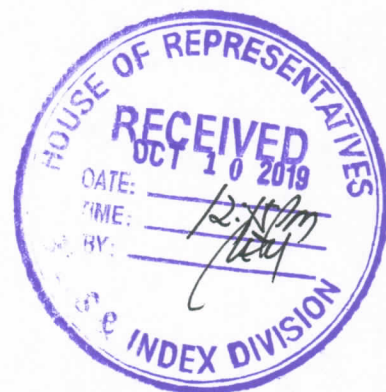




Republic of the Philippines  
House of Representatives  
Quezon City, Metro Manila



Eighteenth Congress  
First Regular Session  
HOUSE BILL NO. **5131**

---

**Introduced by Representative Hector S. Sanchez**

---

**EXPLANATORY NOTE**

This bill seeks to convert the Cabugao School of Handicraft and Cottage Industries into a polytechnic institute to be known as Catanduanes Polytechnic Skills Development Institute that is supervised by the Technical Education and Skills Development Authority (TESDA).

The Cabugao School of Handicraft and Cottage Industries is located in Barangay Cabugao, Municipality of Bato, Catanduanes and was founded in 1970 to provide technical-vocational education to the people of Cabugao and the adjacent barangays. Since 1970, the Cabugao School of Handicraft and Cottage Industries has evolved from a secondary vocational high school to a post-secondary School. In 1997, it was absorbed by TESDA and became the only TESDA-administered school in the Province of Catanduanes offering skills training programs to all eleven towns of the province.

Cabugao School of Handicraft and Cottage Industries has a vision of becoming a strong and reliable institution providing technical-vocational education to the people of Catanduanes. It aims to address the skills requirements of women, out-of-school youth, unemployed adults, wage earners, returning overseas Filipino workers, drug-dependent surrenderers, inmates, and detainees in order to promote their welfare and economic well-being.

The rapidly changing demands of the industry and the labor market at both the domestic and global market, makes it imperative for the Cabugao School of Handicraft and Cottage Industries to convert into a polytechnic institute and effect

a major curricular program shift towards the development of world-class Filipino workforce equipped with practical and technical skills of global competence responsive to labor-driven skills demand at both the domestic and global market. The change in its curricular program will allow the Catanduanes Polytechnic Skills Development Institute to offer a wide-array of one-year to three-year TESDA-registered technical-vocational curricular skills training programs and certificate courses relevant to the needs of the people of Catanduanes. This measure aims to enable the proposed Catanduanes Polytechnic Skills Development Institute to meet, as a long-term goal, the maximum competency requirements under Level V of the Philippine Qualifications Framework, which is the diploma level in technical-vocational education.

In view of the foregoing, approval of this bill is earnestly requested.



**HECTOR S. SANCHEZ**



Republic of the Philippines  
House of Representatives  
Quezon City, Metro Manila

Eighteenth Congress  
First Regular Session  
HOUSE BILL NO. **5131**

---

Introduced by Representative Hector S. Sanchez

---

**AN ACT**

**CONVERTING THE CABUGAO SCHOOL OF HANDICRAFT AND COTTAGE INDUSTRIES  
INTO A POLYTECHNIC INSTITUTE TO BE KNOWN AS CATANDUANES POLYTECHNIC SKILLS  
DEVELOPMENT INSTITUTE AND APPROPRIATING FUNDS THEREFOR**

*Be it enacted by the Senate and House of Representatives of the Philippines in  
Congress Assembled:*

SECTION 1. **Short Title.** – This Act shall be known as the "Catanduanes  
Polytechnic Skills Development Institute Act."

SECTION 2. **Conversion.** – The Cabugao School of Handicraft and Cottage  
Industries is converted into a polytechnic institute to be known as the Catanduanes  
Polytechnic Skills Development Institute, hereinafter referred to as the Institute, under  
the direct administration and supervision of the Technical Education and Skills  
Development Authority (TESDA).

