory creation of the position of the municipal General Services Officer.

While Book Three, Article Twenty, Section 490 of the Local Government Code provides for the qualifications, powers and duties of the General Services Officer and while Book Three, Article Two, differentiates and details the qualifications, powers and duties of the Treasurer, the former position only applies to the levels of the provincial and city governments. On the municipal level, the creation of the position of general services officer was not made mandatory by Republic Act No. 7160. This has spawned several problems with respect to the appointment and the carrying out of the duties and responsibilities of the said officer in the municipal level. To this end, this proposal addresses the problem by reason of the following:

1. The creation of the position will guarantee the uniformity of general services management of the local government units in the provincial, city and municipal levels;
2. The fast delivery of services requiring general services expertise and technical support services will be ensured;
3. It will provide an improved system of procurement, care, utilization, custody and disposal of supplies or properties of the local government unit;
4. It will eradicate or minimize corrupt practices due to the check and balance between the office and that of the office of the treasurer;
5. It will ensure internal control policy by delineating the role of the treasurer as the "paymaster" and the general services officer as the "purchaser"; and
6. It will avoid the duplication of functions between the two offices.

Hence, the immediate and favorable passage of this bill is earnestly requested.


MARIA CARMEN ZAMORA-APSAY

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**AN ACT MANDATORILY CREATING THE POSITION OF THE MUNICIPAL
GENERAL SERVICES OFFICER, AMENDING FOR THE PURPOSE BOOK III,
TITLE TWO, CHAPTER 2, SECTION 443 (a) OF REPUBLIC ACT NO. 7160,
OTHERWISE KNOWN AS THE LOCAL GOVERNMENT CODE OF 1991**

*Be it enacted by the Senate and the House of Representatives of the Philippines in
Congress assembled:*

SECTION 1. Book III, Title Two, Chapter 2, Section 443 (a) of Republic Act No. 7160 is hereby amended to read as follows:

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Sec. 443. **Officials of the Municipal Government.** –(a) There shall be in each municipality a municipal mayor, a municipal vice mayor, sangguniang bayan members, a secretary to the sangguniang bayan, a municipal treasurer, a municipal assessor, a municipal accountant, a municipal budget officer, a municipal planning and development coordinator, a municipal engineer/building official, a municipal health officer, a municipal civil registrar **AND A MUNICIPAL GENERAL SERVICES OFFICER.**

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SEC. 2. The Department of the Interior and Local Government shall issue the necessary rules and regulations for the implementation of this Act.

SEC. 3. All laws, decrees, orders, rules and regulations contrary to this Act are hereby repealed or modified accordingly.

SEC. 4. This Act shall take effect upon approval.

Approved,