

REPUBLIC OF THE PHILIPPINES
HOUSE OF REPRESENTATIVES

NINETEENTH CONGRESS
First Regular Session

HOUSE BILL NO. 7410



INTRODUCED BY HON. MARCELINO C. LIBANAN

EXPLANATORY NOTE

The successful implementation of any government program depends primordially upon the efficiency of the agency mandated to roll out the program. In the case of the Pantawid Pamilyang Pilipino Program (4Ps), which has been institutionalized by virtue of Republic Act No. 11310 otherwise known as the 4Ps Act, the Department of Social Welfare and Development has been mandated by law to be the lead agency for the implementation of this program.

Under the 4Ps Implementing Rules and Regulations (IRR) specifically under Section 35 Rule XVI, the DSWD is tasked to *"serve as the central planning, coordinating, implementing and monitoring body of the Program,"* and to *"establish an arrangement of line of authority, communications, and the roles and responsibilities of the different divisions, including regional, provincial, city/ municipal structures, in the implementation of the Program."* Further, DSWD is mandated to *"ensure appropriate program structure and sufficient staffing personnel for the program's effective implementation."* Pursuant to this mandate, the DSWD through the 4Ps National Program Management Office (NPMO), in coordination with its regional counterparts, came up with an updated competency-based job description (CBJD) in 2020. According to the 4Ps Operations Manual (5th Edition), five (5) positions were identified that were considered critical in adapting to the demands of the Program and aligning with the 3,030 new contractual positions approved by the Department of Budget and Management (DBM). The positions were:

- Regional Program Coordinators (RPCs)
- Provincial Links
- Social Welfare Officer III (SWO III)
- City or Municipal Links (C/MLs)
- Social Welfare Assistants (SWAs)

In the same manual, a National Organizational Structure has been established to implement the program which includes the Regional Program Management Office (RPMO), Provincial Operations Office (POO) and City or Municipal Operations Office (C/MOO) who are tasked to implement the 4Ps at the local level.

The Regional Program Management Office or RPMO is involved in adapting and applying the program policies and guidelines on the implementation of 4Ps in the region which are formulated by the National Program Management Office (NPMO). It is in charge of cascading to the provincial, city, and municipal levels the aforementioned policies and guidelines. It is headed by the Regional Program Manager (RPM) who is assisted by a Deputy

Regional Program Manager DRPM. The Regional Program Coordinator (RPC) is also under this office.

The Provincial Operation Office or POO primarily facilitates the coordination and management of program implementation at the local level. It is composed of the Provincial Link (PL), the Provincial Grievance Officer, Monitoring and Evaluation Officer and Administrative Assistant. The PL heads the POO and supervises the staff therein.

The City or Municipal Operations Office (C/MOO), on the other hand, is in charge of clusters of municipalities within the province. It is composed of a Social Welfare Officer III (SWO III), City or Municipal Links (C/MLs), Social Welfare Assistants (SWAs), Administrative Assistants (cluster level), and LGU links who are in charge of program implementation at the local level. SWO III heads the C/MOO.

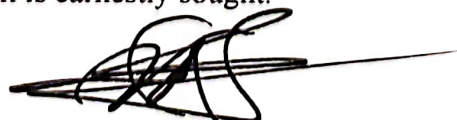
It is worthy to note that the PLs, C/MOO heads, C/MLs and other staff trained in case management process, counseling, family therapy, group process, project management and other related training, are being hired by the DSWD to serve as case managers or program staff who directly work with qualified household-beneficiaries to effect change and assist them to improve their well-being.

Their roles in the implementation of 4Ps Act is very critical as they serve as the conduit between the stakeholders – DSWD, LGUs and the household-beneficiaries themselves. As field implementers, they undertake frontline systems operations. They coordinate with key partner stakeholders to ensure that services to the household-beneficiaries are delivered efficiently, and timely. They are also in charge of ensuring that the household-beneficiaries follow the 4Ps requirements, and that appropriate interventions are provided to the beneficiaries for the improvement of their well-being.

It is, however, truly unfortunate that despite the importance of the RPMs, DRPMs, RPCs, PLs C/MOO heads, C/MLs and other field staff in the implementation of 4Ps, they are merely hired in a contractual basis or through Contracts of Service (COS), thus, they are without security of tenure, and they are not entitled to benefits.

This Representation believes that the creation of the 4Ps RPMO, PCOO and C/MOO will allow a streamlined delivery of government service and ensure the attainment of the objectives of the 4Ps Act. The creation of these offices will equate to creation of plantilla positions for our implementers. As the 4Ps is an intervention anticipated to break the intergenerational cycle of poverty, it would be ironic that the very implementers of this program are the ones who might need such intervention in the future due to unemployment. It is only fitting and proper that the individuals who are at the core of the implementation of the program should be given the opportunity for employment, enjoyment of security of tenure and entitlement of benefits.

Thus, the approval of this bill is earnestly sought.