The existing campus of the Cabugao School of Handicraft and Cottage Industries in Cabugao, Bato, Catanduanes shall serve as the main campus of the Institute. The following TESDA Training Centers in Catanduanes, namely the PAVIBA Training Center in Viga, Catanduanes, PANCAR Training Center in Pandan, Catanduanes, and the BOSSTE Training Center in San Andres in Catanduanes, are converted into extension campuses of the Institute.

SECTION 3. **General Mandate.** – With the recent major developments challenging the Philippine higher and technical skills education priorities and mandates, namely: (a) the adoption of the Philippine Qualifications Framework (PQF); (b) the Association of Southeast Asian Nations (ASEAN) economic integration; and (c) the rapidly changing demands of the industry and the labor market at both the domestic and global market, it becomes imperative for the Cabugao School of Handicraft and Cottage Industries to convert into a technical-vocational education institute to effect a major curricular program shift towards the development of world-class Filipino workforce equipped with practical and technical skills of global competence in programs responsive to labor-driven skills demand at both the domestic and global market, and aligned with the ASEAN integration framework and other relevant international agreements for technical-vocational education.

The Institute shall offer practical specialty courses in tourism, entrepreneurship, engineering, electrical and electronics, garments, agriculture, building and construction, and other related trade industry, as well as higher level competency qualifications in technical industrial education, and trade technology. It shall upgrade its curricular standards as a tertiary TESDA-polytechnic institution that caters to wide-ranging specialized technical skills courses and competency-compliant practical knowledge application.

The Institute shall offer a wide-array of one-year to three-year TESDA-registered technical-vocational curricular skills training programs and certificate courses, and shall aim to meet, as a long-term goal, the maximum competency requirements

under Level V of the PQF, which is the diploma level in technical-vocational education. It shall provide tertiary undergraduate technical-vocational education, and shall provide the various skills trainings and trade specialization geared towards the acquisition of employable skills, gainful employment, practical livelihood and entrepreneurship relevant to the needs of the province.

The Institute shall play a pivotal role in helping the students and out-of-school youth and residents from low-income families, including persons with disabilities, in the Municipality of Bato and its adjacent municipalities in the Province of Catanduanes, to become productive, self-reliant and globally competitive middle to high-level skilled labor force that will hasten the social and economic development of the Province of Catanduanes, in particular, as well as meet the manpower placement needs of both local and international labor market, in general.

In the design of relevant technical-vocational training programs and courses to be offered, the Institute shall consider a competency assessment of the socioeconomic profile, employment conditions and opportunities, business climate, market and industry potentials, resources available and presence of support structures, including the literacy level and skills readiness, and the overall development needs of the host area and adjacent communities within the operational radius of the Institute established hereto. The Institute shall likewise consider the relevant skills and trade competencies, craftsmanship training programs and entrepreneurship activities needed to deliver the effective employment and development interventions required to make the Municipality of Bato and all localities comprising the Province of Catanduanes as human resource capital and economic productivity hubs.

The Institute shall serve as a TESDA-accredited assessment center for acquired competencies in technical-vocational skills in the entire Province of Catanduanes. Admission to the Institute and priority availment of technical-vocational education

including scholarships and grants-in-aid, shall be given to the most disadvantaged citizens of the Municipality of Bato and to the most economically depressed areas in the province.

Further, as deemed necessary and practicable, in coordination with the Department of Education (DepEd) and TESDA, the Institute shall render relevant teacher's training assistance and curriculum design to the secondary schools offering technical-vocational livelihood track under the K to 12 Program of the DepEd in the communities and areas in the Province of Catanduanes within the operational radius of the Institute.

