

REPUBLIC OF THE PHILIPPINES  
HOUSE OF REPRESENTATIVES  
Quezon City

SEVENTEENTH CONGRESS  
Second Regular Session

House Bill No. 7073



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Introduced by **MAGDALO Party-List Representative**  
**HON. GARY C. ALEJANO**

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**EXPLANATORY NOTE**

Through the years, the function of Congress has evolved from just plenary work alone, to include the conduct of committee hearings and legislative inquiries on various socio-economic and political issues. Legislative research, bill drafting and administrative management are also additional roles that must be performed efficiently in order to complement the lawmaking functions of our legislators.

In this manner, there is a need to ensure that the people employed in Congress are able to provide administrative and technical support to our legislators. There now arises a need to set qualification standards for legislative personnel that must conform not only to Civil Service rules but to parliamentary rules, precedents, practices, and traditions, as well.

This proposed measure seeks to establish a Legislative Career Service that would allow the admission and training of competent and qualified civil servants in Congress. It also seeks to create a Legislative Career Service Board and a Legislative Academy that would ensure the recruitment and training of a pool of properly selected and development-oriented legislative personnel.

In view of the foregoing, immediate approval of this measure is earnestly sought.

  
**GARY C. ALEJANO**  
*Representative*  
Magdalo Para sa Pilipino Party-List

REPUBLIC OF THE PHILIPPINES  
HOUSE OF REPRESENTATIVES  
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SEVENTEENTH CONGRESS  
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**7073**  
House Bill No. \_\_\_\_\_

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Introduced by **MAGDALO Party-List Representative**  
**HON. GARY C. ALEJANO**

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AN ACT  
STRENGTHENING AND RATIONALIZING THE CAREER SERVICE OF THE  
CONGRESS OF THE PHILIPPINES BY ESTABLISHING A LEGISLATIVE CAREER  
SERVICE AND A LEGISLATIVE ACADEMY AND FOR OTHER PURPOSES

*Be it enacted by the Senate and the House of Representatives of the Philippines in  
Congress assembled:*

1       **SEC. 1. Legislative Career Service.** - There shall be established a Legislative Career  
2 Service (LCS) for the Congress of the Philippines composed of:

- 3  
4       a) The Legislative Career Service Officers (LCSO) - to include the positions of Deputy  
5 Secretary of the Senate, Deputy Secretary General of the House of Representatives,  
6 Deputy Secretary of the Commission on Appointments, and their equivalents,  
7 Executive Director, Bureau Director, Assistant Bureau Director, Service Chief,  
8 down to Director I Level, equivalent levels which involve professional and technical  
9 work in a supervisory capacity;  
10  
11       b) The Legislative Career Service Employees (LCSE) - to include Legislative Staff  
12 Officer positions which involve professional and technical work in non-supervisory  
13 capacity; and  
14  
15       c) The Legislative Sub-career Service (LSCS) - to include the Legislative Staff  
16 Assistant employee positions which involve clerical, trades, crafts and custodial  
17 services in anon- supervisory capacity.  
18

19       **SEC. 2. Coverage.** - The Legislative Career Service (LCS) shall include the career  
20 officers and employees of the Senate, the House of Representatives, and the Commission on  
21 Appointments.  
22

23       **SEC. 3. Objective.** - This Act aims to professionalize, upgrade and strengthen the work  
24 force of the Legislative Branch to ensure that Congress and its members shall be provided with  
25 qualified, efficient and effective legislative, administrative and security support services.  
26

27       Towards this end, a continuing pool of competent and development-oriented legislative  
28 career service officers and employees shall be maintained.  
29

30       **SEC. 4. Legislative Career Service Board.** - There shall be a Legislative Career Service  
31 Board hereinafter referred to as the Board, to be composed of the Secretary of the Senate and the  
32 Secretary General of the House, as Co-Chairpersons; one (1) Career Official to be designated by  
33 the President of the Senate, one (1) Career Official to be designated by the Speaker of the House,  
34 and the Chairperson of the Civil Service Commission. The two (2) Career Officials for both  
35 Houses shall serve for a term of three (3) years.  
36

1       **SEC. 5. Functions of the Board.** - The Board shall:

- 2
- 3       a) Determine and evaluate the qualification of the applicants for LCSO positions;
- 4
- 5       b) Prepare the examination questions for LCSO positions and conduct the examination,
- 6       correct and rate examinations papers in coordination with the Civil Service
- 7       Commission and submit the results to the President of the Senate and Speaker of the
- 8       House;
- 9
- 10      c) Conduct an annual review of the qualifications of LCSO and recommend deserving
- 11      officers for appointment to the rank of LCSO;
- 12
- 13      d) Establish and conduct a performance evaluation system for LCSOs;
- 14
- 15      e) Keep a roster of those who have passed the LCSO examinations; and
- 16
- 17      f) Perform such other functions as may be assigned by the President of the Senate of
- 18      the Speaker of the House pursuant to its mandate.
- 19

20       **SEC. 6. Legislative Career Service Officers' (LCSO) Eligibility.** - LCSO eligibility

21      shall be conferred by the Board to any person who meets such managerial and legislative

22      experience and competence, leadership qualities and other relevant qualifications, and who

23      passes the examination prescribed by the Board. The examination shall consist of two stages: (a)

24      Legislative Management Aptitude Test; and (b) Assessment of managerial capability and

25      competence.

