

REPUBLIC OF THE PHILIPPINES
HOUSE OF REPRESENTATIVES
QUEZON CITY

SIXTEENTH CONGRESS
First Regular Session

House Bill No. **4134**



Introduced by: **HONORABLE AL FRANCIS BICHARA**

EXPLANATORY NOTE

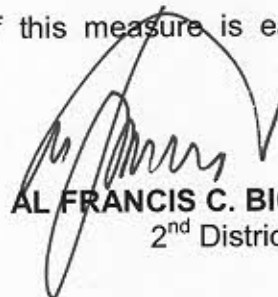
This bill seeks to establish a nationwide One-Stop Shop system of public service for all National and Local Government Agencies. Under the scheme, all local government units (LGUs) and agencies under them will be required to set up shops together with all national agencies engage in issuing permits, licenses, certifications, documents, and other similar instruments, in all localities nationwide. This is to effectively reach more people outside of the metropolitan cities where most national government agencies hold office. This way, even people from the municipalities can secure the instruments they need without having to travel to the cities.

Decentralization of this function of national government agencies will help in making all transactions move faster, more transparent, and more efficient. Standardized requirements and step by step procedures both for the local and national agencies under this set-up will minimize the waste of time and effort of people who travel far and wide only to be sent back for lack of needed requirements which often differ from place to place and province to province, depending on the assessment of local persons in-charge.

By standardization too, transparency will be greater and room for anomalies are reduced. Further, this set-up will generate more income for the local governments since the people will just troop to their respective local municipal/city halls to transact business, generating more activities that will surely require the establishment of allied services and businesses.

Under this proposal too, all these shops are given fixed periods within which to release requested documents, with sanctions for failure of compliance, thus effectively reducing red tape.

For the foregoing reasons, immediate approval of this measure is earnestly sought.


AL FRANCIS C. BICHARA
2nd District, Albay

Introduced by **HONORABLE AL FRANCIS C. BICHARA**

AN ACT ESTABLISHING NATIONWIDE ONE-STOP SHOPS FOR PUBLIC CONCERNS INVOLVING LOCAL GOVERNMENT AGENCIES AND NATIONAL AGENCIES, AND IMPOSING SANCTIONS FOR FAILURE TO OBSERVE THE SAME, AND FOR OTHER PURPOSES

SECTION 1. *Statement of Policy.* – Consistent with Article II Section 27 of the 1987 Constitution, it is the policy of the State to maintain honesty and integrity in the public service and take positive and effective measures against graft and corruption. It is also a policy of the State to maintain honesty and integrity in the public service and take positive and effective measure against corruption. It is also a policy of the State to provide efficient service to the people.

SECTION 2. *Coverage* – This Act shall cover all local government units and government agencies which issue documents, permits, licenses, and certificates among others which can be used by the public as proof of the agency's official act authentication.

SECTION 3. *Nationwide One-Stop Shops* – With the concern of the public in mind, there is hereby created Nationwide One-Stop Shops for all public needs before all local government units and national agencies including but not limited to documents, permits, licenses, and certificates among others which the public can use as proof of the agency's authentication. Every local government unit national agency is mandated to post, in at least ten (10) bulletin boards in their building as well as in their official website, all the documentation service that they provide for the public as well as the step-by-step procedure shall be in accordance with the law which created it and the LGU or national agency concerned shall not add nor diminish any requirement more than is necessary to achieve the desired result.

For this purpose, each local government unit and government agency shall observe a uniform system of enumerating their services, as well as the steps to be followed in order to obtain them, subject to the Implementing Rules and Regulations. The official costs and other related official expenses necessary to set –up and maintain these Nationwide One-Stop Shops shall be borne by each agency concerned subject to the Implementing Rules and Regulations to be issued under this Act. The rules and Regulations notwithstanding, all officers and heads local government units and national agencies concerned, as well as their respective employees shall exercise their usual functions and are prohibited from entering into transaction outside their line of the work.

SECTION 4. *Mandatory Update, Revision, and Improvement of Database and Processing Systems* – All local government units and National agencies are required to update, revise, and improve their respective processing systems, including websites,

in order to efficiently cater to the needs of the public faster and more efficiently, as well as to reduce under-the-table transaction.

Section 5. *Prompt and Efficient Processing of Requests.* – Where the documents, fees, and other requirements are complete and in order, the LGU or national agency concerned shall process the same without delay and without demanding for requirements other than those situated in the law.

If the requirements are not complete, the LGU or national agency concerned shall still accept the same, subject to their respective Rules and Regulations regarding the grace period for compliance, as well as the consequences and penalties for refusal to comply.

The LGUs and national agencies concerned shall resolve all applications within the period set forth by their respective rules and regulations. If the application is meritorious, the documents, license, permit, or certificate requested for shall be issued immediately. In case of denial, the agency concerned shall issue a written notice informing the person concerned of the denial. Re-filing of incomplete or unmeritorious applications is subject to each LGU's or national agency's rules and regulations.

Section 6. *Delayed Compliance.* – Whenever an application or request cannot be complied with at the same time of application due to a delay or a pending application in another LGU or national agency, the applicant shall submit an Affidavit of Non-Submission of Document, with an undertaking to fulfill such requirement as soon as it is available.

Section 7. *Prohibition on Unnecessary Penalties.* – No LGU or national agency shall impose a penalty whenever the delay mentioned in Section 6 is due to its own fault or to the fault of any other LGU or national agency. The same applies for delay caused by fortuitous events or any such other event beyond the control of the applicant.

Section 8. *Penalties and Sanctions.* – Officers and Employees who shall violate this Act shall be liable under Section 11 of Republic Act 9485, otherwise known as the Anti-Red Tape Act. All the other officers and employees involved in the violation shall be responsible for the violation under this Section.

Administrative liability shall be enforced according to Civil Service law, rules, and regulations without prejudice to other civil or criminal liabilities for the same act or omission.

To prove liability, the aggrieved party or parties shall provide the requisite information and documentation. An Affidavit shall also be executed by the party aggrieved, narrating the chronological events, the person/s involved, the date and time when the violation happened, as well as other relevant information.

Section 9. *Implementing Rules and Regulations.* – Within thirty (30) days from the effectivity of this Act, the respective Chairmen and heads of the LGUs and national agencies concerned shall issue their respective rules and regulations which shall be in accordance with the law creating them. The LGU or national agency concerned shall not add nor diminish any requirement more than is necessary to achieve the desired result.

Section 10. *Pending Application.* – Within thirty (30) days from the effectivity of this Act, the respective Chairmen and heads of the LGUs and national agencies concerned shall submit an inventory of all pending and unresolved applications.

Section 11. *Separability Clause.* – The provisions of this Act are declared to be separable and if any part, sentence, or provision should be held invalid or

unconstitutional, the remaining portions which are not declared to be such, shall not be affected by such invalidity or unconstitutionality.

Section 12. *Repealing Clause.* – All laws, decrees, charters, executive orders, administrative orders, proclamations, rules and regulations, or parts thereof insofar as they are inconsistent with the provisions of this Act are hereby repealed or modified accordingly.

Section 13. *Effectivity.* – This Act shall take effect fifteen (15) days from its publication in the Official Gazette or in any newspaper of general circulation.

Approved,