SECTION 4. ***Curricular Offerings and Training Programs.*** – The Institute shall offer one-year to three-year technical-vocational courses and undergraduate certificate, including short-term courses and modular trainings in diverse relevant technical-vocational and industrial technology education to comply with employment standards in preferred market-driven labor opportunities, but shall give premium efforts to skills specialization for local employment requirements geared towards achieving the development needs for a robust inclusive economy of the Municipality of Bato and the other local governments in the Province of Catanduanes within the operational radius of the Institute, in consultation with the Department of Labor and Employment (DOLE), Department of Trade and Industry (DTI), Department of Interior and Local Government (DILG), National Economic and Development Authority (NEDA), business-industry partners, and such other relevant agencies, both local and international.

The Institute may establish, as deemed necessary and practicable, research and technology hubs, mobile training programs, and satellite or extension training centers in priority areas throughout the Province of Catanduanes to strengthen linkages among the industry, the academe, and the technology programs thereat.

The Institute may offer the following TESDA-registered technical-vocational courses and short-term training programs with skills regulations and competencies assessment leading to National Certification Levels I to V, as applicable, to address the development and manpower needs of all localities in the entire Province of Catanduanes within the operational radius of the Institute, while offering options for higher level competency qualifications in technical industrial education, trade technology, and innovation, to increase the livelihood assets and competitive productivity, to wit:

- (a) Agriculture and aquaculture-related trainings and skills development in such areas as farming-fishing operations technology, backyard farming and home-based aquaculture and propagation innovations, mechanized farm and fishing tools and equipment operation, agribusiness, agri-aqua trade technology and innovations, and relevant farmers and fisherfolk continuing trainings for increased productivity and entrepreneurship;
- (b) Skills training in industrial technology and hard trades such as metal and steel works, machine fabrication and operation, heavy equipment operation, automotive mechanic, refrigeration and air conditioning, electronics, and operation of power tools and equipment for both medium skills grade and industrial preferred skills;
- (c) Tourism and hospitality-related courses relating to hotel, restaurant and tourism development and management, including personality development and social communication skills training, language proficiency courses in English and other language competence for business outsourcing or call center employment and overseas job placement;
- (d) Livelihood skills development courses for preferred skills employment, small-scale income generating opportunities and entrepreneurship training, including practical skills education in crafts and arts, workmanship and designing such as fabric, woodwork, jewelry and metalwork; high speed sewing, dressmaking and tailoring; horticulture, livestock raising and breeding; food processing technology, home technology, culinary arts and

commercial cooking, including baking; beauty culture including cosmetology, hair and nail styling; health and wellness trainings;

- (e) Basic business literacy training in: financial management and marketing, practical accountancy, bookkeeping and office procedures; business processes and application procedures including registration, licensing, documentation, business patent and intellectual property regulation; business financing and investment opportunities sourcing, import-export accreditation, including online home-based business operation and use of social media for business marketing;
- (f) Technical-vocational occupation and trade skills such as carpentry, masonry, plumbing, practical electricity and installation, automotive technician and servicing, electronics technician and servicing, welding technician, personal computer servicing, and such other relevant practical technical skills courses;
- (g) Computer literacy and information technology-related skills, digital technology, web design, animation, photoshop and online photography, computer design and advertising;
- (h) Seminars in personality development, career counseling and job placement, work ethics and values; and
- (i) Other preferred priority skills and trades training courses relevant to the needs of the people of the Municipality of Bato and the other localities served within the operational radius of the Institute and the whole Province of Catanduanes to enhance their capacities for livelihood, gainful employment and practical entrepreneurship skills.

SECTION 5. **Compliance with TESDA Requirements.** – The provisions of this Act notwithstanding, the Catanduanes Polytechnic Skills Development Institute shall become operationally effective only upon the determination and declaration of the TESDA, through the issuance of a formal recommendation and certificate of compliance that the Institute has satisfactorily complied with the minimum requirements and quality standards prescribed by TESDA

governing the following: (a) standard procedures and guidelines for the establishment, or conversion and operation of TESDA polytechnic institute of technical education and TESDA technology institution; (b) operational sustainability of the polytechnic institute including licensed faculty-trainers and personnel, equipment, training and laboratory facilities, instructional materials, and other standard requirements; (c) sustainable funding source and allocation of budget requirement of the polytechnic institute; (d) assurance that the training programs offered are fully aligned with the minimum standards of competency-based quality technical-vocational skills technology and needs of the host municipality and adjacent areas in the Province of Catanduanes in the context of the ASEAN and PQF framework for technical-vocational education; and (e) compliance with such other conditionalities as may be necessary and applicable.