26

27       Those who pass the managerial assessment will be subject to a validation process

28      involving their superiors in order to ascertain their on-the-job performance. Successful

29      completion of the managerial assessment and favorable results of the validation process and a

30      final interview by the Board shall qualify the candidate for the grant of LCSO eligibility. An

31      incumbent officer or employee who is a holder of a Career Executive Service (CES) eligibility

32      prior to the effectivity of this Act shall automatically be conferred LCSO eligibility.

33

34       **SEC. 7. Qualification Requirements.** - An applicant for LCSO examination must possess

35      the following minimum qualifications:

36

- 37      a) Holder of at least a Bachelor's degree;
- 38
- 39      b) Must have had at least three (3) years of supervisory work experience;
- 40
- 41      c) Must be a citizen of the Philippines; and
- 42
- 43      d) Must not have been convicted by a court of competent jurisdiction of a crime
- 44      involving moral aptitude.
- 45

46       **SEC. 8. Appointments.** - Appointments to appropriate positions in the Legislative

47      Career Service shall be made by the President of the Senate, the Speaker of the House of

48      Representatives, the Chairman of the Commission on Appointments, as the case may be. No

49      person shall be eligible for appointment to any position in the Legislative Career Service unless

50      he/she meets the qualification standards approved by the Legislative Career Service Board

51      (LCSB) which shall at least be at par with the standards set by the Civil Service Commission.

52

53       **SEC. 9. Incumbents.** - Upon approval of this Act, all incumbent officers and employees

54      who hold permanent regular positions shall continue to hold such positions in a permanent

55      capacity and receive the corresponding salary grade of the positions including their salary step

56      level.

57

1       **SEC. 10. *Legislative Academy.*** - There shall be established a Legislative Academy,  
2 hereinafter referred to as the Academy, which shall be a separate component unit of the Congress  
3 of the Philippines and shall operate under the administrative control and supervision of both the  
4 Senate, House of Representatives and the Commission on Appointments.

5  
6       **SEC. 11. *Functions of the Academy.*** -The Academy shall serve training school for  
7 legislators, legislative staff officers and employees and aspirants for legislative positions. For this  
8 purpose, it shall provide and implement a curriculum for legislative education and shall conduct  
9 seminars, workshop, other training programs designed to upgrade legislative knowledge, moral  
10 efficiency and capability. It shall perform such other functions and duties as maybe necessary in  
11 carrying out its mandate.

12  
13       **SEC. 12. *Board of Trustees.*** - The Academy shall have a Board of Trustees to be  
14 composed of the Chairperson of the Civil Service Commission as Chairman, the Secretary of the  
15 Senate, the Secretary General of the House of Representatives, the Secretary of the Commission  
16 on Appointments, one Deputy Secretary of the Senate to be designated by the Senate President,  
17 one Deputy Secretary General of the House of Representatives to be designated by the Speaker  
18 of the House, and the Chancellor of the Academy as members.

19  
20       **SEC. 13. *Special Fund.*** - All legacies, gifts, and donations to the Academy shall  
21 constitute a special fund to be known as the Legislative Academy Fund which shall be  
22 administered by the Board of Trustees exclusively for the use of Academy. All legacies, gifts,  
23 donations for the benefit of the Academy, shall be exempt from donor's tax as provided for under  
24 the National Internal Revenue Code, as amended.

25  
26       **SEC. 14. *Appropriations.*** - The amount necessary for the implementation of this Act  
27 shall be charged against the current appropriations of the Congress. The President of the Senate,  
28 with respect to the Senate and the Commission on Appointments, and the Speaker, with respect  
29 to the House of Representatives, are hereby authorized to realign any portion of their respective  
30 appropriations to carry out the provisions of this Act.

31  
32       **SEC. 15. *Implementing Rules and Regulations.*** - The President of the Senate and the  
33 Speaker of the House of Representatives shall jointly promulgate such rules and regulations for  
34 the proper implementation of this Act.

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36       **SEC. 16. *Separability Clause.*** - Any portion or provision of this Act that may be  
37 declared unconstitutional shall not have the effect of nullifying other portions or provisions  
38 thereof as long as such remaining portions can still subsist and be given effect in their entirety.

39  
40       **SEC. 17. *Repealing Clause.*** - All laws, orders, decrees, rules and regulations, and other  
41 issuances, or parts thereof, inconsistent herewith, are hereby repealed or modified accordingly.

42  
43       **SEC. 18. *Effectivity.*** - This Act shall take effect after fifteen (15) days from its  
44 publication in the Official Gazette or in two (2) newspaper of general circulation.

*Approved,*