MARCELINO C. LIBANAN
Minority Leader
Representative, 4Ps Partylist

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AN ACT
MANDATING THE DEPARTMENT OF SOCIAL WELFARE AND
DEVELOPMENT TO CREATE THE PANTAWID PAMILYANG PILIPINO (4PS)
REGIONAL PROGRAM MANAGEMENT OFFICE, PROVINCIAL OPERATIONS
OFFICE, AND CITY/MUNICIPAL OPERATIONS OFFICE, IN RELATION TO THE
IMPLEMENTATION OF REPUBLIC ACT NO. 11310, OTHERWISE KNOWN AS
THE PANTAWID PAMILYANG PILIPINO PROGRAM (4PS) ACT,
TO CREATE PLANTILLA POSITIONS THEREIN WITH ENTITLEMENT TO
SECURITY OF TENURE AND OTHER BENEFITS,
AND APPROPRIATING FUNDS THEREFOR

Be it enacted by the Senate and the House of Representatives of the Philippine Congress assembled:

Section 1. *Creation of Pantawid Pamilyang Pilipino Program (4Ps) Regional Program Management Office, Provincial Operations Office and City/Municipal Operations Office.* - The Department Social Welfare Department (DSWD) is hereby mandated to create the Regional Program Management Office, Provincial Operations Office, and City/Municipal Cluster Operations Office, in relation to the implementation of Republic Act No. 11310, otherwise known as the Pantawid Pamilyang Pilipino Program (4Ps) Act.

Section 2. *The 4Ps Regional Program Management Office (RPMO).* – The 4Ps Regional Program Management Office shall adapt and apply policies and guidelines on the implementation of the Pantawid Pamilyang Pilipino Program in the region, which are formulated by the DSWD through the National Program Management Office. It shall be responsible for the cascading of these policies and guidelines to the provincial, city, and municipal levels. It shall further be responsible for program planning and report preparation for field operations at the regional, provincial, city, and municipal levels.

Section 3. *Composition of 4Ps Regional Program Management Office.* – The 4Ps Regional Program Management Office shall be headed by the Regional Program Management Manager and shall be assisted by the Regional Deputy Program Manager. The Regional Program Coordinator shall also form part of the RPMO who shall oversee the implementation of the Pantawid Pamilyang Pilipino Program at the regional and provincial levels.

Section 4. *The 4Ps Provincial Operations Office (POO).* - The 4Ps Provincial Operations Office shall facilitate the coordination and management of the implementation of the Pantawid

Pamilyang Pilipino Program at the local level. It shall compose of cluster offices in the province, with the number of cluster offices depending on the total number of house-hold beneficiaries in the province. It shall directly supervise the local operation in the city or municipality and shall provide support and technical assistance to field implementers in the efficient and timely performance of all functions.

Section 5. Composition of the 4Ps Provincial Operations Office. – The 4Ps Provincial Operations Office shall be headed by the Provincial Link (PL) who shall supervise the Provincial Grievance Officer, Monitoring and Evaluation Officer, and Administrative Assistant. The PL shall also oversee the operations of the municipal clusters in the province.

Section 6. The 4Ps City or Municipal Operations Office (C/MOO). – The City or Municipal Operations Office (C/MOO) shall be in charge of clusters of cities or municipalities within the province. The number of clusters shall be proportionate to the number of 4Ps households in the area. It shall be responsible for the maintenance and monitoring of caseloads, implementation of intervention plans, supply side assessment and case management and referral system.

Section 7. Composition of the 4Ps City or Municipal Operations Office. - The 4Ps City or Municipal Operations Office (C/MOO) shall oversee the implementation of 4Ps in the city or municipality. It shall be headed by a Social Welfare Officer (SWO III) who shall supervise the City or Municipal Links (C/MLs), Social Welfare Assistants (SWAs), Administrative Assistants and other local government unit (LGU) links in charge of the program implementation at the local level.

Section 8. Creation of Plantilla Positions. – To ensure that the offices created under this act shall effectively discharge their functions, plantilla positions for the staff composing the said offices shall be created by the DSWD in consultation with the Civil Service Commission (CSC) and the Department of Budget and Management (DBM).

Section 9. Entitlement to Security of Tenure and Other Benefits. – The plantilla positions created under this act shall enjoy security of tenure and cannot be removed unless for a just cause. They shall likewise enjoy the benefits accorded to permanent government employees, subject to the guidelines of the Civil Service Commission (CSC).

Section 10. Implementing Rules and Regulations. - The Department of Social Welfare and Development (DSWD) and the Civil Service Commission, in coordination with the Department of Budget and Management (DBM), shall formulate and issue the necessary rules, orders and circulars to implement the provisions of this Act.

Section 11. Appropriations. – The amounts necessary for the initial implementation of this Act shall be charged against the appropriations for the Department of Social Welfare and Development. Thereafter, the funds shall be provided in the annual General Appropriations Act.

Section 12. Separability Clause. – Should any provision herein be declared unconstitutional, the same shall not affect the validity of the other provisions of this Act.

Section 13. Repealing Clause. – All other laws, decrees, orders, issuances, rules, and regulations, which are inconsistent with the provisions of this Act are hereby repealed, amended, or modified accordingly.

Section 14. Effectivity. – This Act shall take effect within fifteen (15) days after publication in the Official Gazette or in any newspaper of general circulation.

Approved,