The Institute shall not offer undergraduate higher education courses without prior approval of the Commission on Higher Education (CHED) and upon its compliance with the minimum requirements stipulated in CHED Memorandum Order No. 46, Series of 2012, to operate as a college or higher education institution. The Institute shall remain under the supervision and administration of the TESDA and shall continue to offer one-year to three-year technical-vocational course in the field of tourism, entrepreneurship, engineering, electrical and electronics, garments, agriculture, building and construction, and other related trade industry, and such other relevant technical-vocational curricular programs and other related courses to meet the needs of the province as a whole.

SECTION 6. **Administration.** – The Institute shall be headed by a School Superintendent under the supervision of the TESDA, and appointed by the TESDA Director-General in accordance with civil service rules and regulations and the qualification requirements and standards for such office.

The School Superintendent shall render full-time service and shall be responsible for the administration and operation of the Institute. The duties and responsibilities of the School Superintendent shall follow the position qualification standard of TESDA for such office.

Subject to approval by the TESDA Director-General, the School Superintendent herein appointed may enter into mutual agreements with local-based counterpart agencies or instrumentalities and persons, both private and government, for such assistance as may be necessary to effectively implement this Act.

The academic and administrative staff of the Institute shall be organized following the staffing pattern of TESDA for such type of schools pursuant to existing laws, rules and regulations.

SECTION 7. ***Assets, Liabilities and Personnel.*** – All assets, fixed and movable, personnel, records and documents of the Cabugao School of Handicraft and Cottage Industries as well as its liabilities or obligations are transferred to the Institute. The positions, rights and security of tenure of faculty and personnel therein employed pursuant to existing laws prior to its conversion into the Institute shall not be impaired.

All parcels of land belonging to the government occupied by the Cabugao School of Handicraft and Cottage Industries, including its three extension campuses in Viga, Pandan, and San Andres, are declared property of the Institute and shall be titled under the name of the Institute. In case the Institute ceases to exist or such aforementioned parcels of land be no longer needed by the Institute, the same shall revert to the concerned local government unit in the Province of Catanduanes.

SECTION 8. **Appropriations.** – The amount needed to initially implement the provisions of this Act shall be charged against the current year's appropriations of the Cabugao School of Handicraft and Cottage Industries. Thereafter, such amount necessary for the continued operation of the Institute shall be included in the annual General Appropriations Act.

The Province of Catanduanes, the municipalities of Bato, Viga, Pandan, and San Andres, in consultation with the TESDA, shall likewise set aside from any available local revenue an amount deemed appropriate as support to the operation of the Institute established herein.

SECTION 9. **Implementing Rules and Regulations.** – Within ninety (90) days after the approval of this Act, the TESDA, in coordination with the DOLE, DTI, DA, DILG, Department of Budget and Management, the concerned LGUs, and such other relevant agencies and industry-business partners of the host locality shall prepare and issue the necessary rules and regulations for the effective implementation of this Act.

SECTION 10. **Separability Clause.** – If any part or provision of this Act is declared invalid or unconstitutional, the remaining provisions or parts hereof shall not be affected and shall remain in force and in effect.

SECTION 11. **Repealing Clause.** – All laws, executive orders, decrees, instructions, rules and regulations contrary to or inconsistent with any provision of this Act are hereby repealed or amended accordingly.

SECTION 12. **Effectivity.** – This Act shall take effect fifteen (15) days after its publication in the *Official Gazette* or in a newspaper of general circulation.

Approved,